

MINUTES OF THE FINANCE & POLICY COMMITTEE MEETING HELD ON 26th JANUARY 2021 VIA ZOOM AT 7.30PM.

PRESENT: Cllrs. R.Lewin (Chair), Hill, Josephson, T Lewin, McNally, Moore, Spackman Williams & Wogan

APOLOGIES: None

NOT PRESENT: Cllr. Davies

IN ATTENDANCE: The Clerk and Asst. Clerk. and Parish Cllr. Pritchitt as a member of the public

13/21 PUBLIC QUESTIONS

None

14/21 APOLOGIES FOR ABSENCE

None given

15/21 TO DECLARE ANY INTERESTS OR REQUEST DISPENSATION PERTAINING TO THE ITEMS BELOW

Name	Min. No.	Category of Interest	Reason
None			

16/21 MINUTES OF THE MEETING HELD ON 24TH NOVEMBER 2020

The minutes of the meeting held on 24th November 2020 were proposed for acceptance by Cllr. Moore seconded by Cllr. Williams and signed as a true record.

No objections were made to deletion of the digital transcripts of the above meetings.

17/21 CLARIFICATION OF (NON-CONFIDENTIAL) ACTIONS FROM LAST MEETING

None. Cllr. Wogan raised a question relating to a confidential matter, and this would be dealt with late in the meeting.

18/21 CLERKS REPORT ON MATTERS NOT REQUIRING A DECISION

Due to the effects of the pandemic, there was little to report. Financial matters are mentioned below. Lease issues are unchanged from the previous meeting. Most staff are at their usual duties: though as many as can work from home are doing so: the youth staff have been redeployed in helping Gages and in maintenance work. The financial impact of the crisis continues to affect mainly Property & Assets. NOTED

19/21 FINANCIAL REPORT to month 9.

This had been circulated in advance and was NOTED.

20/21 LIST OF PAYMENTS

The List of Payments had been circulated in advance and was **APPROVED**.

Unity Trust from 6 th November 2020 to 20 th January 2021	£ 69,803.04
Pocket Card – David O’Driscoll 5 th Nov 2020 – 20 th Jan 2021	£ 820.94
Pocket Card – Carolyn Coomber 6 th Nov 2020 – 20 th Jan 2021	£ 885.96
Pocket Card – Gages 1 st Nov 2020 – 20 th Jan 2021	£ 1,525.58
Pocket Card – Youth 6 th Nov2020 – 20 th January 2021	£ 73.88
TOTAL	£ 73,109.40

21/21 BANK RECONCILIATION & COUNCIL INVESTMENTS

The bank reconciliation and Council investments as at 31st December 2020 had been previously circulated and NOTED. It was NOTED that the Chairman of Finance & Policy Committee had not been

able yet to check and sign the last few reconciliation statements due to the office being closed to visitors during the pandemic.

22/21 TO CONSIDER AMENDMENTS TO THE COUNCIL'S SOCIAL MEDIA POLICY

The policy as amended by the Personnel Committee had been previously circulated. There was discussion regarding a few minor points and a limited number of amendments were proposed. The Personnel Committee was thanked for their work on this document.

Cllr. Hill proposed that the amended policy be accepted with the minor amendments. This was seconded by Cllr. McNally and AGREED.

23/21 TO CONSIDER A GRANT APPLICATION

An application for a grant had been received from Forest Row Primary School to fund additional resources for home schooling.

Cllr. Hill proposed that a grant be given of £ 200 and receipts be requested. There was no seconder for this proposal.

Cllr. R Lewin counter proposed that a grant be given of £ 500 and receipts be requested. This was seconded by Cllr. Josephson and AGREED with 4 against.

The Member of public was asked to leave the meeting before the following matter was discussed.

CONFIDENTIAL BUSINESS

Minute number 24/21 is attached as a Confidential minute.

25/21 CORRESPONDENCE

None

26/21 TO NOTE ITEMS TO BE REFERRED TO COMMITTEE OR FULL COUNCIL

None

The meeting closed at 8.20pm.

SIGNED:..... DATE.....

(Chairman)

