

Forest Row Parish Council

Clerk: Mr D O'Driscoll
Email: parishclerk@forestrow.gov.uk



(Office Hours: Monday to Friday 9am to 4pm)

To: All members of THE PROPERTY & ASSETS COMMITTEE:
Cllrs. Williams (Chairman), Davies, Hill, Josephson, R Lewin, Miller, Pritchitt, Summers and Wogan.

Community Centre
Hartfield Road
Forest Row
East Sussex
RH18 5DZ
Tel: 01342 822661
Fax: 01342 825739
Email: info@forestrow.gov.uk
Website: www.forestrow.gov.uk

Dear Sir/Madam,
Your attendance is required at a meeting of the PROPERTY & ASSETS COMMITTEE to be held on TUESDAY 2nd MARCH 2021 via Zoom at

Date: 24 February, 2021

7.30pm

Mr D O'Driscoll
Clerk to Forest Row Parish Council

THE FIRST FIFTEEN MINUTES WILL BE AVAILABLE FOR RELEVANT QUESTIONS AND REMARKS FROM THE PUBLIC – IF ANY. MEMBERS OF THE PUBLIC ARE WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING.

AGENDA

1. PUBLIC QUESTIONS – the meeting will start no later than 7.45pm
2. APOLOGIES FOR ABSENCE
3. TO DECLARE ANY INTERESTS OR REQUEST DISPENSATION PERTAINING TO THE ITEMS BELOW
4. RECORDS OF THE MEETING OF THE PROPERTY AND ASSETS COMMITTEE MEETING HELD ON 3RD NOVEMBER 2020
 - 4.1 To approve the minutes of the meeting of 3RD November 2020
 - 4.2 To consider any objections to deletion of the digital transcript of that meeting
5. CLARIFICATION OF ACTIONS FROM LAST MEETING
6. CLERK'S REPORT ON MATTERS NOT REQUIRING A DECISION
To note the following:
 - 6.1 VENUe works
 - 6.2 Bus shelter cleaning
 - 6.3 Litter Bins
 - 6.4 Fingerposts
 - 6.5 The old Venu building - now 'The Cube'
7. FINANCIAL MATTERS . To note financial position at end month 10
8. CURRENT ITEMS FOR CONSIDERATION/RESOLUTION
To consider & resolve as appropriate on the following:
 - 8.1 Community Centre works
9. CORRESPONDENCE
10. TO NOTE ITEMS TO BE REFERRED TO COMMITTEE OR FULL COUNCIL

“This meeting will be held electronically via ZOOM, and the meeting ID and password will be circulated separately to Members. The meeting is also open to public attendance (with an initial period for public questions), but for security reasons, any member of the public wishing to participate is asked to telephone or email the Parish Clerk in advance (01342 822661 or parishclerk@forestrow.gov.uk) for the access codes.”