

**MINUTES OF THE MEETING OF THE PROPERTY AND ASSETS COMMITTEE HELD ON 2ND JULY 2019 IN THE ROSE ROOM OF THE COMMUNITY CENTRE AT 7.30PM**

**PRESENT:** Cllrs. Williams (Chairman), Hill, Josephson, R Lewin, Pritchitt and Summers

**APOLOGIES:** Cllrs Davies. Miller and Wogan

**NOT PRESENT:**

**IN ATTENDANCE:** The Clerk and Asst Clerk.

**183/19 PUBLIC QUESTIONS**

None

**184/19 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllrs. Davies and Wogan due to prior commitments.

**185/19 TO DECLARE ANY INTERESTS OR REQUEST DISPENSATION PERTAINING TO THE ITEMS BELOW**

Name	Min. No.	Category of Interest	Reason
None			

**186/19 RECORDS OF THE MEETING OF THE PROPERTY & ASSETS COMMITTEE MEETING HELD ON 5<sup>th</sup> JULY 2019**

- The Minutes of the meeting held on 5<sup>th</sup> July 2019 had been circulated in advance and were proposed for adoption by Cllr. Josephson, seconded by Cllr. R Lewin and AGREED.
- There were no objections to the deletion of the digital transcript of the meeting of 5<sup>th</sup> July 2019.

**187/19 CLARIFICATION OF ACTIONS FROM LAST MEETING**

None

**188/19 CLERKS REPORT ON MATTERS NOT REQUIRING A DECISION**

1. Drainage maintenance – there is now a 6-monthly maintenance visit for the Community Centre drains. NOTED
2. Community Centre pointing repairs – We are awaiting a date for the work to commence. NOTED
3. Bike Stand at Community Centre – Now installed and the hire bikes are in situ. A sign would be put up advising that this was for public use also. NOTED
4. Community Centre leases – Terms have now been agreed on all three leases. NOTED
5. Community Centre energy certificates – An up to date ‘Energy Efficiency Poster’ is required for all public buildings and this has now been obtained. The solar panels and LED lighting have lifted the Community Centre higher up the scale. NOTED
6. Energy Consultation with FREC – This will be set up shortly. NOTED
7. Washroom contract – The service contract had been extended to include the new VENUe. NOTED

**189/19 FINANCIAL REPORT**

This had been circulated in advance and was NOTED.

**190/19 COMMUNITY CENTRE: ITEMS FOR CONSIDERATION / RESOLUTION**

- 1. Community Centre upkeep & decoration:  
Cllr. Hill proposed that a sub-committee be formed to note in detail, what is needed in the building. To report to the next meeting. This would consist of Cllrs. Hill, Pritchitt, Williams & Wogan and the Clerk.  
This was seconded by Cllr. Josephson and AGREED.
- 2. The old Venu building: This was discussed and Cllr. Josephson proposed that the idea of a 'Men's Shed' be investigated further to see how much interest there was and be brought to the next Property & Assets Committee meeting. This was seconded by Cllr. Summers and AGREED.

Cllr. R Lewin left the meeting at 7.45pm.

- 3. The SE end of the Community Centre building: Cllr. Josephson proposed that she speak to current users of the Community Centre for their views and opinions of what could be done. This information to be brought to the next Property & Assets meeting. This was seconded by Cllr. Pritchitt and AGREED.
- 4. Bus Shelter Cleaning: A quote had been obtained of £ 45 per aluminium shelter. Cllr. Josephson proposed that the aluminium shelters be cleaned 2 x per year and ask the handyman to clean the wooden ones. This was seconded by Cllr. Hill and AGREED.
- 5. Litter Bins: A request had been received for 2 new litter bins at Lower Road and Rush Green. Cllr. Williams proposed that these be purchased from the CIL monies. This was seconded by Cllr. Pritchitt and AGREED.
- 6. BT phone box issue: BT was proposing to remove the phone kiosk on the corner of Lewes Road and Hartfield Road. Cllr. Summers proposed that this was agreed. This was seconded by Cllr. Josephson and AGREED.
- 7. Offsite Car Park Repairs: Cllr. Josephson proposed that Toby Douch be asked if he could help with the repairs in Weirwood car park. Also to incorporate the re-surfacing of the car park in next years budget. This was seconded by Cllr. Williams and AGREED.
- 8. Finger Posts: Cllr. Hill proposed that if existing fingerposts are damaged, they should be repaired or reinstated. This was seconded by Cllr. Josephson and AGREED.  
Councillors to inform the office of the locations of fingerposts – to put on the next agenda.

**191/19 CORRESPONDENCE**

None

**192/19 ITEMS FOR FUTURE CONSIDERATION BY COMMITTEE OR FULL COUNCIL**

Cllr. Josephson asked about the Council's Safeguarding & Protection of children Policy – the Clerk advised that this would be reviewed.

Cllr. Pritchitt asked if the matter of grass cutting in the village (particularly Freshfield Bank) could be discussed at the next SLR meeting.

Cllr. Summers asked that the situation regarding grit bins be reviewed.

The meeting closed at 8.28pm.

Signed:.....  
Chairman

Date: .....