

# Forest Row Parish Council

Clerk: Mr D O'Driscoll  
Email: parishclerk@forestrow.gov.uk



(Office Hours: Monday to Friday 9am to 4pm)

To: All members of the PERSONNEL & GRIEVANCE COMMITTEE:

Cllrs. Evans, La Djoï, Lewin & AM Waters  
(All other Councillors – for information)

Community Centre  
Hartfield Road  
Forest Row  
East Sussex  
RH18 5DZ

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Website: www.forestrow.gov.uk

Dear P&G members

Your attendance is required at a meeting of the PERSONNEL & GRIEVANCE COMMITTEE to be held on THURSDAY 22<sup>nd</sup> JUNE 2023 in the Clerk's office at the Community Centre at 11:00 am

Date: 16<sup>th</sup> June 2023

A handwritten signature in black ink, appearing to be 'D O'Driscoll'.

Mr D O'Driscoll  
Clerk to Forest Row Parish Council

## AGENDA

*Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the committee believes that the public and press should be excluded from the meeting on the grounds of the confidential nature of the business to be transacted.*

1. TO DESIGNATE A CHAIR (& VICE CHAIR if appropriate)
2. TO RECEIVE ANY APOLOGIES FOR ABSENCE
3. TO RECEIVE A REPORT ON CURRENT STAFFING
4. TO CONSIDER (AND RESOLVE OR SET NEXT STEPS AS APPROPRIATE)  
ON CERTAIN CURRENT STAFF MATTERS
5. TO CONSIDER THE PROPOSED NEW STAFF HANDBOOK (AND RESOLVE ON  
NEXT STEPS AS APPROPRIATE)
6. TO SET THE DATE OF NEXT MEETING