

**MINUTES OF THE MEETING OF THE AMENITIES AND SERVICES COMMITTEE HELD ON 18<sup>th</sup> OCTOBER 2022 IN THE GARDEN ROOM OF THE COMMUNITY CENTRE AT 7.30PM**

**PRESENT:** Cllrs. J Wogan (Chairman), Hopkins, Josephson, Spackman, Summers & Williams

**APOLOGIES:** Cllr. Waters & Miss S Wright (allotment representative). Cllr. Josephson for being late

**NOT PRESENT:**

**IN ATTENDANCE:** The Clerk and Asst Clerk. Cllr. Pritchitt as a member of public

**170/22 PUBLIC QUESTIONS**

None

**171/22 APOLOGIES**

Cllr. Waters (family) and Miss S Wright (allotment rep). Cllr. Josephson for being late

**172/22 DECLARATION OF INTERESTS PERTAINING TO THE ITEMS BELOW**

Name	Min. No.	Category of Interest	Reason
None			

**173/22 RECORDS OF THE MEETINGS HELD ON 7<sup>th</sup> JUNE 2022**

Cllr. Wogan proposed the minutes of the meeting of 7<sup>th</sup> June 2022 be accepted. This was seconded by Cllr. Hopkins and AGREED.

There were no objections to the deletion of the digital transcript of that meeting.

**174/22 CLARIFICATION OF (NON-CONFIDENTIAL) ACTIONS FROM THE LAST MEETING**

None

**175/22 TO NOTE CLERK'S REPORT ON PENDING MATTERS NOT REQUIRING A DECISION**

The Report had been previously circulated and was NOTED with the following comments:

6.3 Skatepark lighting and CCTV – A quotation had been obtained. Cllr. Summers proposed that this repair be progressed, with the cost coming from the CIL money. This was seconded by Cllr. Hopkins and AGREED

6.4 Gilham Bank survey – It was proving difficult to obtain an ecological survey. Cllr. Williams proposed that Miss Vivien Hill be asked to give her opinion and guidance on the trees in this area. This was seconded by Cllr. Wogan and AGREED.

6.5 Tree maintenance – necessary tree work had been done. It was agreed that the diseased tree on Doctors Hill would be left until next year to see if it came into leaf and then a decision would be made.

NOTED

**176/22 FINANCIAL MATTERS**

A report had been previously circulated and was

NOTED

**177/22 ALLOTMENTS**

1. The Allotment manager's report had been previously circulated and was NOTED.
2. Miss Wright (allotment Rep) had submitted a report that was NOTED. This was discussed and Cllr. Summers would talk to Miss Wright about her request for water tanks and a compost toilet.

Cllr. Josephson joined the meeting at 8pm.

3. A request had been made for an already divided plot to be further split – this was discussed and it was AGREED that there would be no further division.

#### **178/22 CEMETERY**

1. The acting Burial Clerk's report had been previously circulated and was NOTED. After discussion, Cllr. Wogan proposed that the £1000 prize money from the Cemetery of the Year Award be used to replace the spoil heap fence like for like. This was seconded by Cllr. Josephson and AGREED.
2. The cemetery extension. The Clerk had provided information that had been previously circulated and NOTED.

#### **179/22 NOTICEBOARDS**

1. Advertisement signboards on Council land. The complaint was discussed and it was agreed that as the existing signs fell within the Councils policy, no further action would be taken.
2. Temporary notice request from Ashurst Wood. A request had been received to advertise the scarecrow competition in Ashurst Wood with a sign on the Wall Hill triangle. This was discussed and Cllr. Williams proposed that that permission be given to place a sign 4 weeks prior to the event and sited so that it would not restrict sight lines. This was seconded by Cllr. Spackman and AGREED.

#### **180/22 OUTDOOR MAINTENANCE**

Following the resignation of the indoor maintenance worker, it was agreed that no decision would be taken at the present time on whether a new staff member would be employed. This would be discussed at a later date if felt necessary. It was NOTED that the insurance claim for the trailer which had been stolen was ongoing.

#### **181/22 MISCELLANEOUS MATTERS**

1. One-off environmental award – Cllr. Wogan proposed that an award be given to Forest Row Village Club for 'Best business outdoor space'. This was seconded by Cllr. Summers and AGREED.
2. Newlands Place – A request had been received to re-plant a planter on Newlands Place – by the person who has been tending it. There was much discussion about whether the silver birch tree should be removed. It was agreed that Miss Vivien Hill would be asked her advice on if the tree could be moved and if it would die if left in the planter. This would then be put on the agenda for the next meeting on 8<sup>th</sup> November.

#### **182/22 NEXT YEARS BUDGET**

This was discussed and there were no specific requests for the 2023-2024 budget. Cllr. Spackman suggested that the burial fees should be reviewed.

#### **183/22 CORRESPONDENCE**

The Clerk read out an email from Wealden District Council stating that electric vehicle charging points were to be installed in the Lower Road car park.

#### **184/22 ITEMS FOR FUTURE CONSIDERATION BY THIS COMMITTEE OR FULL COUNCIL**

Cllr. Wogan asked that the matter of a Christmas reception be held for Councillors and volunteers be discussed at a future meeting.

The meeting closed at 8.52pm.

SIGNED.....(Chairman)      DATE.....