

MINUTES OF THE MEETING OF THE PROPERTY AND ASSETS COMMITTEE HELD ON 3rd MARCH 2020 IN THE ROSE ROOM OF THE COMMUNITY CENTRE AT 7.30PM

PRESENT: Cllrs. Williams (Chairman), Davies, Hill, Pritchitt, Summers and Wogan

APOLOGIES: Cllr. Josephson & Miller

NOT PRESENT: Cllr. R Lewin

IN ATTENDANCE: The Clerk and Asst Clerk.

71/20 PUBLIC QUESTIONS

None

72/20 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr. Josephson due to holiday and from Cllr. Miller due to work.

73/20 TO DECLARE ANY INTERESTS OR REQUEST DISPENSATION PERTAINING TO THE ITEMS BELOW

Name	Min. No.	Category of Interest	Reason

74/20 RECORDS OF THE MEETING OF THE PROPERTY & ASSETS COMMITTEE MEETING HELD ON 5th NOVEMBER 2019

- The Minutes of the meeting held on 5th November 2019 had been circulated in advance and were proposed for adoption by Cllr. Hill, seconded by Cllr. Pritchitt and AGREED.
- There were no objections to the deletion of the digital transcript of the meeting of 5th November 2019.

75/20 CLARIFICATION OF ACTIONS FROM LAST MEETING

Cllr Hill enquired whether the Hambro Hall had been inspected (see minute no.319/19 § 6). The clerk replied that this had not been done formally, but there had been several sets of works done at the premises since the last meeting and these had all required a degree of inspection, which had fulfilled the same purpose.

76/20 CLERKS REPORT ON MATTERS NOT REQUIRING A DECISION

1. VENUe works – The lighting and goal assembly are authorised and will be dealt with as soon as the equipment arrives. It is planned to install the internet connection at the same time as the lighting. There is a small amount of snagging to be attended to. The fencing issue has not progressed due to the adverse weather. NOTED
2. Energy Consultation with FREC – An enhanced insulation scheme is in preparation and we are shortly expecting a visit to look at more efficient heating controls. NOTED
3. Bus Shelter Cleaning – The wooden shelters will be cleaned once the weather improves. NOTED
4. Litter Bins – The siting of the remaining litter bins is waiting on installation of the VENUe lighting and goal assembly. NOTED
5. Pre School electrical works and other matters – The electrical works have been completed. A contribution towards the cost has been requested and a response is awaited. NOTED
6. Fingerposts – More information was awaited regarding the location/condition of fingerposts in the parish. NOTED
7. The old Venu building – A meeting is to be held with the 2 candidates interested in renting the building. NOTED

77/20 FINANCIAL REPORT

This had been circulated in advance and was NOTED

78/20 CURRENT ITEMS FOR CONSIDERATION / RESOLUTION

- 1. Community Centre upkeep & refurbishment works: A report had been compiled by Cllrs. Williams, Wogan, Pritchitt & Hill, which had been circulated.
Cllr. Hill asked that it be noted that in the future, consideration could be given to installing photovoltaic roof tiles. Also, a ground source heat pump could be installed in the car park. The Clerk would ask Forest Row Energy Cooperative for more information on these items.
A quote had been obtained a few years ago for replacement Crittal windows of approximately £ 3000 per window.
The Clerk was asked to find out if the PWLB was able to give multiple loans or only one consolidated loan. NOTED
- 2. The SE end of the Community Centre – Committee Members would be given a scale plan of the building and would meet to draw their ideas for any replacement. These could then be discussed. The boiler room window needed urgent repairs. NOTED
- 3. The Weirwood Car Park – The Clerk had investigated ownership of the car park. The freehold belongs to Southern Water and the lease was taken out in 1986 and renewed in 1991 and 2004. The lease expired in 2005, but it appears that we have continued to pay annually since (thereby creating a ‘holdover’ of the lease terms). A quote of £ 12,000 had been received for the resurfacing of the car park.
Cllr. Pritchitt proposed that the lease is not renewed. This was seconded by Cllr. Williams and AGREED.

Cllr. Wogan proposed that the £12,000 in the budget (for car park repairs) be put towards the cost of replacement Crittal windows in the Community Centre. This was seconded by Cllr. Hill and AGREED. It was NOTED that Listed Building consent would have to be obtained.

79/20 CORRESPONDENCE

None

80/20 ITEMS FOR FUTURE CONSIDERATION BY COMMITTEE OR FULL COUNCIL

Cllr. Pritchitt asked that the lighting in the VENUe be looked at, as the current lighting is not really adequate.

Cllr. Pritchitt asked if storage at the VENUe for regular users could be put on the next agenda.

The meeting closed at 8.15pm.

Signed:.....
Chairman

Date: