

MINUTES OF THE MEETING OF THE AMENITIES AND SERVICES COMMITTEE HELD ON 10th DECEMBER 2019 IN THE ROSE ROOM OF THE COMMUNITY CENTRE AT 7.30PM

PRESENT: Cllrs. J Wogan (Chairman), Hill, R Lewin, Royall, Summers & Williams

APOLOGIES: Cllrs. Josephson & McNally

NOT PRESENT:

IN ATTENDANCE: The Clerk, Asst Clerk and Mrs Gwen Pritchitt as a member of the public

352/19 PUBLIC QUESTIONS

Mrs Pritchitt commented that, if new cemetery software was considered, then other quotes should be sought.

353/19 APOLOGIES

Apologies were received and accepted from Cllrs. Josephson and McNally due to work. Cllr R Lewin gave his apologies for attending late.

354/19 DECLARATION OF INTERESTS PERTAINING TO THE ITEMS BELOW

Name	Min. No.	Category of Interest	Reason
None			

355/19 MINUTES OF THE PREVIOUS MEETING

- The Minutes of the meeting held on 10th September 2019 were proposed for acceptance by Cllr. Williams, seconded by Cllr. Hill and were signed as a true record.
- There were no objections to the deletion of the digital transcript of the meeting of 10th September 2019.

356/19 CLARIFICATION OF ACTIONS FROM LAST MEETING

None

357/19 CLERKS REPORT ON MATTERS OUTSTANDING WHICH DO NOT REQUIRE A DECISION

1. Ashdown Surgery access. The Clerk is still chasing this matter up.
2. BT exchange forecourt: This has been chased up, and a substantive response is awaited.
3. Cemetery land. Alternative sites had been investigated and one tentative positive response has been received, which is now under discussion.
4. Outdoor gym (and playpark) equipment repairs: These have not yet been done due to the adverse weather conditions.
5. Playpark surface: This had been completed.
6. Hopyard signage. Their signs had been removed and had not yet been claimed.
7. School Lane. No further contact had been received.
8. Skatepark extension: Fundraising is still in progress and a planning application is being prepared in view of a major grant application. NOTED

358/19 FINANCIAL REPORT

This had been previously circulated and was NOTED.

359/19 ALLOTMENTS

Admin Report as follows:

Allotments Waiting List

- 15 people on the waiting list inside the Parish.
- 2 people on the waiting list outside the Parish.

Raised Beds Waiting List

- Nobody on the waiting list.

Renewals Payments

- Most plot holders have paid for 2019 -2020.

NOTED

360/19 TREES

1. Draft tree strategy: A draft tree strategy had been produced by a local tree expert and had been previously circulated. This was discussed and a couple of amendments suggested. The Clerk was asked to submit the document to the Council's insurers for consideration. It was thought that the cost of £ 4,800 initially and then £ 2,000 pa was high.

Cllr. R Lewin joined the meeting at 7.55pm.

Cllr. Wogan proposed that the Clerk contact East Grinstead Town Council and ask who they used for their tree survey and obtain a quote. The expert should be told that alternative quotes are being sought. This was seconded by Cllr. Hill and AGREED.

2. Revised tree planting offer: A map of potential sites for the 30 free trees offered by Woodland Trust had been previously circulated. Planting would take place (by volunteers) in March. Cllr. Hill proposed that the gift of 30 trees be accepted as depicted on the map provided. This was seconded by Cllr. Williams and AGREED.

361/19 PLAYPARK DEVELOPMENT

1. Cllr Royall had produced a drawing of her proposal, which was discussed. Cllr. Wogan proposed that Cllr. Royall brings this idea back to the next meeting with costings when it could be discussed further. She also suggested that all Committee members visited the site beforehand. This was seconded by Cllr. Royall and AGREED.

362/19 CEMETERY

The Burials Clerk reported as follows:

MEMORIALS AND INSCRIPTIONS APPROVED SINCE THE LAST MEETING ON 10th SEPTEMBER 2019

DEEDS OF GRANT OF EXCLUSIVE RIGHT TO BURIAL ISSUED SINCE THE LAST MEETING

DEED 1334	GOR235	WILSON-BLOCH
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DEEDS OF GRANT TRANSFERRED SINCE THE LAST MEETING

DEED 1090	348A	BAILEY
DEED 1086	348B	BAILEY

MEMORIALS AND ADDITIONAL INSCRIPTIONS AGREED SINCE THE LAST MEETING

DEED 983	JD1	ADDITIONAL INSCRIPTION	BLACKWELL
DEED 1320	EB60	LAWN MEMORIAL	GRIFFIN

HEADSTONES LAID DOWN FOR SAFETY SINCE THE LAST MEETING

None

It was also reported that the Forest Row cemetery had won second place award in the annual ICCM awards.

NOTED

363/19 UPGRADED SOFTWARE

Sue Young had provided details of cemetery management software, which is more versatile than the current package, and would have significant advantages if a 'natural burial ground' was created. This was discussed and Cllr. R Lewin proposed that this not be taken up at the present time. This was seconded by Cllr. Hill and AGREED.

364/19 TO CONSIDER & ADOPT A COMMITTEE BUDGET FOR 2020-2021

There were a few queries that the Clerk answered. The Committee asked that £ 5,000 be put into a reserve in 2020-2021 for play areas.
Cllr. Wogan proposed that the draft budget as presented, be adopted. This was seconded by Cllr. R Lewin and AGREED.

365/19 TO CONSIDER A BENCH SPONSORING SCHEME

This had been raised by Cllr. McNally, but as he was absent from the meeting, this matter was deferred.

366/19 TO CONSIDER AN APPROACH FROM COLEMAN'S HATCH HORTICULTURAL SOCIETY

An e-mail had been received asking if the Parish Council would consider being involved in some way as the venue had moved to Ashdown House School. The Committee asked that a reply be sent, asking the Society to keep the Parish Council informed. NOTED

367/19 CORRESPONDENCE

None

368/19 ITEMS FOR FUTURE CONSIDERATION BY THIS COMMITTEE OR FULL COUNCIL

Cllr. Wogan asked that the Garden Competition be put on the next agenda for discussion.

The meeting closed at 8.50pm.

SIGNED.....(Chairman) DATE.....