

MINUTES OF THE MEETING OF THE PROPERTY AND ASSETS COMMITTEE HELD ON 5th MARCH 2019 IN THE ROSE ROOM OF THE COMMUNITY CENTRE AT 7.30PM

PRESENT: Cllrs. Williams (Chairman), Farrar, Hill, Summers and Wogan

APOLOGIES: Cllrs Hindler (holiday) and Josephson (work)

NOT PRESENT: Cllrs. Davies & R Lewin

IN ATTENDANCE: The Clerk and Asst Clerk.

86/19 PUBLIC QUESTIONS

None

87/19 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr. Hindler due to work and Cllr. Josephson due to work.

88/19 TO DECLARE ANY INTERESTS OR REQUEST DISPENSATION PERTAINING TO THE ITEMS BELOW

Name	Min. No.	Category of Interest	Reason
None			

89/19 RECORDS OF THE MEETING OF THE PROPERTY & ASSETS COMMITTEE MEETING HELD ON 30th OCTOBER 2018

- The Minutes of the meeting held on 30th October 2018 had been circulated in advance and were proposed for adoption by Cllr. Hill, seconded by Cllr. Summers and AGREED.
- There were no objections to the deletion of the digital transcript of the meeting of 30th October 2018.

90/19 CLERKS REPORT ON MATTERS ARISING – not covered elsewhere on this agenda

1. The Community Centre corridor flooring – this was completed over the Christmas break. NOTED
2. The drainage at the Community Centre – a date for the 6 monthly maintenance check is yet to be fixed. NOTED
3. Community Centre pointing work – this has been postponed until the better weather. NOTED
4. Bikestand at Community Centre – A quote for the levelling of the site is awaited. Wealden District Council have confirmed that planning permission will not be necessary. NOTED
5. New litter bins – 3 bins have been purchased. It was confirmed that 1 should be on Upper Close (next to the seat), 1 on Rush Green to replace ½ moon bin and 1 on Foresters Green to be installed when building works are completed. NOTED
6. Cigarette stubber @ Newlands Place – This is in hand. NOTED
7. Weirwood car park repairs – It had proved difficult to find a tarmac contractor to take on this 'small' job. The Friends of Weirwood had offered to lay the surface if the Parish Council provided the tarmac – Committee asked the Clerk to thank the Friends but refuse the offer because of insurance issues. Cllr. Summers suggested purchasing soft roll tarmac that our Maintenance staff could lay. Cllr. Farrar suggested the Clerk ask the contractor of the new building if he could help. NOTED
8. Community Centre leases – The Clerk advised that 2 of the leases had been agreed and 1 was still under negotiation. NOTED

91/19 CLARIFICATION OF ACTIONS FROM LAST MEETING

None

92/19 FINANCIAL REPORT

This had been circulated in advance and was NOTED. It was NOTED that the deficit of £ 4,481 was mostly due to the 6-month rent 'holiday' given to Pre-School.

Cllr. Summers proposed that The Clerk obtain a quote from contractors to clean the non-wood bus shelters and then consult with the Committee Chairman before proceeding. This was seconded by Cllr. Hill and AGREED.

93/19 COMMUNITY CENTRE: ITEMS FOR CONSIDERATION / RESOLUTION

1. To consider how to take forward the future of the 'back end' of the Community Centre.
This was discussed. Cllr. Williams proposed that a meeting be held, after the elections, to discuss this matter. This was seconded by Cllr. Hill and AGREED.
2. To prioritise 'other works. As follows:
 - Check 'tell-tales' (over historic cracks on the building) regularly for any movement.
 - Investigation & renovation of the damp proof course
 - The replacement of the Crittal windows in the Garden Room and Library
 - Repainting of hiring spaces.

94/19 CORRESPONDENCE

None

95/19 ITEMS FOR FUTURE CONSIDERATION BY COMMITTEE OR FULL COUNCIL

Cllr. Wogan said that she had received compliments about the cemetery and asked that the Outdoor Maintenance staff be thanked.

Cllr. Williams thanked the staff and Councillors for their support in his term as Chairman of this Committee.

The meeting closed at 8.10pm.

Signed:.....
Chairman

Date: