

**MINUTES OF THE MEETING OF FOREST ROW PARISH COUNCIL HELD ON 28<sup>th</sup> JUNE 2022  
AT 7.30PM IN THE GARDEN ROOM AT THE COMMUNITY CENTRE**

**PRESENT:** Cllrs. Josephson (Chairman), Hill, R Lewin, T Lewin, Pritchitt, Summers, Waters, Williams & Wogan

**APOLOGIES:** Cllrs. Davies, Hopkins, Moore & Spackman

**NOT PRESENT:** Cllr: Withers

**IN ATTENDANCE:** The Clerk & Asst. Clerk. 3 members of public

**C103/22 PUBLIC QUESTIONS:**

Mrs Janet Male asked if a date for the Annual Parish meeting in 2023 could be set soon, so that hopefully more people could attend. She felt that there was very little notice given for this year and that is why so few people attended. Mr & Mrs Keen agreed and said they were unaware of the meeting. More publicity was needed.

Mrs Male also said that she thought parts of Newlands Place needed attention, and the front of the BT Exchange was in a poor state.

**C104/22 APOLOGIES FOR ABSENCE:** Apologies were received and accepted from Cllrs. Davies, Hopkins & Moore (ill health) and Spackman (family).

**C105/22 RECORDS OF PREVIOUS MEETINGS**

Cllr. Josephson proposed that the minutes & transcript of the meeting held on 17<sup>th</sup> May 2022 be considered at the next ordinary meeting. This was seconded by Cllr. T Lewin and AGREED..

**C106/22 CLARIFICATION OF ACTIONS FROM LAST MEETING**

Cllr. Josephson proposed that the clarification of actions from the meeting held on 17<sup>th</sup> May 2022 be considered at the next ordinary meeting. This was seconded by Cllr. T Lewin and AGREED

**C107/22 TO DECLARE ANY INTERESTS OR REQUEST DISPENSATION PERTAINING TO THE ITEMS BELOW**

Name	Min. No.	Category of Interest	Reason
None			

**C108/22 CHAIRMANS COMMENTS**

None

Cllr. Josephson proposed that items 11 and 12 on the agenda should be dealt with at this point of the meeting. This was seconded by Cllr. Wogan and AGREED.

**C109/22 TO RECEIVE AND APPROVE THE ANNUAL GOVERNANCE STATEMENT**

The Chairman asked all Councillors individually if they had read the statement and understood what they were agreeing to. All Councillors confirmed this was the case. They were then asked if they agreed with the assertions.

- Assertion 1 – AGREED unanimously
- Assertion 2 – AGREED unanimously
- Assertion 3 – AGREED unanimously
- Assertion 4 – AGREED unanimously
- Assertion 5 – AGREED unanimously

Assertion 6 – AGREED unanimously  
Assertion 7 – AGREED unanimously  
Assertion 8 – AGREED unanimously

Assertion 9 does not apply to this Council.

The Chairman signed and the Clerk counter-signed the Governance Statement.

**C110/22 TO RECEIVE AND APPROVE THE ANNUAL FINANCIAL RETURN**

Cllr. Josephson proposed that the Annual Financial Return be approved. This was seconded by Cllr. T Lewin and AGREED

**C111/22 TO CONSIDER THE SCHEME OF DELEGATION, INCLUDING ANY PROPOSED AMENDMENTS**

The previously circulated amendments were discussed, and further amendments made. These would be ratified at a future Full Council meeting.

**C112/22 TO CONSIDER STANDING ORDERS, INCLUDING ANY PROPOSED AMENDMENTS**

The previously circulated amendments were discussed, and further amendments made. These would be ratified at a future Full Council meeting.

**C113/22 TO CONSIDER FINANCIAL REGULATIONS, INCLUDING ANY PROPOSED AMENDMENTS**

The previously circulated amendments were discussed, and further amendments made. These would be ratified at a future Full Council meeting.

**C114/22 TO CONSIDER STANDING POLICIES AND STANDING RISK ASSESSMENTS, INCLUDING ANY PROPOSED AMENDMENTS**

Cllr. Josephson proposed that the above item be considered and agreed in the Autumn. This was seconded by Cllr. Wogan and AGREED.

**C115/22 TO RESOLVE TO DEAL WITH ANY OUTSTANDING NOTICES, CORRESPONDENCE OR CONSULTATIONS AT THE NEXT ORDINARY MEETING**

Cllr. Josephson proposed that the above matter be considered at the next ordinary Full Council meeting. This was seconded by Cllr. R Lewin and AGREED.

**C116/22 ITEMS FOR FUTURE CONSIDERATION BY FULL COUNCIL OR REFERRAL TO COMMITTEE**

None

The meeting closed at 9.40 pm.

SIGNED: .....

DATE.....(Chairman)

