

Forest Row Parish Council

Clerk: Mr D O'Driscoll
Email: parishclerk@forestrow.gov.uk

(Office Hours: Monday to Friday 9am to 4pm)



To: All members of AMENITIES AND SERVICES
COMMITTEE:
Cllrs. J Wogan (Chairman), Hill, Josephson,
R Lewin, McNally, Royall, Summers and Williams

Community Centre
Hartfield Road
Forest Row
East Sussex
RH18 5DZ

Dear Sir/Madam,
Your attendance is required at a meeting of the
AMENITIES AND SERVICES COMMITTEE to be held on
TUESDAY 10th DECEMBER 2019 in the Rose Room of
the Community Centre at **7.30pm**.

Tel: 01342 822661
Fax: 01342 825739
Email: info@forestrow.gov.uk
Website: www.forestrow.gov.uk

Date: 5 December, 2019

Mr D O'Driscoll
Clerk to Forest Row Parish Council

THE FIRST FIFTEEN MINUTES WILL BE AVAILABLE FOR RELEVANT QUESTIONS AND
REMARKS FROM THE PUBLIC – IF ANY. MEMBERS OF THE PUBLIC ARE WELCOME TO
STAY AND OBSERVE THE REST OF THE MEETING.

A G E N D A

1. PUBLIC QUESTIONS - the meeting will start no later than 7.45pm
2. APOLOGIES FOR ABSENCE
3. **TO DECLARE ANY INTERESTS OR REQUEST DISPENSATION PERTAINING TO THE ITEMS BELOW**
4. RECORDS OF THE MEETING HELD ON 10TH SEPTEMBER 2019
 - a) To approve the minutes of the meetings of 10th September 2019
 - b) To consider any objections to deletion of the digital transcript of that meeting
5. CLARIFICATION OF ACTIONS FROM LAST MEETING
6. TO NOTE CLERK'S REPORT ON PENDING MATTERS NOT REQUIRING A DECISION:
 - 6.1 Ashdown surgery access
 - 6.2 BT exchange forecourt
 - 6.3 Cemetery land
 - 6.4 Gym equipment repairs
 - 6.5 Playpark surface
 - 6.6 Hopyard signage
 - 6.7 School Lane
 - 6.8 Skatepark extension
7. FINANCIAL MATTERS
To note financial report to month 8.
8. ALLOTMENTS
To note allotment report
9. TREES
 - 9.1 To a draft 'tree strategy' for survey and ongoing monitoring
 - 9.2 To consider and resolve on a revised tree planting offer

10. PLAY AREA DEVELOPMENT
To consider and resolve on an amended playpark development plan
11. CEMETERY
 - 11.1 To note burial clerks report
 - 11.2 To consider & resolve on a proposal for upgraded cemetery software
12. FINANCIAL MATTERS
 - 12.1 To note financial report to month 8.
 - 12.2 To consider & adopt a Committee budget for 2020-2021
13. MISCELLANEOUS MATTERS
 - 13.1 To consider a bench sponsoring scheme
 - 13.2 To consider a proposal from Coleman's Hatch Horticultural Society
14. CORRESPONDENCE NOT OTHERWISE DEALT WITH
15. ITEMS FOR REFERRAL TO FULL COUNCIL OR COMMITTEE