

MINUTES OF THE FINANCE & POLICY COMMITTEE MEETING HELD ON 10th APRIL 2018 IN THE ROSE ROOM OF THE COMMUNITY CENTRE

PRESENT: Cllrs. R.Lewin (Chair), Farrar, Hill, Hindler, Josephson, T Lewin, Moore, Pritchitt, Williams and Wogan

APOLOGIES:

NOT PRESENT:

IN ATTENDANCE: The Clerk and Asst. Clerk.

413/18 PUBLIC QUESTIONS

None

414/18 APOLOGIES FOR ABSENCE

None

415/18 TO DECLARE ANY INTERESTS OR REQUEST DISPENSATION PERTAINING TO THE ITEMS BELOW

Name	Min. No.	Category of Interest	Reason
See below			

Cllr T Lewin was challenged that he should declare a DPI in respect of the Car Club. He offered to declare a pecuniary interest, but the Clerk ruled that the matter was undecided. However, for the purpose of the discussion, Cllr T Lewin would have to be treated as though he was subject to such interest (and not dispensed).

416/18 MINUTES OF THE MEETING HELD ON 12th DECEMBER 2017 & 9th JANUARY 2018

Following representation from a Member, a sentence was added to Minute No. 330/17. This was proposed by Cllr. Williams, seconded by Cllr. Josephson and AGREED.

The Minutes of the meeting held on 12th December 2017 were proposed for acceptance by Cllr. R Lewin, seconded by Cllr Moore and signed as a true record.

To consider any objections to deletion of the digital transcript of the meeting held on 12th December 2017. No objections were noted.

The minutes of the meeting held on 9th January 2018 had been previously circulated and were proposed for acceptance by Cllr. Josephson. This was seconded by Cllr. Hindler and AGREED

There were no objections to the deletion of the digital transcript of the meeting held on 9th January 2018.

417/18 TO NOTE UPDATE ON PROGRESS (OUTSTANDING MATTERS NOT REQUIRING A DECISION)

1. GDPR Developments – The preliminary ‘data audit’ has been progressing.
Cllr. Farrar thanked the staff on doing a ‘first rate job’ on the requirements and that they should be congratulated on their work. NOTED
2. Audit Arrangements – The end of year closedown for the accounts is 17th April 2018. The end of year internal audit is scheduled for 23rd May and the Annual Return will be available for approval by Council on 29th May. NOTED

418/18 FINANCIAL REPORT to end month 12.
This had been circulated in advance and was NOTED

419/18 LIST OF PAYMENTS

The List of Payments had been circulated in advance. The Clerk and Asst.Clerk dealt with certain clarifications of detail and the list was **APPROVED**.

HSBC from 10 st November 2017 to 28 th Feb 2018	£ 84,371.19
Unity Trust from 22 nd Nov 2017 to 26 th March 2018	<u>£113,219.19</u>
TOTAL	£197,590.38

420/18 BANK RECONCILIATION

This was circulated and was **NOTED**.

421/18 COUNCIL'S INVESTMENTS

This was circulated in advance and was NOTED.

422/18 TO CONSIDER AND RESOLVE ON THE APPLICATION OF RETROSPECTIVE VAT TO CAR CLUB CHARGES

There was much discussion on this issue. Cllr. T Lewin did not contribute to this discussion. Cllr. Hill proposed that the Council should settle the retrospective VAT incurred by the Car Club from General Reserve.

This was seconded by Cllr. Hindler and **AGREED** unanimously.

423/18 TO CONSIDER AND RESOLVE ON THE PROPOSAL FOR PHASING IN FORWARD VAT ON CAR CLUB CHARGES

Cllr. Josephson proposed that the resolution taken on 12th December 2017 should stand. This was seconded by Cllr. Moore and **AGREED** with 2 abstentions.

424/18 TO CONSIDER AND RESOLVE ON AMENDMENT TO THE GRANT-MAKING POLICY.

A suggested amended Grant application form had been previously circulated. This was proposed for acceptance (with an amendment) by Cllr. Farrar, seconded by Cllr. Josephson and **AGREED**.

425/18 TO CONSIDER AND RESOLVE ON GRANT APPLICATIONS

The following grant applications were considered:

1. St Catherines Hospice – Cllr. Moore proposed a grant be given of £500. This was seconded by Cllr. R Lewin & **AGREED** with 1 against.
2. Hammerwood & Holtye Hall – Cllr. Hindler proposed that a grant be given of £ 250. This was seconded by Cllr. Pritchitt and **AGREED** with 1 against.
3. Weirwood Paddle Sports Club – Cllr. Hill proposed that a grant be given of £ 150.00. Cllr. Moore counter proposed that a grant be given of £ 125.00. This was seconded by Cllr. Josephson and **AGREED**.

The Clerk advised that a late grant application had been received, after the agenda had been distributed. It was **AGREED** that this would be considered at the next Finance & Policy Committee meeting.

426/18 CONFIDENTIAL BUSINESS

Minute numbers 427/18 & 428/18 are attached as Confidential minutes.

429/18 CORRESPONDENCE

None

430/18 ITEMS TO REFER TO COMMITTEE OR FULL COUNCIL

Cllr. Farrar asked for the frequency of the staff costs report to be put on the next agenda.

Cllr. Pritchitt asked that matters arising from the staff costs report be put on the next agenda.

Cllr. Wogan asked that the current attitudes of and pressures on the staff were considered at a future meeting.

The meeting closed at 9.40pm.

SIGNED:..... DATE.....

(Chairman)

DRAFT