

**MINUTES OF THE MEETING OF THE PROPERTY AND ASSETS COMMITTEE HELD ON 13th MARCH 2018 IN THE ROSE ROOM OF THE COMMUNITY CENTRE AT 8.00PM**

**PRESENT:** Cllrs. Williams (Chairman), Davies, Farrar, Hill, Josephson, Summers and Wogan

**APOLOGIES:** Cllrs. Hindler & R Lewin

**NOT PRESENT:**

**IN ATTENDANCE:** The Clerk and Asst Clerk

**372/18 PUBLIC QUESTIONS** None.

**373/18 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr. Hindler due to work and Cllr R Lewin due to prior commitments.

**374/18 TO DECLARE ANY INTERESTS OR REQUEST DISPENSATION PERTAINING TO THE ITEMS BELOW**

None.

**375/18 RECORDS OF THE MEETING OF THE PROPERTY & ASSETS COMMITTEE MEETING HELD ON 17<sup>th</sup> OCTOBER 2017**

- The Minutes of the meeting held on 17<sup>th</sup> October 2017 had been circulated in advance and were proposed for adoption by Cllr. Wogan, seconded by Cllr. Farrar and AGREED.
- There were no objections to the deletion of the digital transcript of the meeting of 17<sup>th</sup> October 2017.

**376/18 CLERKS REPORT ON MATTERS ARISING – not covered elsewhere on this agenda**

1. Use of incense by hirers – the relevant conversation has taken place and the matter is hopefully resolved. Cllr. Hill proposed that notices be amended to include the use of incense. This was seconded by Cllr. Wogan and AGREED with 2 abstentions. NOTED
2. Solar Panel Installation – This has now taken place and the panels and inverter are working. Delivery of the battery is imminent. NOTED
3. Renewal of Guttering – This will be commenced in the new financial year, and a suitable date is being negotiated. NOTED
4. War Memorial – Two quotes have been sent to the grant funders for decision. NOTED
5. Maintenance – Our indoor maintenance worker has returned to work after surgery. He is working through the backlog of work. NOTED

**377/18 FINANCIAL REPORT**

- This had been circulated in advance and was NOTED.
- The budget for the coming year is approximately the same as this year, but there should be a reduction in Community Centre running costs due to the new lighting installations, new gas contracts and the solar powered electricity. NOTED

**378/18 ITEMS FOR CONSIDERATION**

1. Priority of works for 2018-2019: Of the items mentioned on the Clerks' briefing, the following priorities were AGREED.
  - Cllr. Hill proposed that the drains around the Community Centre be repaired as necessary. This was seconded by Cllr. Williams and AGREED
  - Research should be conducted into the requirements & cost of replacing the 'Crittall' windows in the Garden Room.
  - The 'mound' (between the Community Centre building and the Wealden recycling compound) should be planted up (and a bike stand not purchased at the present time). Cllr. Josephson proposed that Rapkyns Nursery be asked if they would like to sponsor the area as they did in the past. Alternatively, Wyevale should be approached. This was seconded by Cllr. Williams and AGREED.

[The Committee also expressed the wish that Councillors who were not members of the Property Committee should be asked for suggestions for priority works, to be considered at a later date]

2. Bus Shelter Request – a request had been received from a Parishioner for Council to consider installing a bus shelter opposite Foresters Green on the northbound side of the road. This bus stop is heavily used by school children.

Cllr. Hill proposed that the area be measured up to see if this is feasible. This was seconded by Cllr. Williams and AGREED.

3. Grit Bins – The Parish Council is now directly responsible for the cost of replenishing the grit bins that belong to it. Cllr. Hill proposed that the Clerk examine East Sussex County Council's policy on Grit bins with a view to adopting it. This was seconded by Cllr. Williams and AGREED.

Cllr. Wogan asked where the grit bins were located in the Parish. If they are half full of solidified salt, does the Council pay for a full refill and who is responsible for disposing of the useless salt?

Cllr. Wogan had received an email regarding gritting of the pavements in the shopping area.

4. WW1 Centenary – The working group had proposed a commemorative bench on Rush Green. Cllr. Wogan proposed a bench be installed on Rush Green in accordance with Council policy with a commemorative plaque, to be paid for by the Council. This was seconded by Cllr. Davies and AGREED.

The Working Group to ask the British Legion if they would contribute to the cost.

### **379/18 CORRESPONDENCE**

None

### **380/18 ITEMS FOR FUTURE CONSIDERATION BY THIS (OR ANOTHER) COMMITTEE OR FULL COUNCIL**

Cllr. Wogan asked that the litter bin on Upper Close and the cigarette bin on Newlands Place be put on the next Property & Assets Committee agenda.

Cllr. Hill asked that the damp proof course around the Community Centre be cleared.

Cllr. Williams asked that the office chase up the emptying of the dog fouling bins.

The meeting closed at 9.06pm.

Signed:.....  
Chairman

Date: .....