

MINUTES OF THE MEETING OF THE PROPERTY AND ASSETS COMMITTEE HELD ON 12TH APRIL 2022 IN THE GARDEN ROOM AT THE COMMUNITY CENTRE AT 7.30PM

PRESENT: Cllrs. Williams (Chairman), Hill, R Lewin, Pritchitt & Summers,

APOLOGIES: Cllrs. Josephson & Wogan

NOT PRESENT: Cllrs. Spackman & Withers

IN ATTENDANCE: The Clerk & Asst Clerk.

41/22 PUBLIC QUESTIONS

None

42/22 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Josephson & Wogan (holiday)

43/22 TO DECLARE ANY INTERESTS OR REQUEST DISPENSATION PERTAINING TO THE ITEMS BELOW

Name	Min. No.	Category of Interest	Reason
		NONE	

44/22 RECORDS OF THE MEETING OF THE PROPERTY & ASSETS COMMITTEE MEETING HELD ON 30TH NOVEMBER 2021

- The Minutes of the meeting held on 30TH November 2021 had been circulated in advance and were proposed for adoption by Cllr. R Lewin seconded by Cllr. Pritchitt and AGREED.
- There were no objections to the deletion of the digital transcript of the meeting of 30th November 2021

45/22 CLARIFICATION OF ACTIONS FROM LAST MEETING

None

46/22 CLERKS REPORT ON MATTERS NOT REQUIRING A DECISION

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| 1. Lease of the Acupuncture Room– Following the death of Ninette Sapir, | |
| 2. responsibility for the lease has passed to her personal representatives. | NOTED |
| 3. Lease of The Cube – This is now complete. | NOTED |
| 4. Lease of the Sports Ground – This had been reported to Full Council | NOTED |
| 5. Community Centre upstairs window – fully repaired. | NOTED |
| 6. Fingerposts – a list is awaited. | NOTED |

47/22 FINANCIAL REPORT TO YEAR END

This had been previously circulated and NOTED
 Cllr. R Lewin proposed that provided funds were available, to go ahead with the replacement of the Crittal windows. This was seconded by Cllr. Hill and AGREED

48/22 COMMUNITY CENTRE REPAIRS & REFURBISHMENT

The previously circulated list was discussed and NOTED. The office was asked to deal with a few minor issues.

49/22 A PROPOSAL TO LEASE THE TREATMENT ROOM

After discussion, Cllr. R Lewin proposed that the Council would deep clean the room and allow decorative enhancements and would support other structural alterations in the future. This was seconded by Cllr. Hill and AGREED

50/22 TWO BENCH REQUESTS

Request for bench in memory of Simon Wells – Cllr. Hill proposed that we accept the offer of a bench including the approval of the inscription with a meeting of the Burials Clerk, Head Groundsman, and the proposer to confirm a site. This was seconded by Cllr. Williams and AGREED.

Request for second memorial bench – Cllr. Hill proposed that the offer be accepted subject to the proposed siting being checked by the Burials Clerk and a suitable style of bench being agreed. This was seconded by Cllr. Summers and AGREED.

51/22 MAINTENANCE OF OTHER ASSETS

Committee were asked if there were any other jobs that needed attention.
Cllr. Hill asked if the steps down to Hillside (from the Village Hall) could be re-painted.
Cllr. Pritchitt asked that the matter of the broken metal post & rail fence outside the Nail Bar could be referred to the relevant agency for repair.
Cllr. Hill asked that the bus shelter on Park Crescent could be cleaned and cleared of posters. Cllr. Summers also asked for this at the Highgate bus shelter.
Cllr. Williams asked if the shingles on the Foresters Green bus shelter could be replaced.
AGREED to replace the half-moon litter bin by the Rush Green playground with a larger lidded bin.

52/22 CORRESPONDENCE

None

53/22 ITEMS FOR FUTURE CONSIDERATION BY COMMITTEE OR FULL COUNCIL

None

The meeting closed at 8.13pm.

Signed:.....
Chairman

Date: