

Forest Row Parish Council

Clerk: Mr D O'Driscoll
Email: parishclerk@forestrow.gov.uk

(Office Hours: Monday to Friday 9am to 4pm)



To: All members of AMENITIES AND SERVICES COMMITTEE:

Cllrs. J Wogan (Chairman), Hill, Josephson, R
Lewin, T Lewin, Pritchitt, Spackman, Summers
and Williams
Mrs Susan Wright

Community Centre
Hartfield Road
Forest Row
East Sussex
RH18 5DZ

Tel: 01342 822661
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Email: info@forestrow.gov.uk
Website: www.forestrow.gov.uk

Dear Sir/Madam,

Your attendance is required at a meeting of the AMENITIES AND SERVICES COMMITTEE to be held on **TUESDAY 8th JUNE 2021 at 7.30pm** in the Garden Room of the Community Centre

Date: 2 June, 2021

Mr D O'Driscoll
Clerk to Forest Row Parish Council

THE FIRST FIFTEEN MINUTES WILL BE AVAILABLE FOR RELEVANT QUESTIONS AND REMARKS FROM THE PUBLIC – IF ANY.

AGENDA

1. PUBLIC QUESTIONS - the meeting will start no later than 7.45pm
2. APOLOGIES FOR ABSENCE
3. TO DECLARE ANY INTERESTS OR REQUEST DISPENSATION PERTAINING TO THE ITEMS BELOW
4. RECORDS OF THE MEETING HELD ON 9th MARCH 2021.
 - a) To approve the minutes of the meeting of 9th March 2021
 - b) To consider any objections to deletion of the digital transcript of that meeting
5. CLARIFICATION OF ACTIONS FROM LAST MEETING
6. TO NOTE CLERK'S REPORT ON PENDING MATTERS NOT REQUIRING A DECISION:
 - 6.1 Pending works
 - 6.2 Play area/ outdoor gym repairs
 - 6.3 Skatepark extension (with associated works)
 - 6.4 Boundaries to the groundsman's compound
 - 6.5 The boundaries to the groundsman's compound
 - 6.6 The 'Kickstart' scheme
7. FINANCIAL MATTERS To note report to end month 2
8. ALLOTMENTS
 - 8.1 To note allotment report(s)
 - 8.2 To consider and resolve as appropriate on issues of:
 - a) water supply to plot holders; b) site security
9. CEMETERY
 - 9.1 To note burial clerk's report
 - 9.2 To note developments on cemetery land acquisition

10. TREE WORK

- 10.1 To consider maintenance obligations for Gilham Lane
- 10.2 To resolve on priority tree works
- 10.3 To resolve if required on tree planting schemes

11. OTHER AMENITIES ISSUES

- 11.1 The 'Tiny Farms' project – request for use of the 'Gleeson land'.
- 11.2 The 'Shed Project' – request for use of land behind the groundsman's sheds.
- 11.3 The 'Grow in Frow Project' – request for use of Council beds
- 11.4 To consider a proposal for a bank slide on Foresters' Green.
- 11.5 To consider a proposal for drinking fountains
- 11.6 To consider the litter problem in the village
- 11.7 To nominate a representative to the 'Committee Structure Working Group'.

12. CORRESPONDENCE (if any)

13. ITEMS FOR REFERRAL TO FULL COUNCIL OR COMMITTEE

AMENITIES & SERVICES COMMITTEE

BACKING PAPERS FOR MEETING 8th JULY 2021

| Agenda item | Description | page |
|-------------|--|-------|
| | Clerk's briefing to the Committee | 1-2 |
| 7. | Financial report to end month 2 | 3-4 |
| 8. | Allotment manager's report | 5 |
| 9. | Burial clerk's report | 6 |
| 10.1 | Queries/ responses re status of Gilham Lane | 7-9 |
| 10.2 | Excerpts from tree survey & tree map | 10-16 |
| 10.3 | Email from 'New Enchantment' planting scheme | 17 |
| | Cllr Hill spreadsheet & covering memo | 18-19 |
| 11.1 | 'Tiny Farm' project – record of meeting | 20 |
| | Revised proposal | 21-23 |
| 11.2 | 'Shed project' – site proposal & plan | 24-25 |
| 11.3 | 'Grow in Forest Row' project – site request | 26-27 |
| | Photos/ comment re similar project (Cllr Spackman) | 28 |
| 11.4 | Bank slide – quote from Playdale | 29-31 |
| | | |

**COUNCILLORS' BRIEFING TO THE MEETING OF THE AMENITIES AND SERVICES COMMITTEE DATED
8th JUNE 2021**

1-5. **FORMAL ITEMS:** no complications foreseen.

6. TO NOTE CLERK'S REPORT ON PENDING MATTERS NOT REQUIRING A DECISION

6.1 Pending works.

- Surgery access request is still live, see message received from NHS Property: "The good news is that this project is indeed progressing since our site meeting, in that NHSPS have recently arranged a Feasibility Study to be carried out, and options to be considered."
- Verge bollards (A22 by the Hopyard/ Lower Road green). On the 'to do' list.
- Rush Green culverts. I am still awaiting a reply from the blacksmiths about grilles.

6.2 Play area /outdoor gym repairs. Still on the 'to do' list. the outdoor gym may need to be looked at again when the skatepark extension is completed.

6.3 Skatepark extension. Now nearing completion. The tree protection works are in hand. The issue of the VENUe access path (and any associated safety barriers/ landscaping) will be considered once the works are complete and the fencing removed.

6.4 Boundaries of groundsman's compound. Now resolved.

6.5 Gilham Bank grant application. Response awaited later this month.

6.6 Kickstart scheme. Two names for the outdoor maintenance position have been forwarded to us via the DWP, but the candidates are then required to apply to us in person. Only one has so far done so, and has been invited for interview.

ACTION: to note

7. **FINANCIAL MATTERS.** A printout is attached and requires little comment. Performance against forecast: income is a little below, expenditure a little above, but no matters of concern. To note: the streetlights budget is already 50% spent, due to a large number of repairs, and the cemetery rates have unexpectedly increased.

ACTION: to note

8. ALLOTMENTS

8.1 The allotment manager's report is attached. The allotment representatives (Cllr Summers & Ms Susan Wright) may wish to add their own comments.

ACTION:

8.2 Site matters.

- Don & Harry can install a new water trough within a fortnight: the siting has been decided on and required pipework/ connections can be ordered this week.
- Janet has confirmed that combination locks on the gates would be a useful deterrent against trespassing.
- Comments may be offered at the meeting regarding noticeboards at the site(s).

ACTION: to note and confirm instructions as appropriate.

9. CEMETERY

9.1 Burial Clerk's report. Sue Young's report is attached, giving the standard statistics.

9.2 Land acquisition. The position is as before. We could proceed at once to compulsory purchase, but would run a risk of having insufficient funds to complete without Secretary of State authorisation for borrowing. My advice to Council would be to hold fire until we are certainly in funds. (In an emergency we could supplement the nominated reserve from general reserves without destabilising our finances and reimburse them later).
ACTION: to note/ resolve as appropriate

10. TREE WORK

10.1 Maintenance obligations in Gilham Lane. Attached to the backing papers are the queries & responses with East Sussex Rights of Way. In summary, the carriageway seems to be the responsibility of the residents fronting the lane, while the ditch is probably a joint responsibility between residents and ourselves as riparian owners.

10.2 Priority tree works. Attached to the backing papers are the relevant sheets from the tree survey (with location plans) showing category 'A' & 'B' works. For Council to decide if these are to be undertaken in-house or by a contractor.

10.3 Tree planting schemes. The organiser of the 'New Enchantment' planting scheme, postponed by the first set of coronavirus restrictions, has said they can now proceed, see email attached. Cllr Hill has drawn up a spreadsheet (also attached) of possible sites, and the 'Seasons' have also offered some planting. For Committee to decide how to proceed.

ACTION: to resolve on the above matters as appropriate

11. OTHER AMENITIES ISSUES

11.1 The 'Tiny Farm' project. This was discussed at Community Services. Attached are the report of a meeting between Cllr Wogan & Mr Stephen King, and a revised proposal.

11.2 The Shed project. The project content itself has been endorsed by Community Services. This item is limited to a request for use of the land behind the groundsman's garage. Sara Smart's presentation is attached to the backing papers (including an outline plan).

11.3 'Grow in Forest Row' project – the attached request for use of council owned land was referred by Community Services as follows: "we support this proposal and pass it on to Amenities & Services for approval." A submission from Cllr Spackman is also attached.

11.4 Bank slide on Foresters' Green. The full specification and itemised quote from Playdale is attached to the papers, in the total sum of £13,480 ex VAT.

11.5 Drinking fountain proposal. There were two proposals: the JFC field & Rush Green. The former is impractical (and we do not own the land), the second is as yet uncostered.

11.6 Litter problem. There have been recent complaints about overflowing bins. Committee to consider how the problem may be addressed.

ACTION: to resolve as appropriate

11.7 Representative to the Committee Structure working Group. Each Committee is asked to nominate one of its members to the working group by the end of June

ACTION: to nominate as required

12. **CORRESPONDENCE** None not already in Councillors' Reading.

13. **ITEMS FOR REFERRAL TO FULL COUNCIL OR COMMITTEE**

Detailed Income & Expenditure by Budget Heading 01/06/2021

Month No: 2

Committee Report

| | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|---|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| Amenities & Services | | | | | | | |
| 101 Allotments | | | | | | | |
| 1180 Allotment Rents | 21 | 1,500 | 1,479 | | | 1.4% | |
| Allotments :- Income | <u>21</u> | <u>1,500</u> | <u>1,479</u> | | | <u>1.4%</u> | <u>0</u> |
| 1135 Allotments-Water & Upkeep | 184 | 1,500 | 1,316 | | 1,316 | 12.2% | |
| Allotments :- Indirect Expenditure | <u>184</u> | <u>1,500</u> | <u>1,316</u> | <u>0</u> | <u>1,316</u> | <u>12.2%</u> | <u>0</u> |
| Net Income over Expenditure | <u>(163)</u> | <u>0</u> | <u>163</u> | | | | |
| 102 Village Greens | | | | | | | |
| 1280 VG-Hire Income | 100 | 500 | 400 | | | 20.0% | |
| 1281 VG- Utilities Income | 0 | 100 | 100 | | | 0.0% | |
| Village Greens :- Income | <u>100</u> | <u>600</u> | <u>500</u> | | | <u>16.7%</u> | <u>0</u> |
| 1236 Outdoor Maintenance | 649 | 10,000 | 9,351 | | 9,351 | 6.5% | |
| 1237 Outdoor Planting | 0 | 1,200 | 1,200 | | 1,200 | 0.0% | |
| 1239 VG-Utilities | 0 | 250 | 250 | | 250 | 0.0% | |
| Village Greens :- Indirect Expenditure | <u>649</u> | <u>11,450</u> | <u>10,801</u> | <u>0</u> | <u>10,801</u> | <u>5.7%</u> | <u>0</u> |
| Net income over Expenditure | <u>(549)</u> | <u>(10,850)</u> | <u>(10,301)</u> | | | | |
| 104 Amenities General | | | | | | | |
| 4180 Misc Income | 248 | 0 | (248) | | | 0.0% | |
| Amenities General :- Income | <u>248</u> | <u>0</u> | <u>(248)</u> | | | | <u>0</u> |
| 1436 Skate & Play areas | 0 | 1,000 | 1,000 | | 1,000 | 0.0% | |
| 1447 Dog Fouling | 0 | 3,000 | 3,000 | | 3,000 | 0.0% | |
| Amenities General :- Indirect Expenditure | <u>0</u> | <u>4,000</u> | <u>4,000</u> | <u>0</u> | <u>4,000</u> | | <u>0</u> |
| Net Income over Expenditure | <u>248</u> | <u>(4,000)</u> | <u>(4,248)</u> | | | | |
| 105 Outdoor Maintenance | | | | | | | |
| 1501 Outdoor Maintenance Equipment | 197 | 3,000 | 2,803 | | 2,803 | 6.6% | |
| Outdoor Maintenance :- Indirect Expenditure | <u>197</u> | <u>3,000</u> | <u>2,803</u> | <u>0</u> | <u>2,803</u> | <u>6.6%</u> | <u>0</u> |
| Net Expenditure | <u>(197)</u> | <u>(3,000)</u> | <u>(2,803)</u> | | | | |
| 203 Street Lighting | | | | | | | |
| 2314 SL-Power | 505 | 1,500 | 995 | | 995 | 33.7% | |
| 2336 Streetlights | 2,586 | 5,000 | 2,414 | | 2,414 | 51.7% | |
| Street Lighting :- Indirect Expenditure | <u>3,091</u> | <u>6,500</u> | <u>3,409</u> | <u>0</u> | <u>3,409</u> | <u>47.5%</u> | <u>0</u> |
| Net Expenditure | <u>(3,091)</u> | <u>(6,500)</u> | <u>(3,409)</u> | | | | |

Detailed Income & Expenditure by Budget Heading 01/06/2021

Month No: 2

Committee Report

| | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|---------------------------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|-------------------------|
| 204 Road Safety | | | | | | | |
| 2436 RS-Road Safety | 0 | 500 | 500 | | 500 | 0.0% | |
| Road Safety :- Indirect Expenditure | <u>0</u> | <u>500</u> | <u>500</u> | <u>0</u> | <u>500</u> | <u>0.0%</u> | <u>0</u> |
| Net Expenditure | <u>0</u> | <u>(500)</u> | <u>(500)</u> | | | | |
| 601 Cemetery | | | | | | | |
| 6180 BU-Burial Fees | 718 | 10,000 | 9,282 | | | 7.2% | |
| Cemetery :- Income | <u>718</u> | <u>10,000</u> | <u>9,282</u> | | | <u>7.2%</u> | <u>0</u> |
| 6123 Cemetery Admin | 0 | 300 | 300 | | 300 | 0.0% | |
| 6151 BU- Cemetery Rates | 809 | 500 | (309) | | (309) | 161.8% | |
| Cemetery :- Indirect Expenditure | <u>809</u> | <u>800</u> | <u>(9)</u> | <u>0</u> | <u>(9)</u> | <u>101.1%</u> | <u>0</u> |
| Net Income over Expenditure | <u>(91)</u> | <u>9,200</u> | <u>9,291</u> | | | | |
| Amenities & Services :- Income | 1,087 | 12,100 | 11,013 | | | 9.0% | |
| Expenditure | 4,929 | 27,750 | 22,821 | 0 | 22,821 | 17.8% | |
| Movement to/(from) Gen Reserve | <u>(3,842)</u> | | | | | | |
| Grand Totals:- Income | 1,087 | 12,100 | 11,013 | | | 9.0% | |
| Expenditure | 4,929 | 27,750 | 22,821 | 0 | 22,821 | 17.8% | |
| Net Income over Expenditure | <u>(3,842)</u> | <u>(15,650)</u> | <u>(11,808)</u> | | | | |
| Movement to/(from) Gen Reserve | <u>(3,842)</u> | | | | | | |

Amenities & Services Committee Meeting - Tuesday 8th June 2021

Allotments Waiting List

- **31 people on the waiting list inside the Parish.**
- **9 people on the waiting list outside the Parish.**

Raised Beds Waiting List

- **Nobody on the waiting list.**

Site Inspection

- **Site inspection carried out in the middle of May. Most plots being worked/cultivated. Another site inspection will be carried out in the middle of June.**

MEMORIALS AND INSCRIPTIONS APPROVED SINCE THE LAST MEETING ON 9TH MARCH 2021

DEEDS OF GRANT OF EXCLUSIVE RIGHT TO BURIAL ISSUED SINCE THE LAST MEETING

| | | |
|-----------|--------|----------|
| DEED 1353 | GOR238 | AMY |
| DEED 1354 | GOR140 | STOCKLEY |

DEEDS OF GRANT TRANSFERRED SINCE THE LAST MEETING

| | | | | |
|-----------|--------|------------|----|------------|
| DEED 1142 | GOR129 | POPE RJ | TO | POPE J |
| DEED 1152 | GOR140 | STOCKLEY D | TO | STOCKLEY R |

RENEWAL DEED OF GRANTS

NONE

MEMORIALS AND ADDITIONAL INSCRIPTIONS AGREED SINCE THE LAST MEETING

| | | | |
|-----------|--------|------------|---------|
| DEED | G315 | HEADSTONE | EICHNER |
| DEED 1353 | GOR238 | FLAT STONE | AMY |

HEADSTONES LAID DOWN FOR SAFETY SINCE THE LAST MEETING

NONE

REPORT ON ISSUES IN FOREST ROW CEMETERY

There are no issues to be reported.

REPORT ON COVID-19 CASES

Nothing to report.

From: David O'Driscoll <parishclerk@forestrow.gov.uk>
Sent: 02 April 2021 11:40
To: Rights Of Way <Rights.Way@eastsussex.gov.uk>
Subject: Gilham Lane, Forest Row

Good morning

I have been asked by Council to write to you about Gilham Lane, Forest Row, which runs between the A22 Lewes Road and Freshfield Bank.

Firstly, to establish its status definitively. It is clearly not a 'highway', though it serves a number of dwellings. It is hard surfaced but not tarmacked as such, and has an open ditch running to one side. There is a freshwater spring half way down which belongs to and is maintained by the Parish Council. Sadly, the surface – and especially the open ditch – are gradually deteriorating due to increasing vehicular traffic, particularly Wealden refuse lorries.

Could you please confirm the status of the lane (which is believed to be the remnants of an ancient trackway predating the modern road system). Is it a County Council right of way? Or is it a pathway, the responsibility of the Parish? Or is it a private road, which is the responsibility of the frontagers? Or some combination of the foregoing?

I ask because we regularly get complaints about the state of the surface or about overflow from the blocked ditch on to, and consequently degrading the surface, and we are unclear who should be looking after this. The Parish recently undertook a renovation of the Spring but the landscapers pointed out that if the ditch is not kept clear, water overflow will cause progressive deterioration to the new stonework.

If you could clarify the position, it would help to apportion responsibility for maintenance and everyone would be clearer, and happier.

Many thanks & best regards

David

CLERK, FOREST ROW PARISH COUNCIL
01342 822661



The Community Centre, Hartfield Road, Forest Row, RH18 5DZ

The information in this message should be regarded as confidential and is intended for the addressee only unless otherwise stated.

If you have received this message in error please delete it and notify the sender. Any views expressed in this message are personal and not necessarily those of Forest Row Parish Council, unless otherwise stated. This email should not be forwarded on to a third party without the sender's express consent.

David O'Driscoll

From: Rights Of Way <Rights.Way@eastsussex.gov.uk>
Sent: 08 April 2021 14:47
To: David O'Driscoll
Subject: RE: Gilham Lane, Forest Row

Dear David

Sorry for the delay in replying, I was checking with my colleagues about this.

The lane appears only ever to have been recorded as a public footpath on the Definitive Map. It is not believed to be maintainable at the public expense. In principle therefore, the maintenance will probably fall to the frontagers or owners of the land on either side up to the centre of the lane under common law. The maintenance of the ditch will fall similarly to the common law owner under riparian responsibility. So it is most likely to be the owner of the land adjoining the ditch that is the person responsible for its maintenance.

I hope that this has helped a little.

Kind regards

Ruth China-Roberts
Rights of Way Officer
Rights of Way & Countryside

David O'Driscoll

From: Highway Searches <Highway.Searches@eastsussex.gov.uk>
Sent: 07 April 2021 12:17
To: David O'Driscoll
Subject: RE: Gilham Lane, Forest Row

Dear David

Our Rights of Way colleagues have forwarded your email to us to see if we can add any further details. They have confirmed there is a public footpath running along the lane. I have asked our Rights of Way Team to confirm what this means directly – though they may have already done so?

With regards to its status – The County Council considers Gilham Lane to be private, with no highway rights over it. Any rights would therefore be private.

From a highway perspective any maintenance of this way would be a private issue & most likely sit with either the owner(s) of the road or those with a frontage onto it (i.e. the frontagers). There may be information contained within the deeds of the properties along this lane to indicate responsibility (i.e. X gives access to Y over Z piece of land etc) ? This will probably include the ditches/ditch maintenance?

Land Registry is indicating no known owner so, assuming that there is no helpful information on ownership contained within the deeds of the properties accessing this lane then it is most likely going to be frontagers who are responsible for maintenance (usually this is the part of the property fronting the road to a mid-point) I have checked and the County Council do not own any land along this lane.

I hope this helps?

If you have any questions about this enquiry or any further highway queries please don't hesitate to contact us, our team details are below

Regards

Jane

Jane Whitaker
Land Technician
Highway Land Information Team
Communities Economy & Transport

Team 01273 482316
highwaysearches@eastsussex.gov.uk
eastsussex.gov.uk



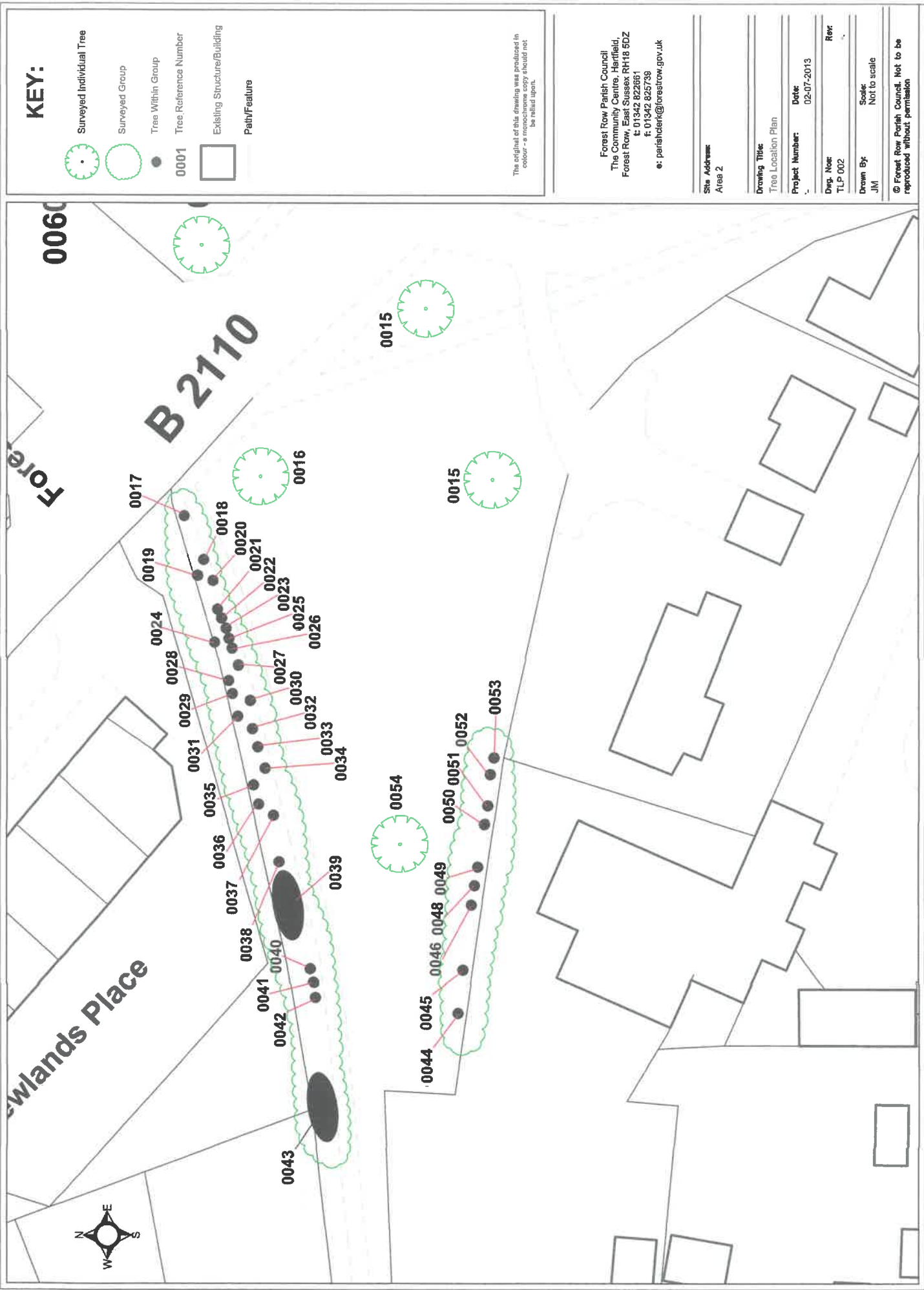
Sheet 1

| FOREST ROW PARISH COUNCIL | | | | | | | | | | Area: Community Centre, Upper Close Green and Twitten | | | | | | | | | |
|---------------------------|-----------------------------------|-----|----------------|----------------------------|--------|----------------|--------------|-----------|--------|---|---------------|----------------------------------|------------------|----------------|-----------------|-----------------------|---|---|-----------|
| TREE SURVEY | | | | | | | | | | Community Centre, Upper Close Green and Twitten | | | | | | | | | |
| Tree No | Species | dbh | Diameter @1.3m | Root Protection Area (RPA) | Height | Crown Diameter | Crown Height | Age Class | Vigour | General Condition | Amenity Value | Estimated remaining contribution | Defects Observed | | Action Priority | Action Completed Date | | | |
| | | | | | | | | | | | | | m | m ² | | | m | m | Basal rot |
| 26 | Fraxinus excelsior (Ash) | 24 | | 26 | 16 | 6 | 9 | Y | N | G | 3 | 60 | None | None | N | | | | |
| 27 | Fraxinus excelsior (Ash) | 56 | | 142 | 16 | 11 | 10 | Y | N | F | 2 | 20 | Leaning | None | N | | | | |
| 28 | Acer pseudoplatanus (Sycamore) | 55 | | 137 | 20 | 8 | 2.5 | Y | N | F | 3 | 60 | None | None | N | | | | |
| 29 | Acer pseudoplatanus (Sycamore) | 58 | | 152 | 20 | 8 | 2.5 | Y | N | F | 3 | 60 | None | None | N | | | | |
| 30 | Salix chrysocoma (Weeping Willow) | 62 | | 174 | 10 | 10 | 2 | MI | N | H | 3 | 40 | 45 degree Lean | None | A | | | | |
| 31 | Prunus yedoensis (Yoshino Cherry) | 30 | | 41 | 4 | 3 | 1.3 | MI | N | F | 3 | 40 | None | None | N | | | | |
| | | | | | | | | | | | | | | | | | | | |
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| FOREST ROW PARISH COUNCIL | | | | | | | | | | Area: Foresters Green and the Link | | | | | | | | | |
|---------------------------|---------------------------------|----------------------------|--------------------------------|-------------|------------------------|----------------------|----------------------------------|--|---|---------------------------------------|---|---|--|-----------------------------|--|--|--|--|--|
| TREE SURVEY | | | | | | | | | | Surveyor: Mr N J Raeside Biowoods Ltd | | | | | | | | | |
| Date: 29/01/20 | | | | | | | | | | Date: 29/01/20 | | | | | | | | | |
| Tree No | Species | dbh Diameter (@1.3m) | Root Protection Area RPA | Height m | Crown Diameter m | Crown Height m | Age Class NP/Y/MI/ M/OM | Vigour Condition Normal N Low L | General Condition Good G, Fair F Poor P or Dead/ Hazardous H | Amenity Value 1 Worst 5 Best | Estimated remaining contribution Years | Defects Observed Dead branch DB Basal rot BR | Action + Priority None N, ASAP A, Within 6m B, 1yr C, 2yr D | Action Completed Date | | | | | |
| 101 | Quercus cerris (Turkey Oak) | 80 | 290 | 31 | 19 | 3 | M | N | F | 4 | 60 | 1DBφ10cm | Remove DBs C | | | | | | |
| 102 | Tilia europaea (Common Lime) | 78 | 275 | 23 | 12 | 4 | M | N | G | 5 | 80 | 1DBφ10cm | Remove DBs C | | | | | | |
| 103 | Fraxinus excelsior (Ash) | 61 | 168 | 21 | 12 | 2 | MI | N | P | 3 | 10 | HR | Monitor C | | | | | | |
| 104 | Tilia europaea (Common Lime) | 94 | 400 | 33 | 22 | 4 | M | N | G | 5 | 80 | 2DBφ10cm | A | | | | | | |
| 105 | Acer platanoides (Norway Maple) | 31 | 43 | 14 | 6 | 3 | Y | N | G | 4 | 80 | None | N | | | | | | |
| 106 | Betula pendula (Silver Birch) | 32 | 46 | 17 | 5 | 5 | MI | N | G | 4 | 40 | None | N | | | | | | |
| 107 | Betula pubescens (Downy Birch) | 33 | 49 | 17 | 5 | 3 | MI | N | F | 3 | 20 | Possible HR | Monitor C | | | | | | |
| 108 | Acer platanoides (Norway Maple) | 26 | 31 | 17 | 5 | 3 | Y | N | G | 3 | 80 | None | N | | | | | | |
| 109 | Betula pendula (Silver Birch) | 55 | 137 | 20 | 12 | 6 | M | N | G | 3 | 20 | None | N | | | | | | |
| 110 | Betula pendula (Silver Birch) | 29 | 38 | 17 | 6 | 5.5 | MI | N | G | 3 | 40 | None | N | | | | | | |
| 111 | Betula pubescens (Downy Birch) | 31 | 43 | 12 | 7 | 4 | MI | N | F | 3 | 20 | Possible HR | Monitor C | | | | | | |
| 112 | Betula pendula (Silver Birch) | 40 | 72 | 21 | 7 | 6 | M | N | G | 4 | 20 | None | N | | | | | | |
| 113 | Betula pendula (Silver Birch) | 28 | 35 | 19 | 5 | 6 | MI | N | G | 3 | 4 | None | N | | | | | | |
| 114 | Betula pendula (Silver Birch) | 39 | 69 | 17 | 9 | 5 | M | N | F | 3 | 20 | Possible HR | Monitor C | | | | | | |
| 115 | Acer platanoides (Norway Maple) | 45 | 92 | 18 | 8 | 4 | MI | N | G | 4 | 60 | None | N | | | | | | |
| 116 | Quercus robur (Common Oak) | 72 | 235 | 14 | 13 | 4 | MI | L | P | 4 | 60 | 10DBφ10cm | Remove DBs C | | | | | | |
| 117 | Acer campestre (Field Maple) | 30 | 41 | 10 | 5 | 3 | MI | N | F | 2 | 40 | None | N | | | | | | |
| 118 | Acer campestre (Field Maple) | 27 | 33 | 11 | 6 | 3 | MI | N | F | 2 | 40 | None | N | | | | | | |
| 119 | Acer campestre (Field Maple) | 51 | 118 | 11 | 6 | 3 | MI | N | F | 2 | 40 | None | N | | | | | | |
| 120 | Acer campestre (Field Maple) | 45 | 92 | 11 | 6 | 3 | MI | N | F | 2 | 40 | None | N | | | | | | |
| 121 | Acer campestre (Field Maple) | 59 | 157 | 11 | 6 | 3 | MI | N | F | 2 | 40 | None | N | | | | | | |
| 122 | Acer campestre (Field Maple) | 57 | 147 | 11 | 6 | 3 | MI | N | F | 2 | 40 | None | N | | | | | | |
| 123 | Acer campestre (Field Maple) | 48 | 104 | 11 | 6 | 3 | MI | N | F | 2 | 40 | None | N | | | | | | |
| 124 | Quercus robur (Common Oak) | 54 | 132 | 20 | 12 | 5 | M | N | G | 3 | 60 | 2DBφ10cm | N | | | | | | |
| 125 | Populus nigra (Lombardy Poplar) | 70 | 222 | 32 | 3 | 8 | M | N | G | 4 | 60 | None | N | | | | | | |
| 126 | Populus nigra (Lombardy Poplar) | 61 | 168 | 31 | 3 | 9 | M | N | G | 4 | 60 | None | N | | | | | | |

| FOREST ROW PARISH COUNCIL | | | | | | | | | | Area: Rush Green | | | | | | | | | |
|---------------------------|-------------------------------------|----------------------------|--------------------------------|-------------|------------------------|----------------------|----------------------------------|--|---|---------------------------------------|---|---------------------|---|-----------------------------|--|--|--|--|--|
| TREE SURVEY | | | | | | | | | | Mr N J Raeside Biowoods Ltd | | | | | | | | | |
| Date: 29/01/20 | | | | | | | | | | Surveyor: | | | | | | | | | |
| Tree No | Species | dbh Diameter (@1.3m) | Root Protection Area RPA | Height m | Crown Diameter m | Crown Height m | Age Class NP/Y/MI/ M/OM | Vigour Condition Normal N Low L | General Condition Good G, Fair F, Poor P or Dead/ Hazardous H | Amenity Value 1 Worst 5 Best | Estimated remaining contribution Years | Defects Observed | Action Priority None N, ASAP A, Within 6m B, 1yr C, 2yr D | Action Completed Date | | | | | |
| 201 | Platanus acerifolia (London Plane) | 84 | 319 | 18 | 16 | 3 | M | N | G | 5 | 80 | 20 degree Lean | N | | | | | | |
| 202 | Quercus robur (Common Oak) | 41 | 76 | 16 | 9 | 2.5 | Y | N | G | 3 | 100 | None | N | | | | | | |
| 203 | Quercus robur (Common Oak) | 49 | 109 | 14 | 12 | 2 | Y | N | G | 3 | 100 | None | N | | | | | | |
| 204 | Catalpa fargesii (Indian Bean tree) | 23 | 24 | 8 | 5 | 1.5 | Y | N | G | 3 | 60 | None | N | | | | | | |
| 205 | Quercus robur (Common Oak) | 49 | 109 | 14 | 10 | 2 | Y | N | G | 3 | 100 | BL Scar φ30cm | N | | | | | | |
| 206 | Quercus robur (Common Oak) | 42 | 80 | 11 | 9 | 2 | Y | N | G | 3 | 80 | None | N | | | | | | |
| 207 | Quercus robur (Common Oak) | 33 | 49 | 11 | 8 | 2 | Y | N | F | 3 | 100 | None | N | | | | | | |
| 208 | Quercus robur (Common Oak) | 43 | 84 | 13 | 9 | 1 | Y | N | G | 3 | 100 | Unstable branch | D | | | | | | |
| 209 | Salix chrysocoma (Weeping Willow) | 54 | 132 | 12 | 12 | 2 | M | N | G | 3 | 50 | None | N | | | | | | |
| 210 | Fagus sylvatica (Beech) | 47 | 100 | 14 | 8 | 2 | MI | N | F | 3 | 50 | None | N | | | | | | |
| 211 | Acer platanoides (Norway Maple) | 28 | 35 | 9 | 5 | 2 | Y | N | F | 3 | 40 | None | Monitor C | | | | | | |
| 212 | Platanus acerifolia (London Plane) | 91 | 375 | 26 | 13 | 3 | M | N | G | 5 | 80 | None | N | | | | | | |
| 213 | Tilia europaea (Common Lime) | 64 | 185 | 18 | 6 | 4 | MI | N | G | 4 | 80 | 2DBφ10cm | C | | | | | | |
| 214 | Platanus acerifolia (London Plane) | 90 | 366 | 21 | 20 | 3 | M | N | F | 4 | 40 | BL Scar φ30cm | Monitor C | | | | | | |
| 215 | Tilia europaea (Common Lime) | 73 | 241 | 20 | 15 | 3 | M | N | G | 5 | 60 | None | N | | | | | | |
| 216 | Salix chrysocoma (Weeping Willow) | 80 | 290 | 14 | 11 | 6 | M | N | F | 3 | 20 | BL Scar φ15cm | Monitor C | | | | | | |
| 217 | Acer platanoides (Norway Maple) | 35 | 55 | 9 | 8 | 1 | Y | N | F | 3 | 60 | None | N | | | | | | |
| 218 | Prunus avium (Wild Cherry) | 24 | 26 | 7 | 5 | 1 | Y | N | G | 3 | 40 | 2DBφ8cm | C | | | | | | |
| 219 | Prunus avium (Wild Cherry) | 20 | 18 | 8 | 5 | 1 | Y | N | G | 3 | 40 | None | C | | | | | | |
| 220 | Prunus avium (Wild Cherry) | 22 | 22 | 8 | 5 | 2 | Y | N | G | 3 | 40 | DBφ8cm | C | | | | | | |
| 221 | Prunus avium (Wild Cherry) | 29 | 38 | 9 | 5 | 1 | Y | N | G | 3 | 40 | None | C | | | | | | |
| 222 | Platanus acerifolia (London Plane) | 102 | 471 | 24 | 25 | 4 | M | N | G | 4 | 60 | 2DBφ8cm | C | | | | | | |
| 223 | Tilia europaea (Common Lime) | 75 | 255 | 22 | 9 | 3 | MI | N | G | 4 | 60 | 3DBφ8cm | C | | | | | | |
| 224 | Tilia europaea (Common Lime) | 43 | 84 | 16 | 9 | 2 | Y | N | G | 3 | 80 | None | N | | | | | | |
| 225 | Platanus acerifolia (London Plane) | 94 | 400 | 25 | 16 | 3.5 | M | N | G | 4 | 60 | BL Scar φ30cm | Monitor C | | | | | | |
| 226 | Platanus acerifolia (London Plane) | 67 | 203 | 24 | 10 | 2 | MI | N | G | 3 | 80 | 2DBφ10cm | A | | | | | | |

| FOREST ROW PARISH COUNCIL | | | | | | | | | | Area: Rush Green | | | | | | | | | |
|---------------------------------------|------------------------------------|-----|--------------------------|--------|----------------|--------------|---------------|------------------|---|-----------------------------|----------------------------------|-----------------------------|---|------------------|--|--|--|--|--|
| TREE SURVEY | | | | | | | | | | Area: Rush Green | | | | | | | | | |
| 27/03/00 29/01/20 | | | | | | | | | | Mr N J Raeside Biowoods Ltd | | | | | | | | | |
| Surveyor: Mr N J Raeside Biowoods Ltd | | | | | | | | | | Area: Rush Green | | | | | | | | | |
| Tree No | Species | dbh | Root Protection Area RPA | Height | Crown Diameter | Crown Height | Age Class | Vigour Condition | General Condition | Amenity Value | Estimated remaining contribution | Defects Observed | Action Priority | Action Completed | | | | | |
| | | cm | m2 | m | m | m | NP/Y/MI/ M/OM | Normal N Low L | Good G, Fair F, Poor P or Dead/ Hazardous H | 1 Worst 5 Best | Years | Dead branch DB Basal rot BR | None N, ASAP A, Within 6m B, 1yr C, 2yr D | Date | | | | | |
| 227 | Tilia europaea (Common Lime) | 87 | 342 | 26 | 11 | 4 | M | N | G | 5 | 60 | 2DB ϕ 10cm | C | | | | | | |
| 228 | Platanus acerifolia (London Plane) | 51 | 118 | 23 | 12 | 2 | M | N | G | 2 | 60 | None | N | | | | | | |
| 229 | Tilia europaea (Common Lime) | 86 | 335 | 29 | 13 | 5 | M | N | G | 1 | 60 | 1LB ϕ 10cm | A | | | | | | |
| 230 | Platanus acerifolia (London Plane) | 104 | 489 | 26 | 26 | 4 | M | N | G | 1 | 60 | 1LB ϕ 30cm | C | | | | | | |
| 231 | Tilia europaea (Common Lime) | 85 | 327 | 27 | 13 | 5 | M | N | G | 1 | 60 | None | N | | | | | | |
| 232 | Alnus incana (Grey Alder) | 36 | 59 | 14 | 6 | 1.5 | MI | N | G | 2 | 60 | None | N | | | | | | |
| 233 | Aesculus hippoc (Horse Chestnut) | 60 | 163 | 17 | 11 | 2 | M | N | F | 3 | 40 | None | Monitor C | | | | | | |
| 234 | Aesculus hippoc (Horse Chestnut) | 53 | 127 | 17 | 11 | 1.5 | M | N | H | 4 | 0 | HR | Fell B | | | | | | |
| 235 | Aesculus hippoc (Horse Chestnut) | 57 | 147 | 17 | 11 | 2 | M | N | G | 3 | 40 | None | N | | | | | | |
| 236 | Acer platanoides (Norway Maple) | 50 | 113 | 18 | 10 | 2 | MI | L | P | 4 | 0 | 2/4 stems dead | Fell B | | | | | | |
| 237 | Quercus spp (Hungarian Oak?) | 32 | 46 | 11 | 8 | 2 | Y | L | F | 4 | 0 | 5DB ϕ 10-15cm | Remove DBs D | | | | | | |
| 238 | Salix fragilis (Crack Willow) | 43 | 84 | 17 | 6 | 10 | MI | N | F | 4 | 40 | 30 degree Lean | N | | | | | | |
| 239 | Salix fragilis (Crack Willow) | 55 | 137 | 17 | 6 | 2 | MI | N | F | 4 | 40 | 30 degree Lean | N | | | | | | |
| 240 | Salix fragilis (Crack Willow) | 37 | 62 | 17 | 5 | 3 | MI | N | F | 4 | 40 | 30 degree Lean | N | | | | | | |
| 241 | Quercus robur (Common Oak) | 25 | 28 | 10 | 5 | 2 | Y | N | F | 4 | 80 | None | N | | | | | | |
| 242 | Quercus robur (Common Oak) | 20 | 18 | 11 | 4 | 3 | Y | L | P | 5 | 0 | Dead crown | Fell B | | | | | | |
| 243 | Tilia europaea (Common Lime) | 73 | 241 | 17 | 8 | 2 | MI | N | G | 2 | 80 | HR | Monitor C | | | | | | |
| 244 | Sequoiadendron giga (Wellingtonia) | 58 | 152 | 18 | 5 | 4 | MI | N | G | 2 | 100 | None | N | | | | | | |
| 245 | Populus canadensis (Hybrid Poplar) | 65 | 191 | 27 | 12 | 8 | M | N | G | 2 | 60 | None | N | | | | | | |
| 246 | Salix fragilis (Crack Willow) | 44 | 88 | 16 | 10 | 1 | MI | N | G | 4 | 40 | 45 degree Lean | N | | | | | | |
| 247 | Salix fragilis (Crack Willow) | 55 | 137 | 15 | 7 | 5 | MI | N | F | 4 | 20 | BR | Monitor C | | | | | | |
| 248 | Betula pendula (Silver Birch) | 30 | 41 | 21 | 6 | 3 | M | N | F | 3 | 40 | 2DB ϕ 8cm | N | | | | | | |
| 249 | Betula pendula (Silver Birch) | 42 | 80 | 23 | 9 | 3 | M | N | G | 2 | 40 | None | N | | | | | | |
| 250 | Betula pubescens (Downy Birch) | 36 | 59 | 21 | 4 | 2 | L | N | H | 3 | | 1/2 crown is dead | Fell B | | | | | | |
| 251 | Betula pendula (Silver Birch) | 44 | 88 | 22 | 8 | 3 | M | N | F | 3 | 40 | None | N | | | | | | |
| 252 | Prunus avium (Wild Cherry) | 86 | 335 | 16 | 6 | 7 | MI | N | F | 3 | 60 | DB ϕ 10-15cm | Remove DBs D | | | | | | |



KEY:

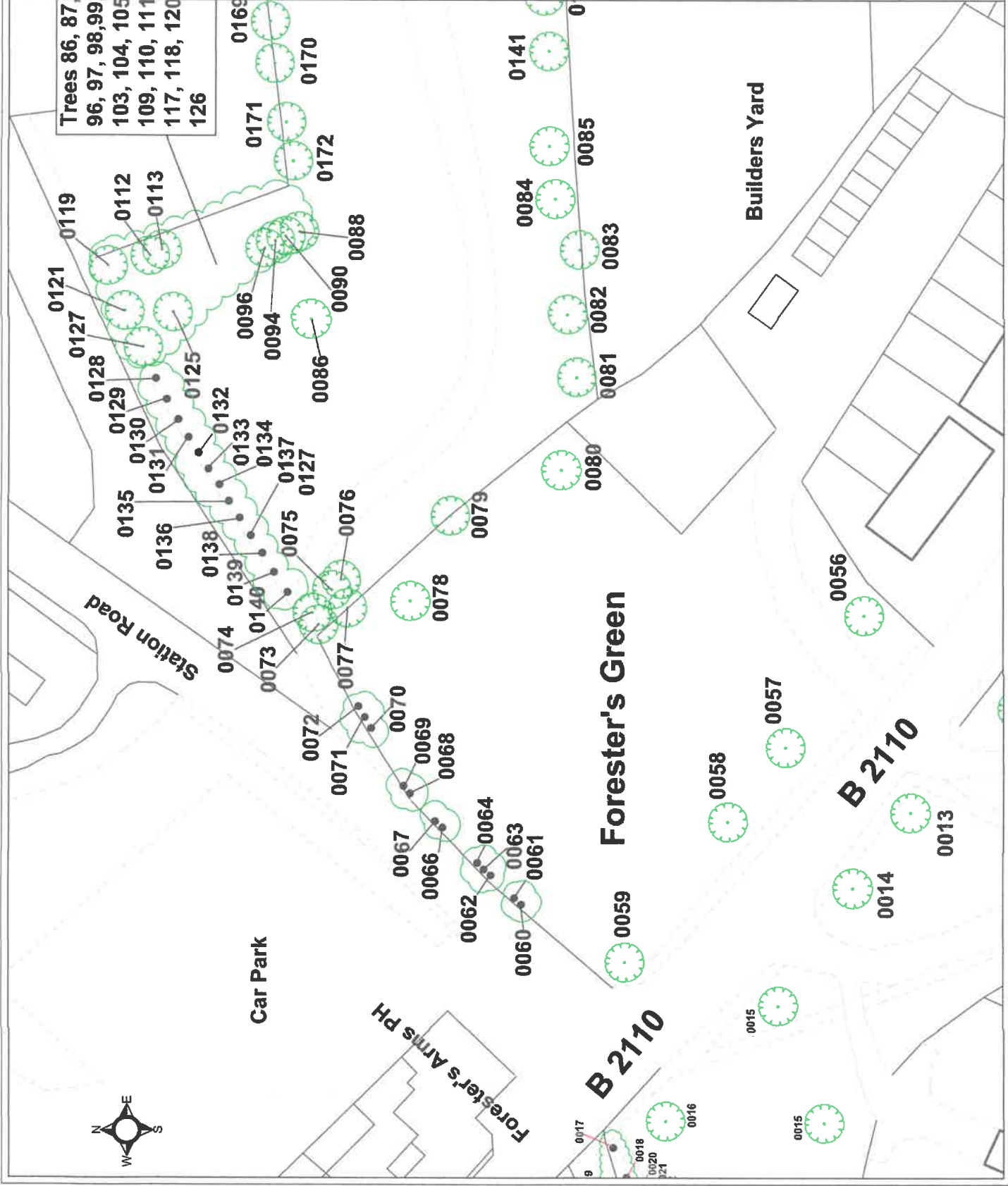
-  Surveyed Individual Tree
-  Surveyed Group
-  Tree Within Group
-  Tree Reference Number
-  Existing Structure/Building
-  Path/Feature

The original of this drawing was produced in colour - a monochrome copy should not be relied upon.







Forest Row Parish Council
 The Community Centre, Hatfield,
 Forest Row, East Sussex RH18 5DZ
 t: 01342 822661
 f: 01342 825739
 e: parishclerk@forestrow.gov.uk

| | |
|-----------------|--------------------------|
| Site Address: | Area 3 - Foresters Green |
| Drawing Title: | Tree Location Plan |
| Project Number: | Date: 02-07-2013 |
| Drawn By: | Scale: Not to scale |
| Drawn By: | JIM |

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KEY:

-  Surveyed Individual Tree
-  Surveyed Group
-  Tree Within Group
-  Tree Reference Number
-  Existing Structure/Building
-  Path/Feature

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Forest Row Parish Council
 The Community Centre, Hartfield
 Forest Row, East Sussex RH18 5DZ
 t: 01342 822661
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 e: parishclerk@forestrow.gov.uk

Site Address:
 Area 5 - Rush Green

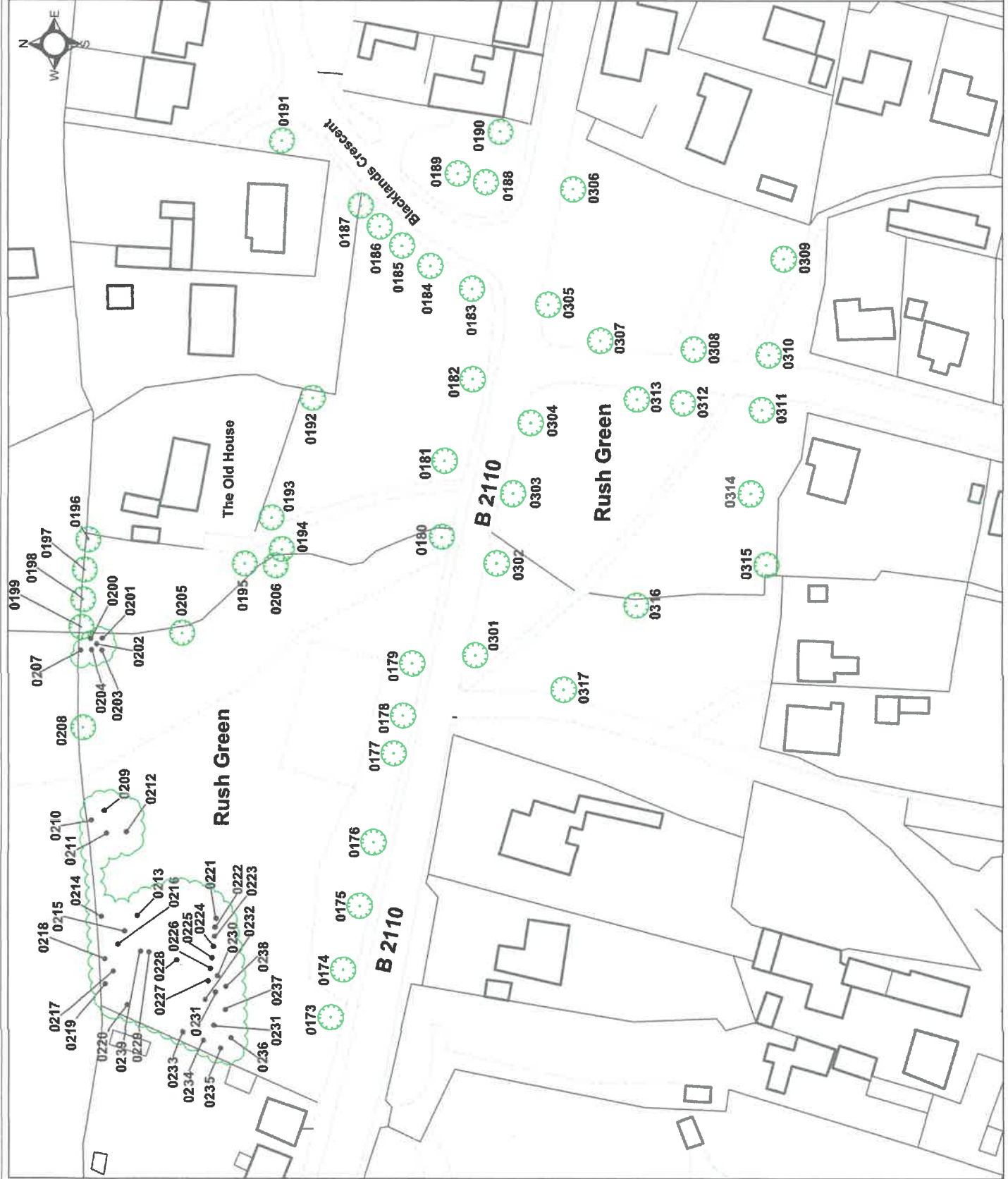
Drawing Title:
 Tree Location Plan

Project Number:
 Date:
 13-07-2013

Dwg. No:
 TLP 005
 Rec:

Drawn By:
 Scale:
 JIM
 Not to scale

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**TREE PLANTING ('NEW ENCHANTMENT' SCHEME– POSTPONED FROM 2020)
(Memo from organiser - 14/05/2021)**

Regarding the tree planting: we will only be able to organise it earliest either end of June or end of August. As it might be a dry weather then, is there a possibility that the council can arrange the watering of the trees, if there is a dry spell of weather the first 2 weeks after planting?

TREE PLANTING

(Memorandum from Cllr V. Hill 15/05/2021)

Regarding the trees that a group were going to donate to us a good while ago, Jane and I had a good look round last Thursday and attached is a list of possible sites.

Originally this group were keen to donate these trees to the parish council and were going to plant them on the land behind Rush Green, They were surprised that this was not council land and suggested that planting the trees all over Rush Green instead would be a good idea. After we had explained that a village green does need, by definition, to be open land and that there were a lot of services under the grass and that nearby residents would not necessarily appreciate trees planted by their boundaries it was agreed that the PC would choose some sites. This was before March last year.

I cannot recall whether these were actual trees or a promise of trees. If actual they will probably be pot bound by now but possibly rescuable, if theoretical then we would need to find out what varieties as the height and spread must be taken into consideration. We would need to match site with tree carefully. Tree guards and stakes would be needed too.

If the whole project has gone flat since the idea was first mooted then perhaps the attached might form a reference for future planting.

Possible sites re. donation of trees

| | Place | number | notes |
|---|---|---------------|---|
| a) | Cemetery, wall along Priory Rd | | 4 to fill gaps left by previously felled trees |
| b) | Cemetery, forming a line along the h/edge parallel with Priory Road | | 5 to form a line where there is presently only an edge |
| c) | Rush Green, filling gaps along the northern perimeter | | 4 some forward of the present line, consult services maps |
| d) | Rush Green triangle | | 2 to replace those recently blown down |
| e) | back of the pound | | 2 BUT apparently the lady on the 1st house would rather not |
| f) | Foresters Link | 10 | interspersed with present trees but in zigzag |
| g) | Rush Green | | 1 to the north-east of the basic bench, this would replace one felled |
| h) | Rush Green | | 1 by the dog bin |
| i) | Rush Green | | 1 other side of path to houses behind, where the netting is now |
| j) | community centre bank | | 3 1 by each 'long stay parking' sign (but WDC land?) 1 by the broken fence, remove laurel |
| other places (thought about these on the way home) | | | |
| k) | by the willow truncheons at Blacklands Cres | | 1 only if willow |
| l) | Park Crescent | | 1 belongs to ESCC, we have licence, useful for something small or flowery |

35 in total

TINY FARM INITIATIVE

Report of meeting, Friday 28th May 2021

I met with Stephen King this morning in the Jubilee Garden. We discussed the initiative and the proposal that had been made to the last full council and the council's position.

He said that the Tiny Farm initiative was designed to improve on the existing allotment system in that a tennis court sized piece of land, 23 metres x 8 metres, is worked by 7/8 families on a weekly rota basis to provide a vegetable box each week. It was felt this was a more efficient use of the land, to connect people with where food comes from and how it is grown and also provide a social benefit. Training and advice would be given to the families.

There is currently a large plot with 25 families working it at Brambletye Crossing and the families pay £30 a month each which includes a weekly vegetable box. Three other tennis court sized pieces of land in and around Forest Row are in the process of being acquired for the 7/8 family model. There would be a charge of £10 per family per month to cover training, seeds, tools etc and to receive a weekly vegetable box. It was felt that this small charge contributed to commitment to the project.

We spoke about the Gleeson land in Medway Drive. Stephen said that they had looked at the land and realised that it needed a lot of clearing. Funding would have to be applied for to deal with this (approx £1,000). A deer fence would be erected around the plot. It was proposed that the rent would be £100 per year. The existing water supply on the new site would be used to water the plot. If the land was not worked for two years, it could be returned to FRPC for use as allotments.

He said he understood the community fridge initiative was now running a food bank for approximately 30 families in Forest Row. An idea would be to ask some of those families to participate. There would still be the monthly charge but it may be able to be reduced if the family was unable to afford the full amount. Also to ask some of the tenants in the flats in Evelyn Clark Square so there was a mix of families.

He spoke about selling the produce the allotments produce if there was a glut. His understanding was that under the allotment rules produce could only be sold if the monies raised were ploughed back into the allotment in the form of seeds, tools etc. This would need further clarification.

I went on to explain FRPC's position and that it was not just a question of saying yes or no. With the existing allotments FRPC already helped 76 families – 74 allotments and 2 raised beds. There were also allotments for families and young people at Tablehurst Farm. FRPC had to consider the 34 people on the allotment waiting list and how they may feel if this land were rented out to this initiative, the status of the land itself, the residents of Medway Drive, the car parking situation, the access to this plot, any cost to FRPC etc. The initiative would be bound by the rules of the new site and I gave him a copy of the agreement which plotholders sign when taking on an allotment.

I said that most properties in Forest Row had access to a garden – there are not many flats. We then discussed the idea of a gardening club with information and help being available to everyone who was interested, ie new and old allotment holders, people working their own gardens. Stephen said that idea had not been thought of to date but that perhaps regular workshops could be held for a small charge and he would take that back.

Cllr J Wogan
28th May 2021

“Tiny Farms”
...growing, learning, eating together...
Spring 2021

A collaboration between



Frocal
&

Dear Forest Row Parish Council and the Amenities & Services committee,

This is an invitation for the Council to participate in a new program in Forest Row. A ‘Tiny Farm’ = a tennis court sized plot of land that can sustain 7-8 families. We would like to work together on Council land, as one of the first of 5 this year we will be piloting. Each project location comes with funding, teachers, the necessary health & safety and risk assessments.

This is a collaboration between The Crossing & Frocal (localisation organisation), two organisations interested in celebrating and creating greater connection to our local food systems. The Crossing has shifted its model over the last year to now sustain 25 families in a community focused land management model. We are leveraging the learnings from the Crossing to a smaller scale of a tennis court size and 7-8 families, who would be offered support and mentoring to grow food together and to form and develop a cohesive mini community.

Based on this proven model, the project delivers in 3 areas:

- 1) Growing high quality food following biodynamic practises, and at a scale that allows each family to **commit only 4 hours per week to produce a veg box** for each family each week. An efficiency at this scale which improves upon the allotment model, **with only 20% more land** than a current large allotment plot.
- 2) Learning to grow food and with these practises via courses delivered to the group, as well as growing schedules with monitoring to balance learning and output. **Workshops that would be offered to all** of the allotment holders.
- 3) Developing community cohesion, as over time the groups grow, learn and eat together. The community of each ‘Tiny Farm’ can be determined by the land owner, although we would aim for diversity, and look to solve food poverty and independence.

We currently have 2 plots in planning in Forest Row already, and are proposing to have 2 Tiny Farm's on the 'Gleeson Land' and make this available to members of the community (including both the current allotment list and those in food poverty) to further increase engagement with food. The land itself will need quite a bit of work to get it into a state for growing, which will be included in the budgets.

Best, Andi Jaffay (The Crossing) and Steve King (Frocal)
Andi Jaffay; 01342825474 RH18 5BH andijaffay100@gmail.com
Steve King; 07826871436 RH18 5LX redmarley@gmail.com

Tiny Farm project

Food culture can only come through participating in food itself. It is not just about buying local food, it is about growing it as well, and along the way your passion deepens. It only gets better when you do it every week, and you get to take home the food to eat as well.

This is proved out many times over, and also right here on our doorstep with The Crossing. There, 25 households are all participating in tending to the land, growing vegetables, raising animals and learning together. We want to replicate a similar model on smaller parcels of land across the village for more people to see the benefits.

Offering

- A community group working together on the land, tending vegetable beds, an apothecary herbal/ medicine garden, mushroom growing and learning how best to work together.
- Each family would make a **monthly contribution** to the project to signal their commitment and to subsidise some of the running costs
- Vegetables would be grown in tune with the seasons on a growing schedule throughout the year, with varieties that are suitable for the land
- A workshop leader would train the group for 6-12 months in these skills, with the outcome of learning enough so as to be self organising towards the end of that time and to carry on growing together sustainably into future years.
- The weekly work morning would incorporate a lunch at the end of the work, eaten together, to enhance community cohesion; the group would have planning meetings to map out their activities for the year; the group could create celebrations (Solstices/ Equinoxes etc) periodically.
- Aside from the weekly working morning, each household would need to commit to being part of a weekly watering rota (dry/hot season).

- The group would produce food for themselves and their families to consume and if there is surplus, they could sell elsewhere in the community (not for profit allotment selling is allowed, it is when it is for commercial gain it is unlawful).
- Workshops will be offered, to build further skills, the project would offer that firstly to the allotment holders and then to the wider community (Medway Drive, school groups, etc). In this way, the project would benefit many more people.
- Funding would cover: Land rent, Workshop leader fees, Tools, Materials, other set up costs. Gap and cash flow covered by grants which are in process already.
- These activities are attractive to funders in terms of food security, better health, community cohesion and learning skills.
- All health & safety, risk assessments and insurance are in place
- All land would be returned to previous state if the project was to come to an end, at the cost of the Tiny Farm project. For this particular project we are including additional costs to clear the land has it needs quite a bit of work to get it into a state for growing.

Financials of the Tiny Farm (*More details available on request*)

Revenue:

| | |
|---|--------|
| 8 families each paying £10/month x 12 months | = 960 |
| Additional fee workshops x6 (all allotment holders) | = 3000 |
| TOTAL | = 3960 |

Costs:

| | |
|---|--------|
| Capital (materials, tools) | = 2170 |
| Land rent (more than the £23/allotment) | = 100 |
| Teachers // courses | = 3900 |
| Project coordinator | = 540 |
| TOTAL | = 6710 |

FUNDING GAP = 2650+ in which we raise our own funds

£3500 per Tiny Farm is being raised from Community funds, to also cover cashflow

AGENDA ITEM FOR AMENITIES & SERVICES 08.06.21

I would like to seek approval from Amenities and Services to site the PC's Shed Project on the council land as described below, so that we can proceed to putting in a planning application for us to begin the work.

The site is as described below:

The land is behind the outdoor maintenance yard as circled below; diagram 2, it has become the prime location now that the fields next to this area have been cleared. The shed would be sited facing the cleared field, with no windows at the back so the yard could be kept private. The building itself would be no more than 5m wide x12m long with the plan to have a veranda and outside space to allow for outdoor working and socializing for the members. See diagram 1.

The building will be raised up due to the Foresters Link being liable to flooding. We are looking at a timber-built building with a pitched roof to keep it in sympathy with the surroundings, but we will consider a shipping container that could be timber clad if this proves cost efficient, this has yet to be decided on.

The entrance to the site would be from the Foresters Link. The building would need electricity, water and sewage, there is already power and water on the Village Green and to the maintenance yard so this will be easy to tap into. There are sewage pipes that run across the yard and the site so we should not have a problem with this either. Obviously, these are considerations we would need to get verified and would make up part of the planning application.

We would need to have some plans for the design drawn up, but a local architect has said she would be willing to do this as a gift to the project and the community.

I have a team of people willing to support the project with design ideas, timber expertise and skills to get us started, including 2 councilors and a member of staff.

The cost of the planning application is covered by a grant we were awarded from Action in Rural Sussex. The rest of the project will need to be grant funded for or look at local sponsorship and crowd funding. This has not been able to be investigated yet as we cannot proceed without planning permission. When planning is approved this will be the next priority.

The shed project will need to have a shed coordinator, which ideally would be a paid position, to lead the work. This has been incredibly cost efficient at MAYFACS and I will be speaking to their manager and coordinator to learn from them.

PROPOSAL:

That Amenities & Services approve the site, as described, for us to have plans drawn up for us to go for planning permission.

Sara Smart
Community Development Officer
31.05.21

Diagram 1.

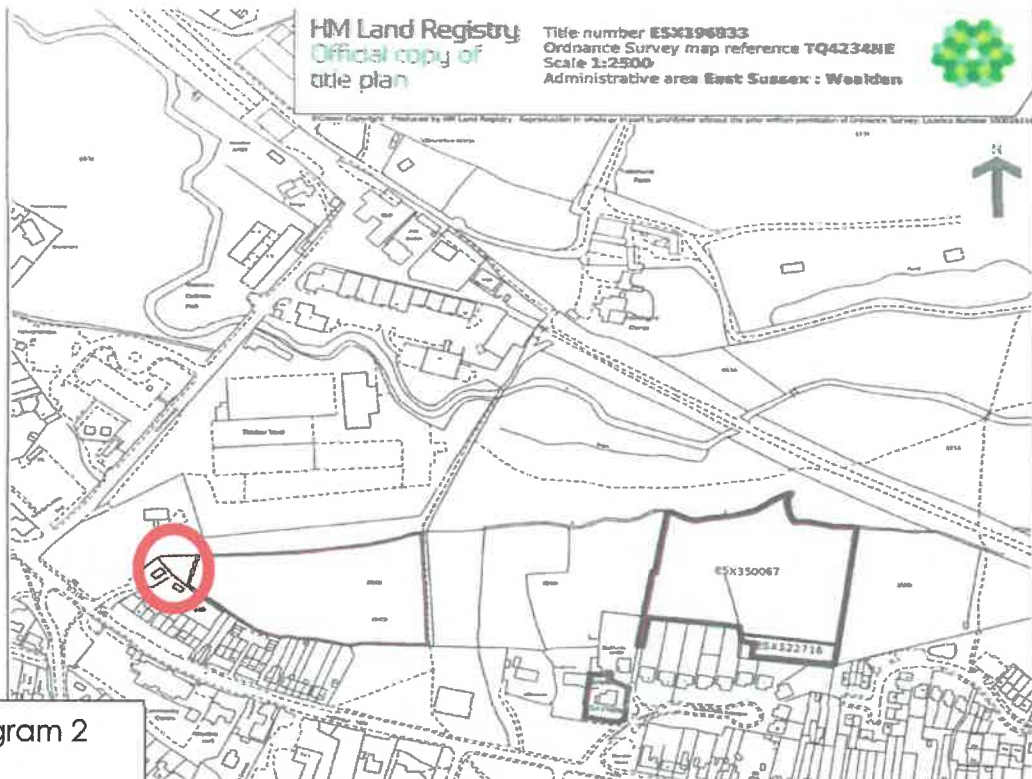
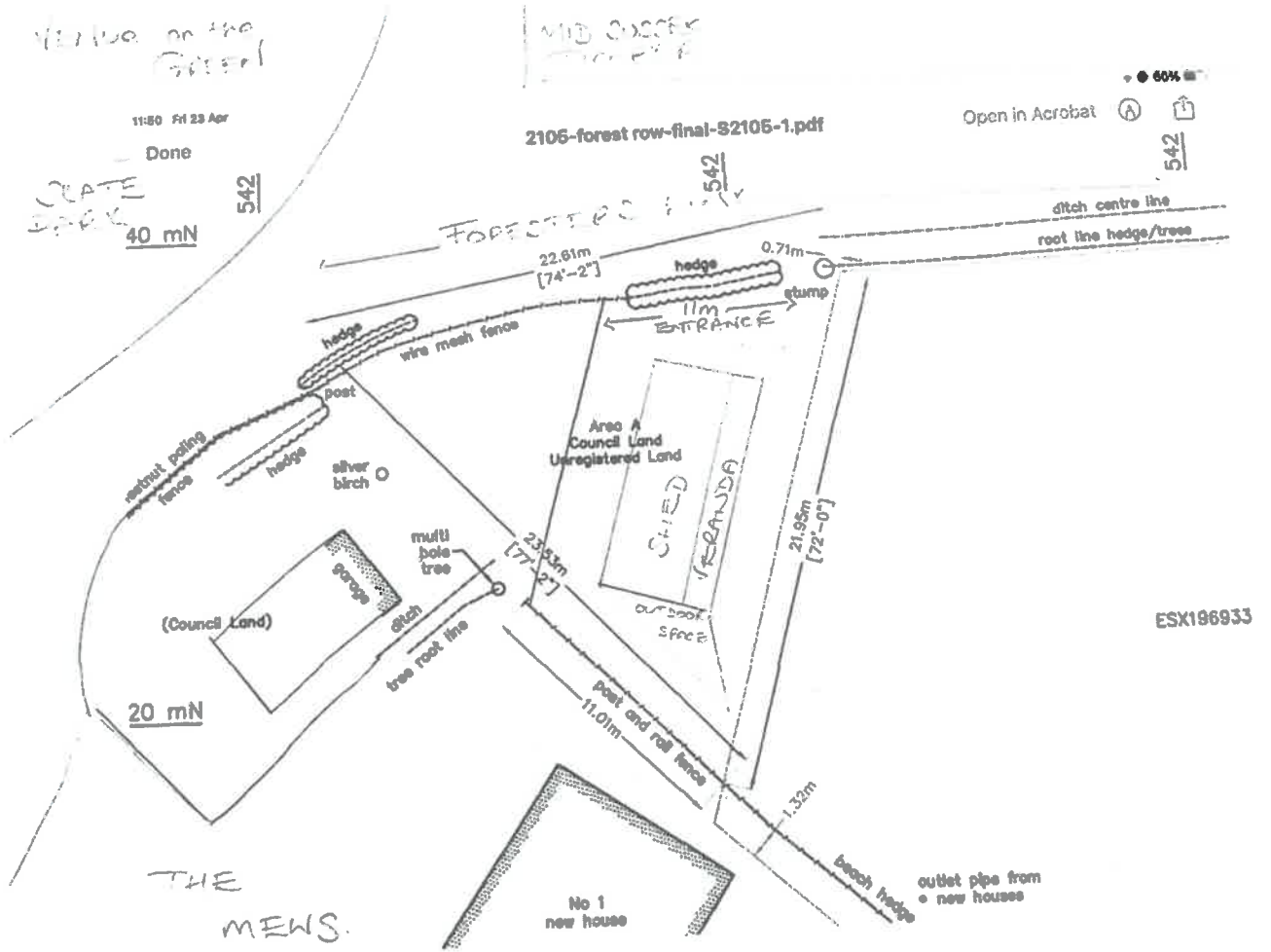


Diagram 2

'Grow in Forest Row' – background note



Grow in Forest Row – A project to grow herbs and vegetables within the heart of the village, with and for all parts of our community

Background

During the lockdown, many people have benefitted from getting outdoors and growing their own vegetables, herbs, and fruit. However, not everyone has access to space, or the time, energy, or physical ability to manage an allotment or larger plot, or the know-how and confidence to get started. People also benefit from having access to fresh vegetables, which some can find expensive to buy in smaller quantities.

Grow in Forest Row wants to offer everyone in our community who would like to learn to grow herbs and vegetables on a small scale the opportunity to do so in the heart of the village. We would do this by creating small raised-beds and growing spaces at appropriate places within Forest Row that will be run by volunteers, with and for the community.

There are a number of similar schemes in towns and villages across the UK, based on an idea called Incredible Edible. It was started in 2008 by two women who organised small veg growing areas within their town, Todmorden in northern England. Volunteers set up and tended the raised beds and small growing spaces right in the heart of the town to grow edible crops. Once the crops were ready to harvest, they put up signs inviting people to try the vegetables. Since then, similar schemes have spread and there are now over 148 communities growing food in their town and village centres across the UK, including in the South East.

The aim of Incredible Edible is to bring communities together to take positive action, improve the local environment as well as providing access to food growing opportunities. We would like to set up a similar project in Forest Row.

Although there are allotments available in Forest Row, many people do not have the time, energy, or physical capacity to take on responsibility for an allotment or garden vegetable patch, yet may still be interested in growing food, for example older people or parents of young children. *Grow in Forest Row* would give them such an opportunity, as well as encouraging otherwise isolated people to meet up with others and while doing something active and enjoyable outdoors. Who do we know in our community who might enjoy spending time outdoors, chatting to others? Perhaps someone who is feeling isolated might relish seeing friendly faces and having something positive to chat about, and at the end of the day have some healthy fresh veg to take home.

Benefits include – getting more people outdoors and active, helping people learn to grow healthy fresh food, reaching out to older people who may be feeling isolated and who may enjoy some gentle gardening, getting children and young families who may not have much time involved in food growing and bringing different parts of our community together.

Our Plan

The plan is for a group of volunteers to set up herb and vegetable growing in raised beds at appropriate locations in the centre of Forest Row. Such spaces may be available just beyond the Parish Council Offices, and in the space within the railings outside the old Co-op store (where they are not already in use).

The volunteers will undertake all work to cultivate the beds, so they are suitable for vegetable growing. *Grow in Forest Row* will provide all the materials, including compost, plants and equipment and will undertake all ongoing maintenance, ensuring the spaces are kept neat, tidy, well-tended, safe, and self-contained.

We will undertake training for anyone interested in learning to grow food in the raised beds, and a pilot on-line introductory course has already been successfully run which was attended by eight local people so far. Once it is permitted to do so, the training will continue in person outdoors.

We would like to liaise with local businesses to get their buy-in and interest in the project and would explain our plans to the businesses close to the raised beds (e.g., those alongside the railings on Hartfield Road) before starting any work.

The raised beds will look attractive and should improve the appearance of parts of the village that are currently not well-used. As people see work being done on the beds, they may want to join in, and it will be a good way of engaging different parts of our community.

We would also like to engage with other community groups within Forest Row, such as those using the Community Centre, the Fridge, the Man Shed and any other organisations who could benefit from having access to growing spaces.

Once the herbs and vegetables are established, there will be small signs indicating which crops are ready to harvest and inviting people to help themselves to a small amount of the crops. This is initially likely to feel unfamiliar to people, and it may take people a while to get used to it, but over time other similar schemes have found that people welcome the opportunity to participate in something the community has produced.

Funding for the project will initially come from payments that have been made to attend the introductory growing courses and from donations. Eventually we would like to apply for grant funding from organisations that fund community, food, and health related projects.

If you have any questions or would like further information, or to discuss *Grow in Forest Row*, please don't hesitate to contact me.

Grow in Forest Row – Ffion Thomas ffionbt@gmail.com

Further information on similar projects:

[Incredible Edible - Wikipedia](#)

[Incredible Edible – If you eat, you're in](#)

Sara Smart
Community Development Officer
09.04.2021

**COMMUNITY PLANTING BEDS:
PHOTOS (& EXCERPT COVERING EMAIL) FROM Cllr SPACKMAN**



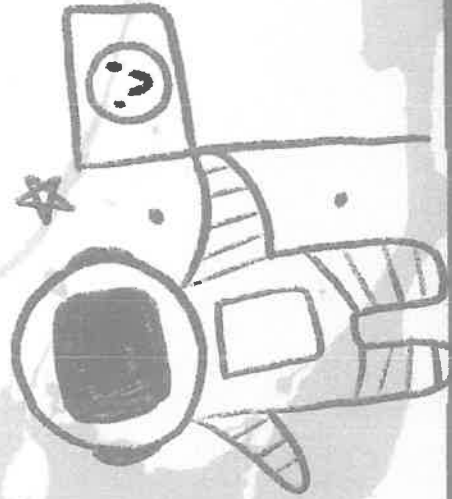
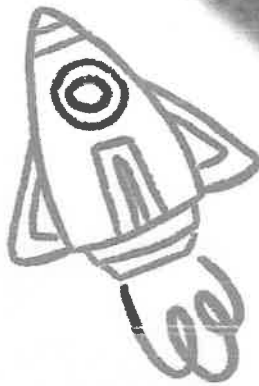
During my travels 4/5 weeks ago I was visiting a retail site in Hayes Middx when I came across a local community group that were growing vegetables in raised community beds. So I stopped and had a chat about why the group started, the benefits / negative aspects etc.

The group was started to allow people to meet and socialise (wellbeing). It started out with a number of members and lots of enthusiasm, all seemed to go well and they rotated crops.

Biggest issue however was constant vandalism which actually had a negative effect on people's wellbeing, causing distress and frustration.

Forest Row Parish Council

Village Green Embankment Slide



Embankment Steps

Embankment Slide



Our steel in the ground fixing system offers superior guarantees.

Ask your Area Manager for more information.



Scheme No: 27415/ESJ Date: 12/05/2021 Drawn by: SH



BUSINESS CREDIT SCORE

100

Very Low Risk



4.84 out of 5
57 Reviews

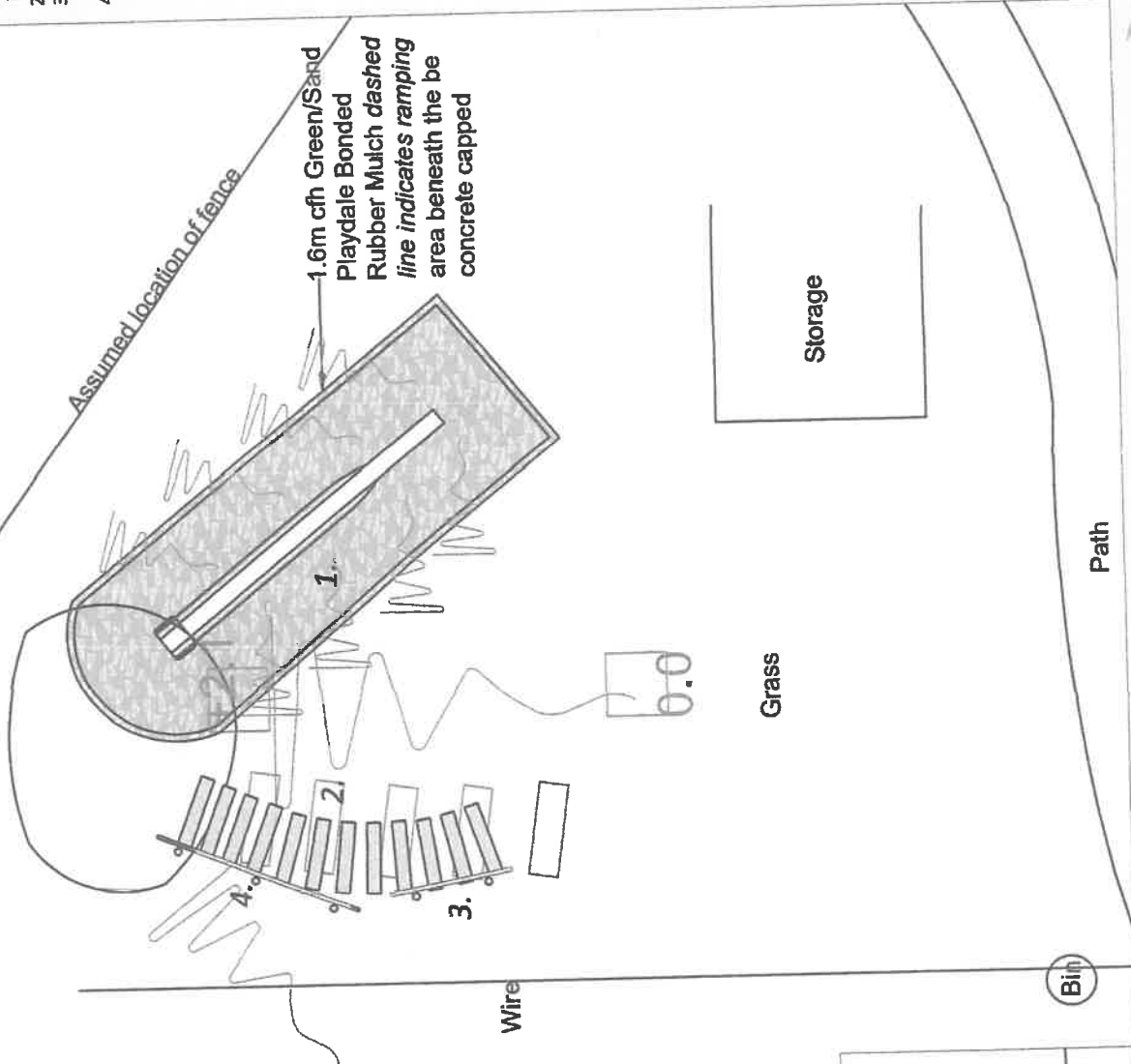
★ REVIEWS

Playdale
Playgrounds

www.playdale.co.uk

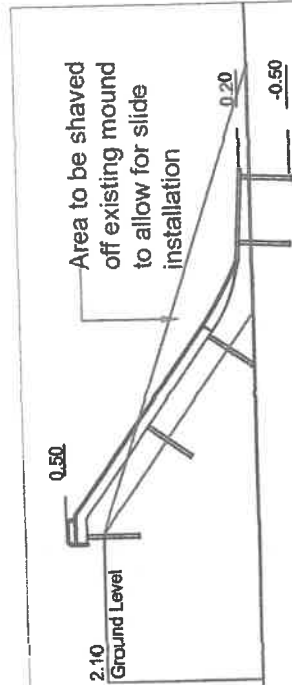
1. Embankment Slide (2.1m high 5.65m long) - SGF*
2. 12x Embankment Step - TGF*
3. Embankment Step Handrail (2m long) - TGF*
4. Embankment Step Handrail (3.5m long) - TGF*

Assumes existing ground is already sufficiently compacted, if not, any movement in the mound could cause the equipment to become unstable
Existing Steps and Foundations to be removed by Playdale shown in RED



Important note:

Subject to further site survey
Equipment positioning is subject to receiving service plans (gas/electric/water/phone, etc).
Please consult your Playdale Area Sales Manager and visit www.linesearchbeforeuidg.co.uk for further details.



Client Approval

| | |
|-----------|--|
| Name | |
| Signature | |
| Date | |



Proposed Play Area for:
Forest Row Parish Council - Village Green Embankment Slide
Scheme No: 22455/ESU Date: 12/05/2021 Drawn by: SH 1:100 @ A4

All plans are to scale unless otherwise stated. Artists impressions are provided as a visual only and may not accurately represent the layout of the finished site. All plans, quotations and correspondence between Playdale and the addressee are to remain strictly confidential between those parties only. Playdale reserve the right to make modification in design and specification.



Playdale
Playgrounds

Your Quote

Quotation Number: 0000070761

| Product Code | Product Name | Quantity | Unit Price | Total |
|------------------------------------|--|----------|------------|----------------------|
| Equipment | | | | |
| ESL(21) | Embankment Slide (2.1m high 5.65m long) - SGF* | 1.00 | 4,109.00 | 4,109.00 |
| EMS | Embankment Step - TGF* | 12.00 | 112.00 | 1,344.00 |
| ESH(20) | Embankment Step Handrail (2m long) - TGF* | 1.00 | 133.00 | 133.00 |
| ESH(35) | Embankment Step Handrail (3.5m long) - TGF* | 1.00 | 194.00 | 194.00 |
| Surfacing | | | | |
| PBRM05 | Green/Sand Bonded Rubber Mulch 1.6cfh (sqm installed). Installed onto a pre-compacted, free draining and level area (e.g. tarmac, concrete, or fully compacted stone/grass/soil etc) | 25.00 | 99.00 | 2,475.00 |
| DEL018 | Re-Seeding / sqm (inc. prep exc. Topsoil) | 20.00 | 2.00 | 40.00 |
| Ancillary Items | | | | |
| DEL008 | Removal of foundation spoil, pallets, packaging and general rubbish. | 1.00 | 338.00 | 338.00 |
| INSP002 | Post installation inspection by a RPII Inspector | 1.00 | 295.00 | 295.00 |
| Delivery & Installation | | | | |
| DEL0002M | Delivery & Installation, including preparation of area for surfacing, MOT Type 1 Stone Subbase to level out dips in mound, and concrete capping mound beneath surfacing. | 1.00 | 2,748.00 | 2,748.00 |
| DEL005 | Uplift and removal of existing steps and old embankment slide foundations. Fill in holes in mound with MOT Type 1 Stone Subbase. Shave off section of mound to allow for embankment slide and make good. | 1.00 | 1,804.00 | 1,804.00 |
| | | | NET | GBP 13,480.00 |

All the above prices are subject to VAT and are valid for a period of one month.

Please refer to our standard Terms & Conditions and our Additional Information.