

**MINUTES OF THE MEETING OF THE FACILITIES COMMITTEE HELD ON 11<sup>TH</sup> MARCH 2025 IN THE GARDEN ROOM OF THE COMMUNITY CENTRE AT 7.30PM**

**PRESENT:** Cllrs. Gilbert (Chair), Cocks, Eichner, Jaffay, Killick, Matthews, Rainbow, Scott & Summers

**APOLOGIES:** Cllr Waters (family)

**NOT PRESENT:**

**IN ATTENDANCE:** The Clerk, Deputy clerk, three members of the public

**40/25 PUBLIC QUESTIONS**

A member of public spoke regarding the land along Gilham Lane. She said that it was now a mass of brambles and fallen trees. Cllr. Gilbert said that he would look into this matter and contact the member of public. The Clerk also reported that a grant had been applied for to tidy up this area and he would chase up the decision on this.

**41/25 APOLOGIES**

Cllr Waters (family)

**42/25 RECORDS OF THE MEETING OF THE FACILITIES COMMITTEE HELD ON 21<sup>ST</sup> JANUARY 2025**

Cllr Eichner proposed that the minutes of the meeting of the 21<sup>st</sup> January 2025 be accepted. This was seconded by Cllr Jaffay and AGREED.

**43/25 DECLARATION OF INTERESTS PERTAINING TO THE ITEMS BELOW**

Name	Min. No.	Category of Interest	Reason
Cllr. Cocks	45/25 2	Personal	Member of WeGrow
Cllr. Eichner	45/25 2	Personal	Associate of WeGrow
Cllr. Jaffay	45/25 2	Personal	Director of WeGrow
Cllr. Summers	45/25 2	Personal	Relative of a neighbour of the Gleeson land

**Cllr. Scott joined the meeting at 8pm.**

**44/25 CLERKS REPORT ON MATTERS NOT REQUIRING A DECISION**

1. Crittall window film installation – his had been completed– NOTED
2. Community Orchard – this had been planted, and the nut trees had also been planted. Cllr. Summers advised that one of the nut trees had been planted in the canopy of a larger tree. She was advised that this would be moved. Cllr. Jaffay asked how the budget figures – particularly the maintenance of the orchard were to be spent. This would be looked into. – NOTED
3. Park Crescent parking – a response was still awaited from the original resident that had suggested tree planting and ‘no parking’ signs.
4. Rush Green path – this had been completed.
5. Hambro Hall repairs - NOTED
6. Community Centre refurbishment – A quote for new flooring in the rear hallway had been received in the sum of £801.67. Cllr. Gilbert proposed that this be accepted. This was seconded by Cllr. Scott and AGREED.
7. New combined goal/basket – Ordered, and would be installed in April NOTED

**45/25 PROGRESS REPORTS (with decisions as required)**

1. 3D model event – Cllr. Jaffay reported that this had been well attended with approx. 120 attendees. A spreadsheet had been compiled with information gathered. She encouraged the staff to visit the exhibit and make comments.
2. Gleeson land project – The draft proposal had been previously circulated. Cllr. Gilbert proposed that this be adopted. This was seconded by Cllr. Killick and AGREED.

3. Enhanced litter & street cleaning projects – There was much discussion around this matter. Cllr. Matthews proposed the compilation of a document listing all actions, grievances, complaints etc. The Clerk would collate the actions that had already been done. This was seconded by Cllr. Jaffay and AGREED with 4 in favour and 4 abstentions.  
Cllr. Scott proposed that he investigate the creation of a map of the parish with asset ownership and responsibilities. This was seconded by Cllr. Rainbow and AGREED with 6 for, 1 against and 1 abstention.  
Cllr. Gilbert proposed that the costs of machinery, if any, areas to be covered and staff hours costs etc be investigated. This was seconded by Cllr. Killick and AGREED.
4. Spring clean – Cllr. Gilbert proposed that the Parish Council support a Spring Clean and investigate any groups already committed to doing this. This was seconded by Cllr. Eichner and AGREED. It was NOTED that Cllr. Taylor-Smith had agreed at the Comms/Outreach meeting on 10<sup>th</sup> December 2024 to contact the WI to see if they intended to join as they had last year.

Cllr. Gilbert asked for a report on the ‘Festival Corner’ working group – it was NOTED that this matter now fell under Community Services Committee.

Cllr. Gilbert reported that the Council Policies had been looked into and amended as necessary – these would be taken to the next Finance & Policy Committee meeting and then Full Council for adoption. It was NOTED that there were some Policies that needed more input, for example, the Signage Policy and this would be looked into.

The issue of the Tree Warden was discussed briefly, and it was agree that a tree survey should be carried out in 2025/26.

**46/25 FINANCIAL ISSUES**

Current financial report – This had been previously circulated and was NOTED  
The Clerk was asked to chase up the 2<sup>nd</sup> phase of the streetlight LED replacement programme.

**47/25 ITEMS FOR FUTURE CONSIDERATION BY COMMITTEE OR FULL COUNCIL**

Cllr. Scott reported for the Village Green working group – ideas had been collected from the 3D event and these would go on the next Village Green working group agenda.

Cllr. Scott advised that there had been some feedback for the Community Centre refurbishment working group.

Cllr. Eichner asked if the repairs and repainting of the fingerpost had been done – this will be chased up. Also, the issue of the sign in the bike shelter outside the Chequers would be chased up, along with the repainting of the Community Centre railings.

Cllr. Gilbert asked that the village orderly’s trolley be looked at with a view to repair or replacement.

Cllr. Gilbert asked that the Foresters Green bus shelter be put on the next agenda with a view to making a noticeboard within the shelter and possible an art project/competition for the back of the shelter.

Cllr. Gilbert also asked if a ‘recycling list’ be put on the next agenda.

The meeting closed at 9.40pm.

SIGNED.....(Chairman)      DATE.....