

**MINUTES OF THE MEETING OF THE LOCALISM AND COMMUNITY SERVICES COMMITTEE
HELD ON 13th NOVEMBER 2018 IN THE ROSE ROOM OF THE COMMUNITY CENTRE AT
7.30PM.**

PRESENT: Cllrs. T Lewin (Chairman), Josephson, R Lewin, Miller and Pritchitt
APOLOGIES: Cllrs. McKinney
NOT PRESENT: Cllrs: Davies, Melson and Moore
IN ATTENDANCE: The Clerk and Asst Clerk. Cheryl Hawkins, Youth Supervisor and Robin Walden

593/18 PUBLIC QUESTIONS

Robin Walden, Director of Seasons spoke about the Zero Waste Focus Group that had been formed. He explained the various initiatives being introduced.

594/18 APOLOGIES

Cllr McKinney due to family commitments.

595/18 DECLARATION OF INTERESTS PERTAINING TO THE ITEMS BELOW

Name	Min. No.	Category of Interest	Reason
Cllr. T Lewin		Personal	Car Club member/coordinator
Cllr Josephson		Personal	Trustee of the Forest Row Relief in Sickness & General Benefits Trust
Cllr Pritchitt		Personal	Volunteer at the Thursday Club

596/18 MINUTES OF THE PREVIOUS MEETING HELD ON 8th OCTOBER 2018

The minutes of the previous meeting held on 8th October 2018 were proposed for acceptance by Cllr. Pritchitt, seconded by Cllr. R Lewin and signed as a true record.

There were no objections to the deletion of the digital transcript of the meeting held on 8th October 2018.

597/18 CLERKS REPORT ON MATTERS NOT REQUIRING A DECISION

- **Venu on the Green progress report.**
 - The floor pan is complete, and the frame has been assembled.
 - The VIG-CON (construction sub-group) had a further meeting on 24th October to receive the architect's certificates for the third stage payment.
 - The VIG-BIZ (business sub-group) has now met every fortnight up to 2nd November and recommendations for the organisational structure and hiring's policy are almost complete. A draft operating budget is now in preparation.
 - A meeting of the VIG-PAL (publicity & liaison sub-group) is scheduled for later this month.
 - Cllr. T Lewin thanked everyone involved for their hard work on this project.

NOTED

- **Waste Recycling progress report** The working group received full adjusted operating cost figures from Veolia on 24th October. These were significantly higher than projected, so further research is necessary before a plan can be finalised. The Clerk advised that he was having a meeting on 22nd November regarding the grant from Locality. NOTED
- **Cooperation with the Duke of Edinburgh scheme.** A response is still awaited from the scheme managers. NOTED

598/18 CLARIFICATION OF ACTIONS FROM LAST MEETING: None

Cllr. T Lewin proposed that the report on Youth Provision be brought forward to this stage of the agenda. There was no objections and Standing Orders were suspended.

599/18 YOUTH PROVISION

A report had been previously circulated and was NOTED. Cheryl Hawkins answered various questions and was thanked for attending the meeting.

Standing Orders were reinstated.

Cllr. Miller joined the meeting at 7.55pm.

600/18 FINANCIAL REPORT

1. The financial report had been circulated in advance and was NOTED.
2. Draft budget for 2019-2020. Cllr. T Lewin proposed that the Cycle Hire Scheme be discussed at this point, prior to the budget question. Seconded by Cllr. R Lewin and AGREED

601/18 CYCLE HIRE CLUB

The scheme has been the subject of negotiations between Cllr. T Lewin and Active Cycling Projects – the company which currently supplies the digital locks and booking system – to find a way of operating the scheme more effectively. Active Cycles Ltd will take over the practical operation of the scheme while Forest Row Parish Council will retain the brand name and provide a storage/hire facility for an agreed fee.

Cllr.T Lewin proposed that the scheme be adopted as outlined. This was seconded by Cllr. R Lewin and AGREED.

602/18 DRAFT BUDGET FOR 2019-2020

Cllr. R Lewin proposed that the draft budget be adopted. This was seconded by Cllr. Pritchitt and AGREED,

603/18 FOREST ROW VILLAGE MARKET

The Market Manager, Sue Young, had previously submitted a report which was NOTED. Sue Young was congratulated for Forest Row Village Market having reached the finals of the Sussex Food and Drink Awards 2019.

604/18 CAR HIRE CLUB

A report had been previously circulated and was NOTED.

605/18 CAR CHARGING UNIT

A report on this item formed part of the overall report from Sue Young. The Clerk was asked to contact *Charge Your Car* as it appeared that they were still not applying our chosen scale of charges.

606/18 VOLUNTARY MEDICAL CAR SERVICE

A report had been previously circulated and was NOTED.

607/18 HEARING AID SERVICE

A report had been previously circulated and was NOTED.

608/18 GAGES COMMUNITY LUNCHES

A report had been previously circulated and was NOTED. Staff were congratulated on retaining the 5-star rating from Environmental Health following a recent inspection.

609/18 THURSDAY CLUB

A report had been previously circulated and was NOTED

610/18 REPAIR CAFÉ

Sara Smart's report had been previously circulated and was NOTED

611/18 FOREST ROW TRADERS & ENTREPRENEURS FORUM

The first meeting was held in October and Sara Smart was thanked for organising this. A report had been previously circulated and was NOTED.

612/18 SERVICE DEVELOPMENT

Sara Smart's report had been previously circulated and was NOTED

Community Fridge – Cllr. T Lewin proposed that the old toilet block be used for the site of a Community Fridge. This was seconded by Cllr. Miller and AGREED with 1 abstention.

Assisted Living Aids – Cllr. Josephson advised that the Forest Row Relief in Sickness & General Benefits Trust were still willing to grant this scheme £ 2000.00 if a decision was made by January 2019. Cllr. T Lewin proposed that a section of the old toilet block be allocated for this proposed service – details to be decided upon later. This was seconded by Cllr. Miller and voted 2 for and 2 against. (Cllr. Josephson did not vote). The Chairman used his casting vote and this was AGREED.

Men's Shed – This was still in the planning stage, but another meeting is planned with representatives from a successful scheme. The main outstanding issues are premises and funding.

613/18 VOLUNTARY 20-MPH SPEED LIMIT

Cllr. T Lewin to investigate this matter further and try to have a discussion with East Sussex Highways. This would be brought to a future agenda. NOTED

614/18 COUNCIL'S ENVIRONMENTAL POLICY

Cllr. T Lewin proposed that a position paper be produced, by Cllrs. R Lewin, T Lewin and Miller for presentation early next year. This was seconded by Cllr. R Lewin and AGREED.

615/18 FOREST ROW WELCOME PACKS AND FOREST ROW GUIDE

The availability of welcome packs to be advertised on the front page on the Parish Council's website. Cllr. Pritchitt to provide a marked-up copy of the guide showing all the up to date contacts to the next meeting.

616/18 CORRESPONDENCE

None

617/18 ITEMS FOR FURTHER CONSIDERATION BY THIS COMMITTEE OR FULL COUNCIL

None other than already mentioned.

The meeting closed at 9:15pm.

Signed.....

Date.....

Chairman