

Forest Row Parish Council

Clerk: Mr D O'Driscoll
Email: parishclerk@forestrow.gov.uk



(Office Hours: Monday to Friday 9am to 4pm)

To: All members of the PERSONNEL & GRIEVANCE
COMMITTEE:
Cllrs. Evans, la Djoï, Taylor-Smith & Waters
(All other Councillors – for information)

Community Centre
Hartfield Road
Forest Row
East Sussex
RH18 5DZ

Tel: 01342 822661
Fax: 01342 825739
Email: info@forestrow.gov.uk
Website: www.forestrow.gov.uk

Dear Sirs

Your attendance is required at a meeting of the
PERSONNEL & GRIEVANCE COMMITTEE to be held on
WEDNESDAY 19th JUNE 2024 @ 10:00 am
in the Clerk's office at the Community Centre

Date; 12th June 2024

A handwritten signature in black ink, appearing to be 'D O'Driscoll'.

Mr D O'Driscoll
Clerk to Forest Row Parish Council

AGENDA

Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the committee believes that the public and press should be excluded from the meeting on the grounds of the confidential nature of the business to be transacted.

1. TO DESIGNATE A CHAIR FOR THE MEETING
2. TO NOTE ANY APOLOGIES FOR ABSENCE
3. TO APPROVE THE MINUTES OF LAST MEETING
4. TO CONSIDER TWO INDIVIDUAL STAFF MATTERS
5. TO CONSIDER AN ISSUE OF STAFF ALLOCATION
6. TO CONSIDER HR TRAINING
7. TO SET THE DATE OF NEXT MEETING IF REQUIRED