

**MINUTES OF THE MEETING OF THE LOCALISM AND COMMUNITY SERVICES COMMITTEE
HELD ON 19TH JUNE 2018 IN THE ROSE ROOM OF THE COMMUNITY CENTRE AT 8.00PM.**

PRESENT: Cllrs. T Lewin (Chairman), Josephson, R Lewin, McKinney, Miller and Moore

APOLOGIES: Cllrs. Davies, Melson and Pritchitt

NOT PRESENT:

IN ATTENDANCE: The Clerk and Asst. Clerk and Gem Anderson-Shadi (Youth Worker)

PUBLIC QUESTIONS

None

457/18 APOLOGIES

Cllrs: Davies due to family commitments and Cllrs. Melson and Pritchitt due to holidays.

458/18 MINUTES OF THE PREVIOUS MEETING HELD ON 20TH MARCH 2018

The minutes of the previous meeting held on 20th March 2018 were proposed for acceptance by Cllr. R Lewin, seconded by Cllr. Josephson and signed as a true record.

There were no objections to deletion of the digital transcript of the meeting held on 20th March 2018.

459/18 DECLARATION OF INTERESTS PERTAINING TO THE ITEMS BELOW

Cllr. T Lewin declared a personal interest in Minute Nos. 467/18 & 476/18 as a Car Hire Club coordinator and as a shareholder in Forest Row Energy Co-op.

Cllr. Miller declared a personal interest in Minute No. 476/18 as a member of Forest Row Energy Co-op.

Cllr. Josephson declared a personal interest in Minute No. 475/18 as a Trustee of the Forest Row Relief in Sickness & General Benefits Trust (Merrymead).

460/18 CLERKS REPORT ON MATTERS NOT COVERED ELSEWHERE

- Proposed Closure of the recycling centre – Significant efforts had been made to publicise the official consultation. A lengthy submission against closure was sent to East Sussex County Council on the Parish Council's behalf. A decision was now awaited from the Cabinet meeting on 26th June before any further action could be decided upon. Cllr. T Lewin advised that he had recently shown Nus Ghani MP around the tip.
- Solar installation meter – A 'real time' meter has been installed in the Office which shows the current and cumulative production of electricity by the Community Centre solar panels.
- Flood Prevention – A meeting was hosted on 7th June by East Sussex County Council to disclose the results of a grant-funded study on the surface water flooding risk over Forest Row's central catchment area. This will be further disseminated through our own Flood Network, together with proposals for further preventative measures.

Cllr. McKinney joined the meeting at 8.10pm

Cllr. T Lewin proposed that items 7 and 18 on the agenda be dealt with at this stage of the meeting. This was seconded by Cllr. R Lewin and AGREED.

Cllr. Moore joined the meeting at 8.11pm.

461/18 VENUE ON THE GREEN

The Clerk explained that this matter had been brought to the Localism & Community Services Committee principally to enable the construction sub-group to be established, as work now needed to go ahead.

- To release the name of the successful main contractor. Throughout the process of tendering and subsequent quotations the contractors' identities have been concealed under pseudonyms to preserve commercial confidentiality and ensure any choice was based purely on the quality of the quotation. The main contractor is Douch & Partners. The Clerk advised that although Toby Douch had been a member of FRYACC, he had formally resigned from FRYACC and took no part in the tendering process. He quoted on a voluntary basis after the end of the tender period. Therefore, everything had been done lawfully.
- Reconfiguration of the Venue Implementation Group (VIG) – Cllr. Josephson proposed that the organisation of the sub-groups be as recommended on the previously circulated report and the Councillor members of the construction sub-group should be Cllrs. Farrar and R Lewin. This was seconded by Cllr. McKinney and AGREED.
Cllr. R Lewin explained that the sub-groups would report to Full Council.
Cllr. Moore proposed that the membership of the business group be deferred to the next meeting of Full Council. This was seconded by Cllr. T Lewin and AGREED.

462/18 YOUTH PROVISION

Standing Orders were suspended to let Gem Anderson-Shadi give the Youth Service report that had been previously circulated. NOTED

Gem was thanked for attending the meeting.

Standing Orders were re-instated.

463/18 FINANCIAL REPORT

- Financial report to end month 2 NOTED
- Priorities for 2018-2019 – None indicated NOTED

CURRENT SERVICES

464/18 GREATER COUNCILLOR INVOLVEMENT

Cllr. T Lewin advised that he had asked for this matter to be put on the agenda. He felt that though all but two of the various services were well run by Council staff, help was still needed with the Cycle Hire Scheme. Peter Cross had recently serviced, repaired and cleaned all the bikes: he was thanked for this, but it could not become a regular arrangement.

Cllr. Josephson suggested that a retainer should be considered by Council to be paid to someone for the regular servicing etc of the bikes. Also, the Car Club Working Group should include at least one more Councillor.

Cllr. Josephson proposed that at Full Council, Councillors be asked to volunteer to assist in both the Cycle Hire Club and the Car Club with details of the involvement required. This was seconded by Cllr. Moore and AGREED.

Cllr. Moore asked that the Library Volunteer Service should be added to the list of Current Services.

465/18 FOREST ROW MARKET

A report had been previously circulated and was NOTED.

Sue Young was thanked for her hard work.

466/18 HEARING AID & MEDICAL TRANSPORT SERVICES

A report had been previously circulated and was NOTED.

Cllr. McKinney left the meeting (unwell) at 8.53pm.

467/18 CAR HIRE CLUB

- A report had been previously circulated and was NOTED.
It had been suggested that a replacement car be purchased for the small car whose lease expires at the end of June. Cllr. T Lewin proposed that the purchase proceed. This was seconded by Cllr. Josephson and AGREED.
- To clarify protocol for decisions. It was clarified that any price changes or other decisions recommended by the Car Club Working Group be ratified by the Localism & Community Services Committee.

468/18 CYCLE HIRE SCHEME

- A report had been previously circulated and was NOTED.
- Position re new provider – An alternative cycle hire scheme had recently been set up, operating out of Tablehurst Farm. Supplementary to the proposal in Minute No. it was proposed by Cllr. Moore that a suitable person be paid a retainer to service and clean the bikes etc. This was seconded by Cllr. T Lewin and AGREED with 1 against.

469/18 GAGES – COMMUNITY LUNCH FACILITY

A report from Sara Smart had been previously circulated and was NOTED.

470/18 THURSDAY CLUB

A report from Sara Smart had been previously circulated and was NOTED.

471/18 REPAIR CAFÉ

A report from Sara Smart had been previously circulated and was NOTED.

472/18 BRIDGING AGES PROJECT

A report from Sara Smart had been previously circulated and was NOTED.

Thanks were given to the Bridging Ages Project volunteers. Councillors were asked for their help at a celebration afternoon tea to present the books on Friday 29th June.

It was suggested that Sara Smart look into investigating if youngsters enrolled on the Duke of Edinburgh Award Scheme be asked if they would like to volunteer at the Community Centre.

473/18 EV CHARGING POINT

Cllr. R Lewin asked if the EV charging unit was used regularly and if the charging structure was correct? It did not appear to correspond to the original scale of charges decided on by Council Cllr. T Lewin advised that one side of the apparatus was still not working despite numerous requests to the company.

The office to investigate these issues.

SERVICE DEVELOPMENT

474/18 COMMUNITY SERVICE OFFICER'S REPORT

A report from Sara Smart had been previously circulated and was NOTED.

It was suggested that spare bikes from the Cycle Hire Scheme be sold at the next market.

Cllr. Moore left the meeting (family commitment) at 9.35pm.

475/18 ASSISTED LIVING AIDS PROPOSAL

Grant funding had been offered for this proposal, but progress needed to have been made by mid-July to qualify. Cllr. T Lewin proposed that this matter be referred to Property & Assets Committee for consideration of using part of the Community Centre. This was seconded by Cllr. Moore and AGREED.

476/18 LINKS WITH FOREST ROW ENERGY COOPERATIVE

It had been suggested that the Council as a corporate body might become a member of the Forest Row Energy Cooperative, and actively support its activities.

There was discussion of actively supporting FR Energy. The suggestion was made of 'an Energy Fair' in the autumn although this was broadened to include issues surrounding plastic waste.

Cllr Josephson proposed that a public session should be held in September or October as suggested. This was seconded by Cllr. T Lewin and AGREED

It was also suggested that issues of closer cooperation with FR Energy be referred to Full Council.

477/18 A PROPOSAL FOR A 20MPH SPEED LIMIT FOR HARTFIELD ROAD

This was deferred to the next meeting.

478/18 CURRENT ENVIRONMENTAL POLICY

It had been suggested that Council should review this policy to make it more comprehensive and explicit. Cllr. Miller's amendments were circulated at the meeting.
The Clerk was asked to review the proposed amendments for further discussion.

479/18 CORRESPONDENCE

None

480/18 ITEMS FOR FURTHER CONSIDERATION BY THIS COMMITTEE OR FULL COUNCIL

Cllr. Miller had prepared a proposal for a Facebook group which she would like discussed at a future meeting.

Cllr T Lewin reminded Members we would need to discuss the recycling centre again after the ESCC decision

The meeting closed at 10.00pm.

Signed.....

Date.....

Chairman