

**MINUTES OF THE MEETING OF THE AMENITIES AND SERVICES COMMITTEE HELD ON 10<sup>th</sup> SEPTEMBER 2019 IN THE ROSE ROOM OF THE COMMUNITY CENTRE AT 7.30PM**

**PRESENT:** Cllrs. J Wogan (Chairman), Hill, McNally, Royall & Summers

**APOLOGIES:** Cllrs. Josephson, R Lewin and Williams  
**NOT PRESENT:**

**IN ATTENDANCE:** The Clerk, Mrs Gwen Pritchitt as a member of the public

**254/19 PUBLIC QUESTIONS**

Mrs Pritchitt made three points:

- The club for disabled children was doing well, could Committee please consider installing a swing for the disabled in the children's play area?
- Could the memorial plaque for the Kennard Garden be found and installed?
- A disabilities officer has said that the 'adult gym' should have a yellow base to alert the visually impaired to its location. Could this be considered?

**255/19 APOLOGIES**

Apologies were received and accepted from Cllr. Josephson due to work, Cllr R Lewin due to a prior commitment and Cllr Williams due to family commitments.

**256/19 DECLARATION OF INTERESTS PERTAINING TO THE ITEMS BELOW**

Name	Min. No.	Category of Interest	Reason
None			

**257/19 MINUTES OF THE PREVIOUS MEETING**

- The Minutes of the meeting held on 11<sup>th</sup> June 2019 were proposed for acceptance by Cllr. Hill, seconded by Cllr. Royall and were signed as a true record.
- There were no objections to the deletion of the digital transcript of the meeting of 11<sup>th</sup> June 2019.

**258/19 CLARIFICATION OF ACTIONS FROM LAST MEETING**

1. Signage policy. Cllr Hill wondered if there should be a requirement to take in signs at close of business, but it was felt that this might be impractical.
2. Cllr Summers noted that a maintenance crew (from either District or Highways, it was unclear which) had been clearing pavement weeds. Some concern was expressed about the nature of the weedkiller being used.
3. Clarification was sought about how often the Chapel Cottages verge would be cut. Cllr McNally proposed that it be done 'now and again' without obligation on our part. Seconded by Cllr Hill and  
AGREED

**259/19 CLERKS REPORT ON MATTERS OUTSTANDING WHICH DO NOT REQUIRE A DECISION**

1. BT Exchange forecourt. BT have still not replied. The Clerk is chasing them again.
2. School Lane problems. After various discussions of the dangerous parking and manoeuvring in School Lane, a solution has been proposed to the school Governors & East Sussex. It depends on cooperation from a) the Christian Community Church and b) the local residents, who are now being consulted.

3. Ashdown Surgery access. NHS Property have still not replied. They have been reminded that we can remove the signs if they do not engage with us.
4. Hopyard signage. A similar scenario as above.
5. Jubilee Garden. Mr Ludman has regained his health and resumed regular maintenance work.
6. Skatepark extension. A pre-application meeting took place with Wealden. They are broadly supportive provided that the bridle path and major tree roots are not compromised, and there is no risk to disabled visitors to the VENUe. Fundraising continues.
7. Additional cemetery land. There has been no further communication from the owners of the original proposed site. We are exploring an alternative site, and Land Registry enquiries are proceeding. NOTED

### **260/19 FINANCIAL REPORT**

This had been previously circulated and was NOTED.  
 Committee found confusing the explanation of 'ghost entries' in the printout, and the Clerk undertook to supply an amended version with those entries excised.

### **261/19 ALLOTMENTS**

Admin Report as follows:

#### Allotments Waiting List

- 15 people on the waiting list inside the Parish.
- 2 people on the waiting list outside the Parish.

#### Raised Beds Waiting List

- Nobody on the waiting list.

#### Site Inspection

- Site inspection carried out on Tuesday 27<sup>th</sup> August.  
*Most plots are being worked in accordance with the Terms & Conditions of their signed Agreement.*

#### Renewals Payments

- All renewal payments have been sent out for 2019 -2020.

#### Allotment Competition

- The competition was judged by Paul Neuman on Monday 15<sup>th</sup> July with one winner and 2 commended. NOTED

Cllr Summers as allotment representative drew attention to the poor condition of the entrance gate. The maintenance crew have this on their current list. It was suggested that a wheel attached to the opening edge might facilitate its use.

### **262/19 TREES**

1. A revised planting proposal had been received from 'New Enchantment', working with Woodland Trust. Cllr Hill said the proposal was unsuitable as it compromised the 'open space' nature of the Green, and the patch suggested near to Old House would crowd the property. A smaller number of trees in the wooded area or up in the new section of the cemetery would be possible. Cllr McNally thought there was a minimum number of trees (30?) offered in each scheme. Cllr Hill proposed that the donors be thanked for their offer but told that the scheme was not appropriate for the green. Seconded by Cllr Summers and AGREED

2. The need for a professional tree survey was discussed. Cllr Royall has a contact with professional qualifications who may be able to help but is currently on holiday. Cllr Hill proposed that we commission a professional tree survey at a cost of £3k unless Cllr Royall's contact can do the same job for a lower cost, such survey to be commissioned by the end of November. Seconded by Cllr McNally and AGREED

### **263/19 PLAY AREA AND SKATEPARK**

1. Cllr Royall expanded orally on her proposal, which was motivated by a desire to reduce pollution, improve disabled access and give a more 'natural feel' to the play area. The proposal was discussed at some length. It was felt that while the proposal had many merits, as a whole it posed some practical difficulties and cost problems which made it unrealistic at present. Cllr McNally also wondered if the scheme as proposed would not take up too much of the open space.

Cllr Wogan proposed that Cllr Royall be thanked for her work in preparing the proposal and that its elements should be borne in mind for future revisions or refurbishments of the play area.

Seconded by Cllr McNally and

AGREED

2. The play area surface was discussed in the light of the RoSPA report. Cllr Hill proposed that the resurfacing be implemented at a cost of approximately £10,000. Seconded by Cllr McNally and

AGREED

3. The required repairs to the 'adult gym were discussed in the light of the RoSPA report. Cllr Wogan proposed that the recommended repairs be undertaken. Seconded by Cllr Hill and

AGREED

### **264/19 CEMETERY**

The Burials Clerk reported as follows:

#### **MEMORIALS AND INSCRIPTIONS APPROVED SINCE THE LAST MEETING ON 11<sup>th</sup> JUNE 2019**

##### **DEEDS OF GRANT OF EXCLUSIVE RIGHT TO BURIAL ISSUED SINCE THE LAST MEETING**

DEED 1332	GOR233	MOORE
DEED 1333	GOR234	SMITH

##### **DEEDS OF GRANT TRANSFERRED SINCE THE LAST MEETING**

DEED 983	JD1	DEWAR
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##### **MEMORIALS AND ADDITIONAL INSCRIPTIONS AGREED SINCE THE LAST MEETING**

DEED 1326	GOR230	TABLET	FLORY
DEED 351	1360	ADDITIONAL INSCRIPTION	BISHOP
DEED 1079	GOR111	ADDITIONAL INSCRIPTION	BELLACK
DEED 828	GOR42	ADDITIONAL INSCRIPTION	COWAN
DEED 1331	GOR234	TABLET	SMITH
DEED 1333	GOR232	TABLET	CARABINE
DEED 983	JD1	ADDITIONAL INSCRIPTION	BLACKWELL

##### **HEADSTONES LAID DOWN FOR SAFETY SINCE THE LAST MEETING**

None

It was also reported that the Forest Row cemetery had qualified for a First or Second place award in the annual ICCM awards. The result will be known on 24<sup>th</sup> September.

NOTED

### **265/19 LATE ITEM: SKATE PARK FUNDRAISER**

The proposal by the family of Hugo Palmer to hold a fundraising event at the skate park on 29<sup>th</sup> September was

NOTED with approval

### **266/19 CORRESPONDENCE**

None

**267/19 ITEMS FOR FUTURE CONSIDERATION BY THIS COMMITTEE OR FULL COUNCIL**

Cllr McNally asked that a 'bench sponsoring scheme' be considered on the next agenda.

The meeting closed at 8.55pm.

SIGNED.....(Chairman)    DATE.....