

**MINUTES OF THE MEETING OF THE PROPERTY AND ASSETS COMMITTEE HELD ON 6<sup>th</sup> DECEMBER 2022 IN THE GARDEN ROOM AT THE COMMUNITY CENTRE AT 7.30PM**

**PRESENT:** Cllrs. Williams (Chairman), Tyler, Waters & Wogan

**APOLOGIES:** Cllrs. Josephson, R Lewin, Spackman & Summers

**NOT PRESENT:**

**IN ATTENDANCE:** The Clerk

**228/22 PUBLIC QUESTIONS**

None

**229/22 APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Josephson (unwell), R Lewin (family commitment), Spackman (work) & Summers (unwell)

**230/22 TO DECLARE ANY INTERESTS OR REQUEST DISPENSATION PERTAINING TO THE ITEMS BELOW**

Name	Min. No.	Category of Interest	Reason
Waters	237/22	Personal	Potential supplier under item 10

**231/22 RECORDS OF THE MEETING OF THE PROPERTY & ASSETS COMMITTEE MEETING HELD ON 21<sup>st</sup> June 2022**

- The Minutes of the meeting held on 21<sup>st</sup> June 2022 had been circulated in advance and were proposed for adoption by Cllr. Williams, seconded by Cllr. Waters and **AGREED.**
- There were no objections to the deletion of the digital transcript of that meeting

**232/22 CLARIFICATION OF ACTIONS FROM LAST MEETING**

None (save those dealt with in this agenda)

**233/22 CLERKS REPORT ON MATTERS NOT REQUIRING A DECISION**

- Crittall windows The Conservation Officer raised some queries over the replacement windows. These were referred to the manufacturers, who supplied some detailed drawings (free of charge) to answer the queries. These are now with Wealden Planning, and we are guaranteed a response by 16<sup>th</sup> December at the latest.
- Cemetery benches. One of John Boisvert's last jobs before leaving was to clean and oil the cemetery benches. This should serve to extend their life by some years.
- Lease of the Community Centre rooms. The licence arrangement for the treatment room appears to be working well and has resulted in increased occupancy. The acupuncture room is being used (with agreement) by another acupuncturist, but the tenancy remains in the ownership of the former tenant's personal representatives. An arrangement has now been negotiated whereby the lease will remain unchanged until terminated, but payment will be legally accepted from the occupier.
- Ongoing maintenance work A list of pending jobs to be fitted into the schedule has been compiled, but these are inevitably subject to some deferral because of the annual leaf clearance. Committee is being consulted about the current tasks (agenda item 9)

**NOTED**

**234/22 FINANCIAL REPORT**

This had been previously circulated and was

**NOTED**

**235/22 DRAFT DEPARTMENTAL BUDGET FOR 2023-24**

This was discussed item by item. In particular, the contribution from CIL monies, and the items subject to an inflation uprate were noted. Cllr Tyler suggested that hire rates might be revisited when the budget consolidation meeting took place. The draft budget was proposed for acceptance unamended by Cllr Tyler, seconded by Cllr Waters and **AGREED**

**236/22 COMMUNITY CENTRE MAINTENANCE WORK**

The schedule was discussed, and the drainage clearance item removed as already completed. There was a consensus (without a vote being taken) that cleaning the bottle filler should be done as soon as possible, and the structural work deferred until the weather improved. Cllr Wogan suggested that repainting of the public benches, litter bins and street signs should be added to the list. The Clerk to pass on these proposals to the maintenance staff.

**237/22 BUS SHELTER REPAIR ISSUE**

The competing claims of durability and aesthetics were discussed, Cllr Waters noted that wood shingles had greatly increased in price. Cllr Williams proposed that heavy duty felt be used to repair the roof, seconded by Cllr Tyler and **AGREED**

**238/22 RESIDENT REQUEST RE EXHIBITING ARTWORKS FOR SALE**

The request was discussed, but it was felt that the proposal (to use the car park boundary fence) raised too many practical and risk issues. Ther art group would be invited to take a stall at the market as a preferable way to market their work. This was not voted on.

**239/22 CORRESPONDENCE**

None

**240/22 ITEMS FOR FUTURE CONSIDERATION BY COMMITTEE OR FULL COUNCIL**

Cllr Wogan asked that the proposal for a secondary access path between Station Road and the VENUe be revisited

The meeting closed at 8.10pm.

Signed:.....  
Chairman

Date: .....