

**MINUTES OF THE MEETING OF THE PROPERTY AND ASSETS COMMITTEE HELD ON 10th JULY 2018 IN THE ROSE ROOM OF THE COMMUNITY CENTRE AT 8.00PM**

**PRESENT:** Cllrs. Williams (Chairman), Davies, Hill, Hindler, Josephson, R Lewin, Summers and Wogan

**APOLOGIES:** Cllr Farrar

**NOT PRESENT:**

**IN ATTENDANCE:** The Clerk

**481/18 PUBLIC QUESTIONS** None.

**482/18 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr. Farrar due to family commitments.

**483/18 TO DECLARE ANY INTERESTS OR REQUEST DISPENSATION PERTAINING TO THE ITEMS BELOW**

Name	Min. No.	Category of Interest	Reason
Cllr Josephson	487/18	Personal	Trustee 'Merrimead' Trust (item 7.3)
Cllr Wogan	488/18	Personal	Member Royal British Legion (item 8.2)

**484/18 RECORDS OF THE MEETING OF THE PROPERTY & ASSETS COMMITTEE MEETING HELD ON 13<sup>th</sup> MARCH 2018**

- The Minutes of the meeting held on 13<sup>th</sup> March 2018 had been circulated in advance and were proposed for adoption by Cllr. Josephson, seconded by Cllr. Wogan and AGREED.
- There were no objections to the deletion of the digital transcript of the meeting of 13<sup>th</sup> March 2018.

**485/18 CLERKS REPORT ON MATTERS ARISING – not covered elsewhere on this agenda**

1. The solar panels have generated in excess of 1400kW/hr since installation, representing a saving of approximately £196 on our electricity bill. NOTED
2. The Community Centre replacement gutters (in powder-coated aluminium) are now installed. They should last up to 40 years. NOTED
3. The 75% grant for repairs to the War Memorial has been approved. Work will start mid-August and last approximately one month. NOTED
4. The external pointing on the Community Centre has been surveyed: we await a quote for the work. NOTED
5. The handyman is working his way round the Community Centre making good any signs of wear. However, he is currently off work for several weeks following surgery. A request was made that the possibility of offering some overtime hours to the handyman be referred to Finance & Policy. NOTED

Cllr Wogan raised three issues as 'matters arising'. There is currently no agenda item to cover such an intervention. The Clerk suggested it would be possible to incorporate an agenda item termed "Queries arising from last meeting minutes" or similar, although it was preferable if Members could raise issues in advance once they had seen the relevant minutes.

**486/18 FINANCIAL REPORT**

- This had been circulated in advance and was NOTED.
- The budget position for Community Centre enhancement was NOTED. The budget was effectively committed for this year, but we could access approximately £3,000 of CIL monies received, provided this was for a *bona fide* infrastructure project(s).

#### **487/18 COMMUNITY CENTRE: ITEMS FOR CONSIDERATION / RESOLUTION**

1. Drainage repairs. The three quotes received were considered. The Clerk explained that Company 'A' had been unaware of a potential additional repair (identified by Company 'B'). Nevertheless, they remained the best value, and Cllr Hindler confirmed she thought it was a fair price for the work required.  
Cllr Williams proposed we go with Company 'A', subject to receipt of a supplementary quote for the additional work. Seconded by Cllr Hill and AGREED  
There was also consideration of the run-off of water to the drains across the car park from an Upper Close property which turns to ice in winter. Clerk to try and locate the owners to take matters forward.
2. Crittall windows. Committee acknowledged there is insufficient in the budget to fund this in the current year. Cllr Hindler felt it was not economic to do the windows one at a time. It was suggested this topic might be brought back towards the end of the financial year to see if the budget position had improved.
3. Area to rear of main hall. There were differing views on the merits of the 'assisted living aids' project, but this Committee was only being asked to consider if it would support the use of the old toilet area for the purpose. It was felt the space was probably too small and the cost of adaptation too great. Cllr Lewin proposed that the request be declined. Seconded by Cllr Wogan and AGREED.
4. Pre-school claim re damaged equipment. Committee reviewed the correspondence and representations. Cllr Lewin proposed that the request be declined: evidence that the Council had encouraged a rat infestation was insufficient and we have had a robust pest control policy in force for many months. Seconded by Cllr Davies and AGREED

#### **488/18 OTHER PROPERTY & ASSETS: ITEMS FOR CONSIDERATION / RESOLUTION**

1. Bus shelter on Foresters' Green (northbound). Committee felt that the site was unsuitable (sloping & tree roots) and a shelter would unduly obstruct sight lines. Cllr Josephson proposed that the request be declined. Seconded by Cllr Hindler and AGREED.
2. WW1 memorial bench. Cllr Wogan felt the Council should make up the funding shortfall since it had agreed to the bench. Cllr Lewin offered to make a personal donation towards the cost. Cllr Josephson proposed that any remaining shortfall be made up from the CIL monies. Seconded by Cllr Hill and AGREED  
The inscription is to read: "To commemorate the centenary of the end of the First World War 1914-1918."
3. Litter bins. The requests received were considered. Lidded bins are preferable, but a cheaper version than the cast-iron bins at Newlands Place. Cllr Josephson proposed that at least the bins on Upper Close, Rush Green and Foresters' Green be replaced with lidded binds and funded from the CIL monies (Cllrs Williams, Wogan & the Clerk to circulate and decide on a suitable design). Seconded by Cllr Hill and AGREED.  
Cllr Wogan proposed that the suggestion of dual bins (general /recyclable waste) be declined, seconded by Cllr Josephson and AGREED
4. Weirwood car park. It was agreed that it was better to patch potholes before they became a serious problem. Cllr Lewin proposed that we proceed to repair, (within the existing budget), seconded by Cllr Hindler and AGREED.

#### **489/18 CORRESPONDENCE - None**

#### **490/18 ITEMS FOR FUTURE CONSIDERATION BY COMMITTEE OR FULL COUNCIL**

- The future of the present Venu building
- The photos for the main hall wall decoration
- The cigarette stubber at Newlands Place
- The future of the area at the rear of the main hall
- Cleaning of bus shelters

The meeting closed at 9.38pm.

Signed:.....  
Chairman

Date: .....