

# Forest Row Parish Council

Clerk: Mr D O'Driscoll  
Email: parishclerk@forestrow.gov.uk



(Office Hours: Monday to Friday 9am to 4pm)

To: All members of the PERSONNEL & GRIEVANCE  
COMMITTEE:  
Cllrs. Evans, la Djoï, Lewin & Waters  
(All other Councillors – for information)

Community Centre  
Hartfield Road  
Forest Row  
East Sussex  
RH18 5DZ

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Email: info@forestrow.gov.uk  
Website: www.forestrow.gov.uk

Dear Sirs

Your attendance is required at a meeting of the  
PERSONNEL & GRIEVANCE COMMITTEE to be held on  
TUESDAY 2<sup>nd</sup> APRIL 2024 @ 09:00 am  
in the Spring Room at the Community Centre

Date: 28<sup>th</sup> March 2024

*David O'Driscoll*

Mr D O'Driscoll  
Clerk to Forest Row Parish Council

## AGENDA

*Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the committee believes that the public and press should be excluded from the meeting on the grounds of the confidential nature of the business to be transacted.*

1. TO DESIGNATE A CHAIR FOR THE MEETING
2. TO NOTE ANY APOLOGIES FOR ABSENCE
3. TO APPROVE THE MINUTES OF LAST MEETING
4. TO CONSIDER A STAFF REQUEST
5. TO CONSIDER AN ISSUE OF STAFF ALLOCATION
6. TO SET THE DATE OF NEXT MEETING IF REQUIRED