

MINUTES OF THE MEETING OF THE COMMUNITY SERVICES COMMITTEE HELD ON 3rd DECEMBER 2019 IN THE ROSE ROOM OF THE COMMUNITY CENTRE AT 7.30PM.

PRESENT: Cllrs. T Lewin (Chairman), Davies, Josephson, Miller, Rosenboom, Williams and Wogan
APOLOGIES: Cllrs. R Lewin
NOT PRESENT: Cllrs. Moore & Withers
IN ATTENDANCE: The Clerk and Asst Clerk. Sara Smart (Community Development Officer). Mr Alistair Bailey

325/19 PUBLIC QUESTIONS

Mr Bailey spoke about his proposal to take over the old Venue building for adults with learning disabilities.

326/19 APOLOGIES

Cllr R Lewin (prior commitment).

327/19 DECLARATION OF INTERESTS PERTAINING TO THE ITEMS BELOW

Name	Min. No.	Category of Interest	Reason
None			

328/19 MINUTES OF THE PREVIOUS MEETING HELD ON 3rd DECEMBER 2019

The minutes of the previous meeting held on 3RD December 2019 were proposed for acceptance by Cllr. T Lewin, seconded by Cllr. Rosenboom and signed as a true record.

There were no objections to the deletion of the digital transcript of the meeting held on 3rd December 2019.

329/19 CLARIFICATION OF ACTIONS FROM LAST MEETING

Cllr. Wogan asked about the timescale of the lighting installation at the VENUE on the Green – the Clerk advised that an installation date was awaited from the contractor.

330/19 CLERKS REPORT ON MATTERS NOT REQUIRING A DECISION

- 1. VENUE on the GREEN:** The VENUE has been open just under 6 months. Hires are increasing. Planning permission for the outdoor lighting and games area set-up was received recently and is due for installation. There is some snagging to be fixed in the building, and internet and security fencing remain to be installed. The Clerk suggested that a review should take place at about the 6-month mark.
NOTED
- 2. Waste Recycling Centre progress report–** After the recent successful ‘pop-up’ events and the village-wide survey, WRAG is now working on a business plan for a more permanent solution, for which there is clear popular support.
NOTED
- 3. The cycle hire scheme** is now operating wholly independently and appears to be popular. Additional CCTV has been installed to cover the hardstanding (and also the recycling area).
NOTED
- 4. Water bottle refill point.** Property & Assets agreed to a request to install a refill point on the outside wall of the Community Centre, to be financed from the recent bequest to the Council in accordance with the testator’s wishes. The hardware has now been purchased and awaits installation.
NOTED
- 5. Environmental policy.** This is still under discussion. An agreed final draft will be presented to Finance & Policy for approval and thereafter to Full Council for ratification.
NOTED

Cllr. Josephson joined the meeting at 7.37pm.

331/19 FINANCIAL REPORT

The financial report had been circulated in advance and was NOTED.

332/19 FOREST ROW MARKET

A report from Sue Young had been previously circulated and was NOTED

333/19 CAR HIRE CLUB

A report from Sue Young had been previously circulated and was NOTED.

334/19 EV CHARGING UNIT

A report from Sue Young had been previously circulated and was NOTED.

Cllr. T Lewin proposed that a flat rate of 39p be charged per Kwh. This was seconded by Cllr. Rosenboom and AGREED.

335/19 VOLUNTARY MEDICAL CAR SERVICE

A report from Sue Young had been previously circulated and was NOTED.

Additional drivers were always needed.

336/19 HEARING AID SERVICE

A report from Sue Young had been previously circulated and was NOTED. Cllr. Wogan commented that the service was obviously well used and thanked the staff for providing this.

337/19 GAGES COMMUNITY LUNCHESES

A report from Sandra Aylen had been previously circulated and was NOTED.

338/19 FROW FRIENDS IN THE AFTERNOON

A report from Sandra Aylen had been previously circulated and was NOTED.

339/19 REPAIR CAFÉ

A report from Sara Smart had been previously circulated and was NOTED. Cllr. J Wogan asked how the '2nd birthday' presents and aprons had been paid for. Sara Smart explained that presents were purchased out of the donations received, and the aprons had been made by Sue Young with the fabric being donated by another member of staff. Thanks were given to Sue Young for this.

340/19 FOREST ROW BUSINESS GROUP

A report from Sara Smart had been previously circulated and was NOTED

Cllr. Wogan asked how much time Sara Smart was spending on this project. Sara advised that she volunteered a lot of time. Cllr. Wogan asked that it be noted that she did not like staff doing work outside of their working hours.

341/19 FROW FRIENDS (BEFRIENDING)

A report from Sara Smart had been previously circulated and NOTED.

342/19 YOUTH SERVICE

A report from Mel Mesher had been previously circulated and NOTED

Cllr. Wogan raised several factual queries. Unfortunately, the Youth Leader was unable to be present to answer them, due to ill health.

343/19 DEMENTIA CHOIR

This was included in Sara Smart's report and NOTED

Cllr Rosenboom advised that a funding request had been submitted and a decision was awaited. If this was forthcoming, it was hoped that this venture would commence fully in May 2020. NOTED

344/19 MEMORY CAFÉ

This was included in Sara Smart's report and NOTED.

345/19 MENS SHED

This was included in Sara Smart's report and NOTED.

Cllr. T Lewin advised that the Parish Council had withdrawn from their bid to use the old Venu building for its 'Men's Shed' project, to free up the space for a project with a revenue stream.

Standing Orders were suspended to allow Mr Bailey to reiterate his outline proposal.

Standing Orders were reinstated.

Sara Smart advised that she was now looking at using the other half of the Lower Road premises (shared with the Community Fridge) for the Men's Shed. She was hoping to approach Wealden District Council to ask if the adjoining piece of land could become a garden which would be the first project of the Men's shed. Cllr. Wogan suggested that perhaps they could make the replacement fingerposts for the Parish.

Cllr. Josephson advised that now that it appeared that the medical store would not be taking place, the grant given by the Merrymead Trust should be passed on to the Air Ambulance, as agreed.

346/19 THE COMMUNITY FRIDGE

This was included in Sara Smart's report and NOTED.

Sara Smart advised that all the painting and prep work had been completed – by staff and volunteers.

Cllr. Wogan asked if the companies concerned would be thanked formally. Sara Smart advised that this would be done.

Cllr. Wogan asked various questions of how the scheme worked which Sara Smart explained.

It was explained that the Community Fridge would be one of the stamping stations on the Xmas Trail on 7th December.

The scheme would be opening in January.

347/19 THE LIBRARY OF THINGS

This was included in Sara Smart's report and NOTED.

Cllr. Wogan asked if there would be any health & safety implications for the Parish Council in this scheme. She was advised that this matter has been considered and disclaimers would be signed by all that use the facility where necessary.

348/19 INTER-AGENCY NETWORKING

This was included in Sara Smart's report and NOTED.

Sara Smart was thanked for her reports and all her hard work.

349/19 TO CONSIDER AND APPROVE DRAFT COMMITTEE BUDGET FOR 2020-2021

This was discussed.

Cllr. T Lewin proposed the the budget as previously circulated be adopted. This was seconded by Cllr. Williams and AGREED.

350/19 CORRESPONDENCE

Cllr. T Lewin advised that Forest Row Energy were looking for households in isolated properties off the gas grid, with a view to switching them from oil heating to renewable heat with much lower carbon emissions. Funding had been applied for from the Rural Community Energy Fund.

351/19 ITEMS FOR FURTHER CONSIDERATION BY THIS COMMITTEE OR FULL COUNCIL

Cllr. Wogan asked if the Parish Council was participating in the Christmas tree Festival this year. She was advised that it was not.

Cllr. Miller asked for confirmation that the Environmental Policy would be taken to Finance & Policy Committee once finished. This was confirmed.

The meeting closed at 8.50pm.

Signed.....

Date.....

Chairman

