

# Forest Row Parish Council

## Terms and Conditions for the use of Foresters Green

1. FIRM BOOKINGS to be agreed in advance with the Parish Council.
2. PAYMENT to be made on arrival at site – to the Parish Council Office.  
Fees to be reviewed annually – current fees

Days open to the public	£ 55.00
Days setting up and clearing	£ 30.00
Electricity per day	£ 10.00 +15p per unit used
Water per day	£ 10.00
3. DEPOSIT of £100 will be held against the removal of all posters from Forest Row and surrounding areas within three days of the end of the event.
4. PUBLIC LIABILITY INSURANCE of at least £ 1M must be held and proof of this shown to the Parish Council before opening any event to the Public.
5. A WRITTEN UNDERTAKING TO BE GIVEN TO THE PARISH COUNCIL that:
  - a) Any damage to the Green will be repaired
  - b) The Green will be left free of litter and animal droppings
  - c) All advertising posters in the district will be removed prior to vacating the site<sup>i</sup>  
Council staff to check that these conditions have been adhered to.
6. NO CAGED OR WILD ANIMALS to be used in any performance.
7. THE HIRER SHALL NOT ASSIGN OR UNDERLET any part of the Green.
8. THE HIRER SHALL NOT USE OR CAUSE OR PERMIT any person to use the Green booked for any purposes other than the purpose for which it was hired.
9. ANY PROPERTY AND EFFECTS BELONGING TO THE HIRER will be at his sole risk.
10. THE PERIOD OF USE MUST NOT EXCEED THE TIME(S) STATED in the application. Payment will be required for any extended use in accordance with the scale of charges.
11. THE COUNCIL SHALL NOT BE LIABLE FOR ACCIDENT, ILLNESS, LOSS OR DAMAGE occurring as a result of the hiring out of the Green except where such accident, illness, loss or damage is directly caused by the negligence of the Council or its employees, agents or servants.
12. LEGISLATION CURRENT AT THE TIME – WITH RESPECT TO HEALTH AND SAFETY AND ANIMAL WELFARE MUST BE ADHERED TO.
13. PROOF OF ADHERENCE TO CURRENT LICENSING RULES MUST BE PRODUCED.
14. FOREST ROW PARISH COUNCIL RESERVE THE RIGHT TO REFUSE ANY APPLICATION to use the Green without giving a reason, to attach any conditions to a particular booking and to vary the scale of charges in the case of any particular booking.
15. THERE MUST BE ONE CLEAR MONTH BETWEEN EVENTS ON FORESTERS GREEN – to prevent permanent damage to the surface of the Green and ensure viability of venture.

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<sup>i</sup> If problems occur with posters, litter or reinstatement of the Green, the Council reserves the right to impose a deposit system for future bookings – returnable only when all conditions of hire have been met.