

Forest Row Parish Council

Clerk: Mr D O'Driscoll
Email: parishclerk@forestrow.gov.uk



(Office Hours: Monday to Friday 9am to 4pm)

To: All members of THE PROPERTY & ASSETS COMMITTEE:
Cllrs. Williams (Chairman), Davies, Hill, Josephson, R Lewin, Miller, Pritchitt, Summers and Wogan.

Community Centre
Hartfield Road
Forest Row
East Sussex
RH18 5DZ
Tel: 01342 822661
Fax: 01342 825739
Email: info@forestrow.gov.uk
Website: www.forestrow.gov.uk

Dear Sir/Madam,
Your attendance is required at a meeting of the PROPERTY & ASSETS COMMITTEE to be held on TUESDAY 2nd JULY 2019 in the Rose Room of the Community Centre at **7.30pm**

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Date: 26 June, 2019

Mr D O'Driscoll
Clerk to Forest Row Parish Council

THE FIRST TEN MINUTES WILL BE AVAILABLE FOR RELEVANT QUESTIONS AND REMARKS FROM THE PUBLIC – IF ANY. MEMBERS OF THE PUBLIC ARE WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING.

AGENDA

1. PUBLIC QUESTIONS – the meeting will start no later than 7.45pm
2. APOLOGIES FOR ABSENCE
3. TO DECLARE ANY INTERESTS OR REQUEST DISPENSATION PERTAINING TO THE ITEMS BELOW
4. RECORDS OF THE MEETING OF THE PROPERTY AND ASSETS COMMITTEE MEETING HELD ON 5th MARCH 2019
 - 4.1 To approve the minutes of the meeting of 5th March 2019
 - 4.2 To consider any objections to deletion of the digital transcript of that meeting
5. CLARIFICATION OF ACTIONS FROM LAST MEETING
6. CLERK'S REPORT ON MATTERS NOT REQUIRING A DECISION
To note the following:
 - 6.1 Drainage Maintenance
 - 6.2 Community Centre Pointing Repairs
 - 6.3 Bikestand at Community Centre
 - 6.4 Community Centre Leases
 - 6.5 Community Centre energy certificates
 - 6.6 Energy consultation with FREC
 - 6.7 Washroom contract
7. FINANCIAL REPORT To note financial position at end month 3.
8. CURRENT ITEMS FOR CONSIDERATION/RESOLUTION
To consider & resolve as appropriate on the following:
 - 8.1 Community Centre upkeep & decoration works
 - 8.2A The old Venu building
 - 8.2B The SE end of the Community Centre
 - 8.3 Bus shelter cleaning
 - 8.4 Litter Bins
 - 8.5 BT phone box issue
 - 8.6 Offsite car park repairs
 - 8.7 Finger Posts
9. CORRESPONDENCE
10. TO NOTE ITEMS TO BE REFERRED TO COMMITTEE OR FULL COUNCIL