

MINUTES OF THE MEETING OF THE AMENITIES AND SERVICES COMMITTEE HELD ON 7th JUNE 2022 IN THE GARDEN ROOM OF THE COMMUNITY CENTRE AT 7.30PM

PRESENT: Cllrs. J Wogan (Chairman), Hill, Hopkins, Josephson, Spackman & Williams

APOLOGIES: Cllr. Summers & Miss S Wright (allotment representative). Cllr. Hill for being late

NOT PRESENT:

IN ATTENDANCE: The Asst Clerk.

54/22 PUBLIC QUESTIONS

None

55/22 APOLOGIES

Cllr. Summers due to ill health and Miss S Wright (allotment rep). Cllr. Hill for being late

56/22 DECLARATION OF INTERESTS PERTAINING TO THE ITEMS BELOW

Name	Min. No.	Category of Interest	Reason
None			

57/22 RECORDS OF THE MEETINGS HELD ON 29th MARCH 2022

Cllr. Josephson proposed the minutes of the meeting of 29th March 2022 be accepted. This was seconded by Cllr. Williams and AGREED.

There were no objections to the deletion of the digital transcript of that meeting.

58/22 CLARIFICATION OF (NON-CONFIDENTIAL) ACTIONS FROM THE LAST MEETING

None

59/22 TO NOTE CLERK'S REPORT ON PENDING MATTERS NOT REQUIRING A DECISION

1. Maintenance staffing & training – Adjustments have been made to the maintenance team, by amalgamating 'indoor' and 'outdoor' roles with Don Isted taking a supervisory role.
Cllr. Hill has undertaken a course on tree inspection.
2. Verges – The Council opted to stay with two cuts per year for County Council verges, to take place in July & September. Bollards have been installed on the Parish Council verge adjacent to Highfields.
3. Ashdown surgery access – No further progress – being monitored.
4. The JFC football field – planning permission for the shipping container has been granted for a further two years. It was suggested that the container could be moved and that the JFC should apply earlier next time to allow discussion on this.
5. Playpark repairs – outstanding repairs have been completed. A weekly visual inspection is being conducted.
6. Skatepark lighting and CCTV – enquiries are ongoing to answer a few queries. It was agreed that the CCTV repair should be a priority
7. Gilham Bank survey – An ecological survey is being investigated to enable applying for a grant
8. Tree maintenance – necessary tree work is in hand

NOTED

60/22 FINANCIAL MATTERS

A report had been previously circulated and was

NOTED

61/22 ALLOTMENTS

1. The Allotment manager's report had been previously circulated and was NOTED.
2. Miss Wright (allotment Rep) had submitted a report that was NOTED. It was noted that the paths between the allotment plots were the responsibility of the plot holders to keep trimmed.

3. A query had arisen regarding the implementation of the deposit scheme – should all plot holders pay £ 50 deposit regardless of the size of the plot (full or half size)?
Cllr. Waters proposed that all plot holders should pay a £ 50 deposit. This was seconded by Cllr. Hopkins and AGREED

62/22 CEMETERY

1. The Burial Clerk's report had been previously circulated and was NOTED.
2. The cemetery extension. This was discussed and the actual plot of land in question explained.
The following minute is attached as a Confidential Minute

Cllr. Hill joined the meeting at 8pm.

63/22 is attached as a confidential minute

64/22 FOOTPATHS & SIGNAGE

1. Footpath 22g. A positive response was awaited from East Sussex County Council Rights of Way department to refurbish the path. NOTED
2. Signage issues – the Primary school had provided a 'mock up' picture of the sign they were asking permission to install on Rush Green. This was considered. Cllr. Wogan proposed that the placement of the sign as submitted be agreed with a concrete base for ease of maintenance and that the School be responsible for the installation and upkeep of the sign. This was seconded by Cllr. Waters and AGREED with one abstention.
3. The issue of the fingerposts was referred to the Property & Assets Committee and be put on the next agenda.

65/22 FLOWERBEDS

1. Chequers flower bed – the outdoor maintenance team would tend to the bed and add more plants. NOTED
2. Kennard Garden – This would be cleared at the end of the season and a local garden centre/nursery be asked if they wished to sponsor the bed. This was proposed by Cllr. Wogan, seconded by Cllr. Hill and AGREED.

66/22 GARDEN COMPETITION

Cllr. Williams proposed that there be no Garden competition this year, continue with the Best Kept Allotment competition. This was seconded by Cllr. Wogan and AGREED

67/22 CORRESPONDENCE

None

68/22 ITEMS FOR FUTURE CONSIDERATION BY THIS COMMITTEE OR FULL COUNCIL

Cllr. Wogan asked that the matter of a donated tree/hedge from The Seasons be discussed at the next Amenities & Services Committee meeting.
Cllrs. Hill and Wogan were still to inspect the 'Gleesons' land.

The meeting closed at 8.35pm.

SIGNED.....(Chairman) DATE.....

