

MINUTES OF THE MEETING OF THE PROPERTY AND ASSETS COMMITTEE HELD ON 30th JUNE 2020 VIA ZOOM AT 7.30PM

PRESENT: Cllrs. Williams (Chairman), Hill, Josephson, R Lewin, Pritchitt, Summers and Wogan

APOLOGIES: Cllr. Davies

NOT PRESENT: Cllr. Miller

IN ATTENDANCE: The Clerk and Asst Clerk.

141/20 PUBLIC QUESTIONS

None

142/20 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr. Davies due to technical issues.

143/20 TO DECLARE ANY INTERESTS OR REQUEST DISPENSATION PERTAINING TO THE ITEMS BELOW

Name	Min. No.	Category of Interest	Reason
Cllr. Pritchitt	148/20 3.	Personal	Volunteer at High Five Club (request for storage at the VENUe)

144/20 RECORDS OF THE MEETING OF THE PROPERTY & ASSETS COMMITTEE MEETING HELD ON 3rd MARCH 2020

- The Minutes of the meeting held on 3rd March 2020 had been circulated in advance and were proposed for adoption by Cllr. Williams seconded by Cllr. Wogan and AGREED.
- There were no objections to the deletion of the digital transcript of the meeting of 3rd March 2020.

145/20 CLARIFICATION OF ACTIONS FROM LAST MEETING

Cllr. Wogan asked the following:

- Had Forest Row Energy mentioned more efficient heating controls? This was confirmed.
- Fingerposts – This will be dealt with during the coming months
- Public Works Loan Board – could a Council have multiple loans or one consolidated loan? The Clerk advised that multiple loans could be obtained that consolidate as they go along.
- Weirwood Car Park – Cllr. Wogan advised that she had visited, and no works had been undertaken.
- VENUe works - consideration needs to be given to extending the fencing because Cllr. Wogan felt that the current layout made it dangerous in places. The Committee was asked to visit the area and come back to the next meeting with practical knowledge of the area.

146/20 CLERKS REPORT ON MATTERS NOT REQUIRING A DECISION

1. VENUe works – The lighting and goal assembly have been installed. There is a residual problem about the timers on the lights. Cabling has been installed for the internet connection, but a provider has yet to be instructed. NOTED
2. Bus Shelter Cleaning – This had not yet been done because of the limitations imposed by the pandemic but will be done as soon as it is practicable. NOTED
3. Litter Bins – One of the two 'spare' bins have been installed near the skate park. The other one has yet to be allocated. NOTED
4. Fingerposts – More information was awaited regarding the location/condition of fingerposts in the parish. NOTED

147/20 FINANCIAL REPORT

This had been circulated in advance and was NOTED

148/20 CURRENT ITEMS FOR CONSIDERATION / RESOLUTION

1. The likely financial position of Property & Assets to year end, and the implications for the Community Centre and other works: The Clerks comments regarding loss of rental income had been previously circulated and were NOTED. Cllr Hill asked that the replacement of the Crittal windows should be kept in mind if funds were available.
2. The tenancy of the old Venu building – This was discussed at length. Cllr. Summers proposed that we tell the prospective tenants that the Council agreed in principle to them taking over the building but that all details – both renovations and financial obligations should be set out clearly in bullet point form. The particulars would be decided by Property & Assets Committee and the duration of the lease (5 or 7 years)- yet to be decided would be approved by Finance & Policy. This was seconded by Cllr. Wogan and AGREED with 1 abstention.
3. Storage at the VENUe –This was discussed and Cllr. Pritchitt would obtain details of the storage space required for the next Property & Assets Committee meeting. NOTED

149/20 CORRESPONDENCE

None

150/20 ITEMS FOR FUTURE CONSIDERATION BY COMMITTEE OR FULL COUNCIL

Cllr. R Lewin asked that the installation of fencing behind the VENUe be investigated, as rubbish was now being left there.

Cllr. Priitchitt said that the VENUe was very dark inside and could this be rectified? Cllr. R Lewin advised that the problem was in the settings. Hirers needed to be given instructions on the use of the lights.

The meeting closed at 8.38pm.

Signed:.....
Chairman

Date: