

# Forest Row Parish Council

Clerk: Mr David O'Driscoll  
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(Office Hours: Monday to Friday 9am to 4pm)

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To: All members of the COMMUNITY SERVICES  
COMMITTEE:  
Cllrs. T Lewin (Chairman), Davies, Josephson, R Lewin,  
Miller, Moore, Rosenboom, Williams & Withers

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Dear Sir/Madam,

Date: 29 May, 2019

You are required to attend a meeting of the LOCALISM  
& COMMUNITY PROJECTS COMMITTEE to be held  
on **TUESDAY 4<sup>th</sup> JUNE 2019** in the Rose Room of  
the Community Centre at **7.30pm**.

A handwritten signature in black ink, appearing to read 'David O'Driscoll'.

Mr David O'Driscoll  
Clerk to Forest Row Parish Council

THE FIRST FIFTEEN MINUTES WILL BE AVAILABLE FOR RELEVANT QUESTIONS AND  
REMARKS FROM THE PUBLIC – IF ANY. MEMBERS OF THE PUBLIC ARE WELCOME TO  
STAY AND OBSERVE THE REST OF THE MEETING.

## AGENDA

1. PUBLIC QUESTIONS - the meeting will start no later than 7:45 pm
2. APOLOGIES FOR ABSENCE
3. TO DECLARE ANY INTERESTS OR REQUEST DISPENSATION PERTAINING TO THE FOLLOWING ITEMS (INCLUDING DISPOSABLE PECUNIARY INTERESTS)
4. RECORDS OF THE MEETING HELD ON 19<sup>th</sup> MARCH 2019
  - 4.1 To approve the minutes of the meeting of 19<sup>th</sup> March 2019
  - 4.2 To consider any objections to deletion of the digital record of that meeting.
5. CLERK'S REPORT ON MATTERS NOT REQUIRING A DECISION
  - 5.1 VENUe on the Green: preparations for opening
  - 5.2 Waste Recycling Centre progress report
  - 5.3 Cycle Hire scheme
6. CLARIFICATION OF ACTIONS FROM LAST MEETING
7. FINANCIAL REPORT  
Current financial report to month 2

**CURRENT SERVICES: TO NOTE REPORTS**

8. FOREST ROW MARKET
9. CAR HIRE CLUB
10. EV CHARGING UNIT
11. MEDICAL CAR SERVICE
12. HEARING AID SERVICE
13. 'GAGES' COMMUNITY LUNCHES
14. THURSDAY CLUB (& FROWFRIENDS)
15. REPAIR CAFÉ
16. TRADERS & ENTREPRENEURS' FORUM
17. YOUTH SERVICE

**SERVICE DEVELOPMENT: TO CONSIDER AS FOLLOWS**

18. TO REVIEW USES FOR THE LOWER ROAD PREMISES:
  - 18.1 Wealden District Council approval
  - 18.2 The 'Right-hand half': Community Fridge/ larder
  - 18.3 The 'Left-hand half': a 'library of things' / 'share shop'
19. TO CONSIDER FURTHER 'WELL-BEING' SERVICE INITIATIVES'
20. TO CONSIDER ALLOCATING PORTFOLIO HOLDERS
  
22. TO PROGRESS THE FRPC ENVIRONMENTAL POLICY
  
23. CORRESPONDENCE - To note any relevant correspondence received
24. ITEMS FOR FUTURE CONSIDERATION BY THIS COMMITTEE OR FULL COUNCIL

**COUNCILLORS' BRIEFING FOR THE MEETING OF THE LOCALISM COMMITTEE TO BE HELD ON  
4<sup>th</sup> JUNE 2019**

1. **PUBLIC QUESTIONS** – None indicated in advance
2. **APOLOGIES FOR ABSENCE** - None indicated in advance
3. **TO DECLARE ANY INTERESTS OR REQUEST DISPENSATION** I recently re-stated the legal position with respect to declarations of interest. However, Members need to be realistic and observe a sensible 'de minimis' judgement, otherwise the provision becomes trivialised.
4. **TO DEAL WITH RECORDS OF MEETING.** Meeting of 19<sup>th</sup> March 2019
  
5. **CLERK'S REPORT ON PROGRESS (MATTERS NOT REQUIRING A DECISION)**
  - 5.1 **VENUE on the GREEN: preparations for opening**

The VIG-BIZ & VIG-PAL have had a meeting and follow-up discussions. The main 'move' will hopefully have taken place on 31<sup>st</sup> May, and additional furniture, partitioning, and new crockery is on order. We shall be making a running checklist for any other required items. The 'official opening' is scheduled for 22<sup>nd</sup> June: plans for this are currently being drawn up.
  - 5.2 **Waste Recycling Centre progress.** The WRAG working group had a fruitful meeting after the feasibility session with the waste consultants, and a number of actions are now in hand to progress the scheme.
  - 5.3 **Cycle Hire scheme.** The hardstanding has been laid, the stands are on order and the business agreement with the cycle provider has been signed. The scheme will move to its new site as soon as the stands are installed. We are arranging for additional CCTV cover.

**ACTION: to note**
  
6. **CLARIFICATION OF ACTIONS FROM LAST MEETING**

For Members to raise any points of information arising from the previous meeting which can be answered briefly.

**ACTION: to discharge as appropriate**
  
7. **FINANCIAL REPORT**

**Current status to month 2.** Performance against forecast to the end of month 2 should be in the order of 16.7%: the attached printout is some days short of the month end. Income is running at 12.7% of forecast, with the market & repair café both doing well, and expenditure is 9.6%, the only unusual figure being the cost of a Thursday Club trip to Bluebell Railway

**ACTION: to note**
  
- CURRENT SERVICES**
  
8. **FOREST ROW MARKET.** Please see attached report.
  
9. **CAR HIRE CLUB.** The spreadsheet(s) attached to the backing papers show the full position over the last financial year, including the additional expenses and the unforeseen reductions in usage. The administrators have been in negotiation over renewal of the insurance, and the Chairman will speak further to this at the meeting.

- 10. EV CHARGING UNIT )
- 11. MEDICAL CAR SERVICE ) These items covered by Sue Young's report
- 12. HEARING AID SERVICE )
- 13. 'GAGES' COMMUNITY LUNCHEs )
- 14. THURSDAY CLUB ) These items are covered by part 1 of
- 15. REPAIR CAFÉ ) Sara Smart's report
- 16. FOREST ROW BUSINESS GROUP )
- 17. YOUTH SERVICE This has been a particularly busy time for the youth staff. It is planned for a member of the youth staff to attend the meeting to report.  
**ACTION: to note reports (queries as appropriate)**

## SERVICE DEVELOPMENT

- 18. **THE LOWER ROAD PREMISES**
  - 18.1 Wealden District Council approval. Approval has now been received from Wealden Estates & Legal departments for the change of use and concomitant alterations. The documentation remains to be completed.
  - 18.2 The 'right-hand half': Community Fridge/ larder. See Sara Smart's report part 2
  - 18.3 The 'left -hand half': this is not yet fully decided. See attached excerpt from Chairman's proposal.  
**ACTION: to consider and resolve as necessary**
- 19. **TO CONSIDER FURTHER WELL-BEING SERVICE INITIATIVES**  
See Sara Smart's report part 2  
**ACTION: to consider and resolve as necessary**
- 20. **TO CONSIDER ALLOCATING PORTFOLIO HOLDERS**  
The Chairman would like Committee to consider allocating specific services or clusters to portfolio holders within the Committee. He will speak to the principle at the meeting and a schedule of possible portfolios is attached to the backing papers  
**ACTION: to consider and resolve as necessary**
- 21. **TO PROGRESS THE FRPC ENVIRONMENTAL POLICY** A previous Briefing note read:  
*"Committee resolved at its last meeting: "that a position paper be produced, by Cllrs. R Lewin, T Lewin and Miller for presentation early next year." This has not yet proved possible and it is suggested that the topic may now need to be deferred beyond the May election & Annual Meeting to a newly constituted Committee."*  
It may now be appropriate to confide completion of this task to the above-named Councillors, incorporating reference to the discussion had at the last Full Council.
- 23. **CORRESPONDENCE.** None received that has not been sent out in Councillors Reading
- 24. **ITEMS FOR FURTHER CONSIDERATION BY THIS COMMITTEE OR FULL COUNCIL**

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>Localism &amp; Community Projects</b>						
<b>206 Community Transport</b>						
2554	Wealdlink	222	900	679	679	24.6 %
2601	Voluntary Medical Car Service	0	100	100	100	0.0 %
2602	Car Hire Club	1,371	13,000	11,629	11,629	10.5 %
	Community Transport :- Expenditure	<b>1,592</b>	<b>14,000</b>	<b>12,408</b>	<b>0</b>	<b>11.4 %</b>
2677	Car Hire Club Income	2,083	15,000	-12,917		13.9 %
2678	Medical Car Scheme Income	15	300	-285		5.0 %
2679	Cycle Hire Scheme Income	0	500	-500		0.0 %
	Community Transport :- Income	<b>2,098</b>	<b>15,800</b>	<b>-13,702</b>		<b>13.3 %</b>
	<b>Net Expenditure over Income</b>	<b>-505</b>	<b>-1,800</b>	<b>-1,295</b>		
<b>207 Market</b>						
3151	CC-Market expenditure	101	1,250	1,149	1,149	8.1 %
	Market :- Expenditure	<b>101</b>	<b>1,250</b>	<b>1,149</b>	<b>0</b>	<b>8.1 %</b>
3184	CC-Market Income	1,192	7,000	-5,808		17.0 %
	Market :- Income	<b>1,192</b>	<b>7,000</b>	<b>-5,808</b>		<b>17.0 %</b>
	<b>Net Expenditure over Income</b>	<b>-1,091</b>	<b>-5,750</b>	<b>-4,659</b>		
<b>209 Localism &amp; Community Proj Misc</b>						
2700	Repair Cafe & Wellbeing	42	1,500	1,458	1,458	2.8 %
	Localism & Community Proj Misc :- Expenditure	<b>42</b>	<b>1,500</b>	<b>1,458</b>	<b>0</b>	<b>2.8 %</b>
2905	Repair Cafe & Wellbeing Servic	315	1,200	-885		26.3 %
	Localism & Community Proj Misc :- Income	<b>315</b>	<b>1,200</b>	<b>-885</b>		<b>26.3 %</b>
	<b>Net Expenditure over Income</b>	<b>-274</b>	<b>300</b>	<b>574</b>		
<b>304 Cafe</b>						
3436	Gages-Purchase of Equipment	58	1,000	942	942	5.8 %
3460	Gages -Purchases Food etc	942	12,000	11,058	11,058	7.9 %
	Cafe :- Expenditure	<b>1,000</b>	<b>13,000</b>	<b>12,000</b>	<b>0</b>	<b>7.7 %</b>
3480	Gages - Sales	2,051	22,000	-19,949		9.3 %
	Cafe :- Income	<b>2,051</b>	<b>22,000</b>	<b>-19,949</b>		<b>9.3 %</b>
	<b>Net Expenditure over Income</b>	<b>-1,051</b>	<b>-9,000</b>	<b>-7,949</b>		

Month No : 2

## Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>306 Thursday Club</b>						
3636 TC-Running Costs	331	1,000	669		669	33.1 %
Thursday Club :- Expenditure	<b>331</b>	<b>1,000</b>	<b>669</b>	<b>0</b>	<b>669</b>	<b>33.1 %</b>
3680 TC-Subscriptions	210	150	60			140.0 %
Thursday Club :- Income	<b>210</b>	<b>150</b>	<b>60</b>			<b>140.0 %</b>
<b>Net Expenditure over Income</b>	<b>121</b>	<b>850</b>	<b>729</b>			
<b>406 Youth Provision</b>						
4603 YP - Development costs	34	1,500	1,467		1,467	2.2 %
Youth Provision :- Expenditure	<b>34</b>	<b>1,500</b>	<b>1,467</b>	<b>0</b>	<b>1,467</b>	<b>2.2 %</b>
<b>Net Expenditure over Income</b>	<b>34</b>	<b>1,500</b>	<b>1,467</b>			
Localism & Community Projects :- Expenditure	<b>3,100</b>	<b>32,250</b>	<b>29,150</b>	<b>0</b>	<b>29,150</b>	<b>9.6 %</b>
Income	<b>5,866</b>	<b>46,150</b>	<b>-40,284</b>			<b>12.7 %</b>
<b>Net Expenditure over Income</b>	<b>-2,766</b>	<b>-13,900</b>	<b>-11,134</b>			

## **FOREST ROW VILLAGE MARKET**

The first three months this year have been steady with 30 stalls at each market, June's market seems to be slightly quieter. We have a large number of new vendors, with their feedback being very positive. Sales are reported to be up, and I hope that stall numbers will increase over the ensuing months. We have 30 booked so far for the June market, however this will change on the last few days leading up to the day.

<b>DATE</b>	<b>STALLS</b>	<b>FEES IN</b>	<b>STAFF COSTS</b>
02/03/2019	29	£670.50	£229.50
06/04/2019	31	£790.50	£229.50
05/05/2019	34	£827.50	£137.70

## **FOREST ROW CAR CLUB**

We now have 127 members of which 16 are joint memberships, with 5 new members joining in the past two months. We have had another minor incident with one of the cars involving minor damage which is being assessed and the member has been informed that they will be subject to the excess payable.

## **CAR CHARGING UNIT**

Please see below the breakdown of charges for use of the Car Charging point since the last meeting in June.

Start Date	Start Time	End Time	Total kWh	Cost
23/05/2019	13:30	13:33	0	£1.25
23/05/2019	13:25	13:28	0	£1.25
23/05/2019	13:17	13:20	0	£1.25
21/05/2019	12:08	12:11	0.089	£1.25
27/04/2019	12:14	13:52	4.983	£1.25
27/04/2019	11:28	12:12	1.429	£1.25
26/04/2019	10:02	12:13	3.369	£1.25
25/04/2019	13:55	15:43	11.88	£1.25
25/04/2019	13:08	13:56	5.398	£1.25
18/04/2019	12:51	15:01	14.289	£1.25
12/04/2019	9:56	11:22	3.429	£1.25
11/04/2019	8:46	9:45	6.536	£1.25
05/04/2019	9:33	11:09	0	£1.25
29/03/2019	9:33	14:14	6.732	£1.25
29/03/2019	12:17	12:15	1.021	£1.25
29/03/2019	12:10	11:45	6.622	£1.25
22/03/2019	9:37	11:38	5.964	£1.25
19/03/2019	9:47	19:10	3.846	£1.25
17/03/2019	18:02	21:11	10.556	£1.25
17/03/2019	19:36	13:56	9.723	£1.25
16/03/2019	12:33	16:07	7.435	£1.25
15/03/2017	13:32	11:44	6.742	£1.25
15/03/2019	9:33	00:52	3.103	£1.25
09/03/2019	23:57	15:34	28.537	£1.25
08/03/2019	11:29	10:58	2.9	£1.25
01/03/2019	10:58	9:50	1.237	£1.25

**TOTAL**

**£32.50**

## **MEDICAL TRANSPORT**

Please see below the performance statistics.

	Trips	Admin Fee	Donations	Mileage
April	£8.00	£4.10	£12.10	200.00
May	£13.00	£2.50	£15.50	323.50

2019/20      £27.60

## **HEARING AID MAINTENANCE**

Maintenance of the life tubes and tips continue to increase with the maintenance of the old style tubes decreasing, the new tubing is easier and quicker to replace or maintain so we are spending less time maintaining more hearing aids. This vital service is much appreciated by the people who use us instead of having to go into East Grinstead or Tunbridge Wells to ensure that they can continue to be involved in conversations around them.

<b>MONTH</b>	<b>PEOPLE SEEN</b>	<b>BATTERIES GIVEN OUT</b>	<b>NEW LIFE TUBES REPLACED</b>	<b>NORMAL TUBING REPLACED</b>
Jan-19	17	47	2	10
Feb-19	13	35	3	3
Mar-19	12	28	11	6
Apr-19	18	48	1	13
May-19	20	55	12	8
TOTALS 2019	80	213	29	40

## **CYCLE HIRE**

Our involvement in this is now down to a minimum, we have amended the website and Facebook signposting users to Simon White at Active Cycles.

Sue Young  
29/05/2019



**EXTRACT FROM:**

**FOREST ROW CAR CLUB – FINANCIAL PLANNING TOOL**

**Charts Showing Monthly Performance – Year to Date**

- 1) Car Club Balance – Actual vs Planned
- 2) Utilization 1 – Hirings/Amount Invoiced
- 3) Total Membership/Members Hiring
- 4) Utilization 2 – Hours Hired/Mileage

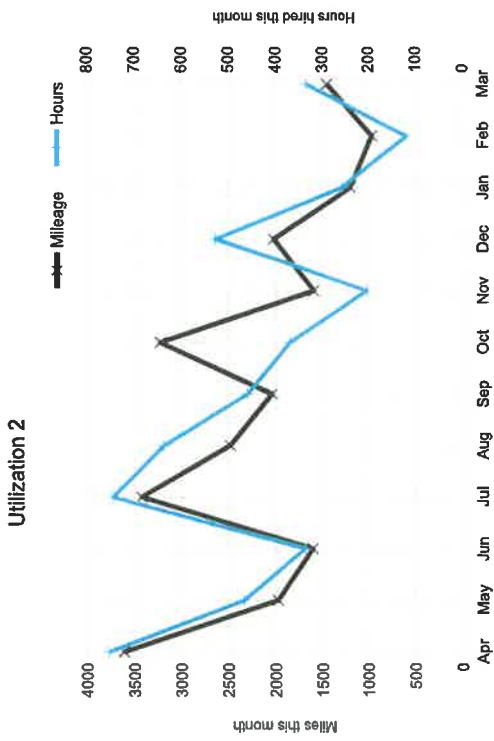
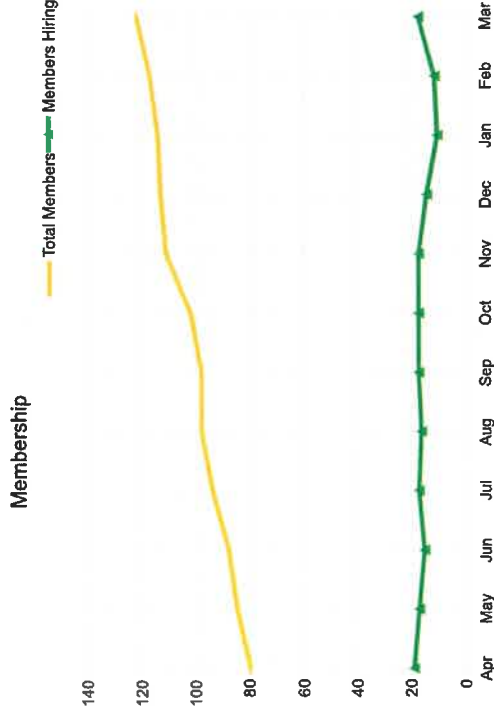
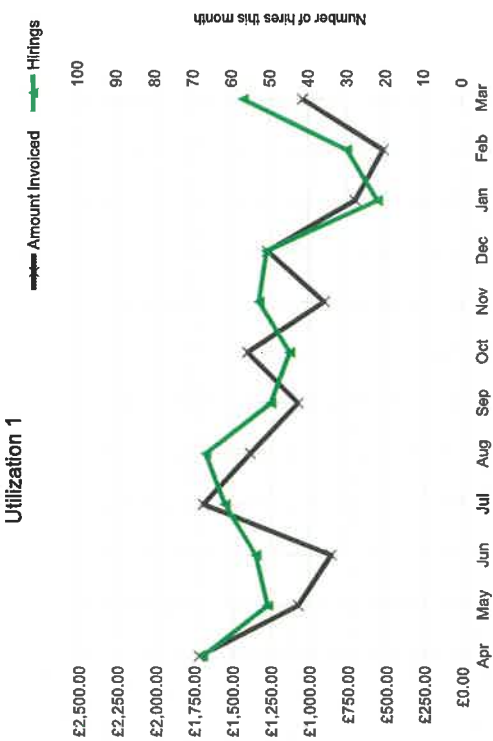
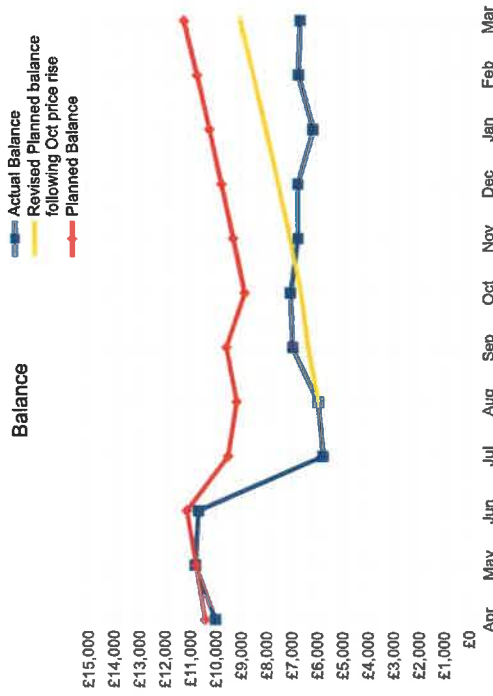
**Notes:**

- 1) *The charts show selected data from the spreadsheet “Income & Expenditure vs. Plan” and the monthly “Invoicing Spreadsheet”.*
- 2) *“Car Club Balance” is that shown in Parish Council Accounts, updated each month. It reflects the amount of the original grant remaining.*
- 3) *The large falls in the “Balance” in July of each year are due to payment of Moorcar fees and insurance.*
- 4) *“Balance” excludes invoices as yet unpaid and is therefore a conservative figure.*
- 5) *Membership numbers exclude admin-only members.*



# Charts Illustrating Car Club Statistics for the year: 2018-19

2018-19



## **REPORT FOR COMMUNITY SERVICES COMMITTEE MEETING 4<sup>th</sup> June 2019 (part 1)**

I thought with the new members of the Council now in place it would be good to re-establish how my role fits within the Parish Council mission statement. This was from a previous meeting of the (then Localism) Committee:

### **REPORT FOR LOCALISM MEETING 8<sup>th</sup> OCTOBER 2018**

*Looking at the Parish Council mission statement, aims and objectives of previous years I wanted to show how my role and the work I am doing is intrinsically linked with the Council's aims.*

*With services being withdrawn at County level and nationally we as a Parish Council need to continue to look to fill this gap by offering services that try to improve the quality of life for the people of Forest Row.*

*Development aims are: To look to improve social isolation among groups in the village including the elderly, the young, disabled, disadvantaged etc.*

*Build or create a community hub with the whole community sharing resources to create resilience.*

*Build stronger relationships with Ashdown Surgery to support our residents.*

*Look again at transport issues to help residents use shared resources and create stronger links with local villages and towns.*

*Continue to network and build strong local relations including FRow Friends and a proposed joint venture with MAYFACS (Mayfield and Five Ashes Community Services) and RSM (Rotherfield St Martin).*

## **CURRENT SERVICES**

### **GAGES**

**GENERAL:** Since our last report sales have averaged £526.77 per week which is good considering this has included closures for Easter and the Elections. The menus are getting excellent reviews, Nik is an asset to Gages, which will only continue to strengthen our service and reputation.

We continue to publicise the menu and services in as many places as possible and have been getting incredibly positive feedback from our Facebook posts.

**STAFF DEVELOPMENT:** Nik needs to complete his Level 3 Food Hygiene Certificate which we are looking into for him.

**VOLUNTEERS:** We have had a few new volunteers join us in recent months and weeks which is a huge relief, but we are still keen to have a surplus for when we have sickness or holidays.

**HOME DELIVERIES:** We have lost a couple of our regular recipients due to change of circumstances or ill health, but it is a service that is greatly appreciated by those who use it.

## **FROW FRIENDS IN THE AFTERNOON (THURSDAY CLUB)**

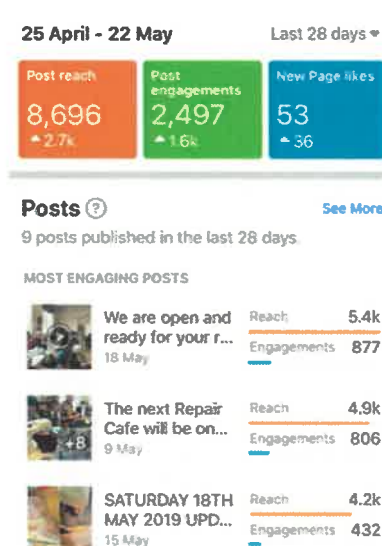
**PROGRAMME:** We have enjoyed a varied programme since last the report with two very successful trips out, one to Tablehurst Farm for the lambing and one to the Bluebell Railway. The members all thoroughly enjoyed these chances to get out. In the next few months we will be supporting the Alzheimer's Society Cupcake Day in June, we have Ladies Day in Forest Row and our ever popular seaside trip in July.

**MEMBERS:** Membership has grown slightly in the last few months which is very encouraging, we hope to see this continue with further advertising and word of mouth. I have had comments made that the programme is appealing to a wider range of people so we will continue to work hard to make this possible. Sandra and I will work together on 'FRow Friends in the Afternoon' as I feel it is vital for my role to stay in touch with what is needed for our seniors in the community.

## **REPAIR CAFÉ:**

The Repair Cafe continues to be incredibly popular within the village. Our figures continue to be very encouraging, Easter Saturday was quieter due to the glorious weather and the Easter Egg Trail, but we still provided a great service.

MONTH	TOTAL NUMBER OF REPAIRS	SUCCESSFULLY REPAIRED
MARCH	49	71.4%
APRIL	41	75.6%
MAY	78	73.1%



As you can see our repair success rate is extremely positive and this doesn't take into account some repairers offering a valuable diagnostic service. So, the skills of our volunteers are to be applauded.

On 21.05.19 I had a meeting with 2 East Grinstead Town Councillors who would like to start up a Repair Café in the town, the news of our success is spreading, and our social media advertising and promotion is regularly reaching over 4000 people. (please see photo). I have also been approached to have the Repair Café be part of a sustainable living fair in East Grinstead in the future run by a group called Journey to sustainable living East Grinstead. I am awaiting further details.

**FOREST ROW BUSINESS GROUP (FRBG):** The Easter Egg Trail organised by the FRBG was a huge success within the village on Easter Saturday with 170 trail sheets given out and 20 businesses taking part. It far exceeded our expectations and we have received incredibly positive feedback from those attending and local businesses. We will look to make this a yearly event along with a Christmas event. Meetings continue to be held in the Community Centre with subgroups working on issues surrounding parking, publicity and future events.

## REPORT FOR COMMUNITY SERVICES COMMITTEE MEETING 4<sup>th</sup> June 2019 (part 2)

### FUTURE SERVICES AND RESEARCH

**FROWFRIENDS (Befriending):** The FRow Friends committee is undergoing some change as 2 members are wishing to stand down in the near future. The befriending side of FRow Friends has always been very well managed by a committee member/volunteer but after a successful grant application, by the FRVSN to Abbeyfield Trust, we are looking to take on an admin person in a self-employed role to carry out many of these roles and secure the future of this very important service. The Parish Council would continue to support with completing DBS checks and some printing which would be invoiced to the Befriending arm of FRow Friends.

**COMMUNITY FRIDGE:** We have now had the very exciting news that the Lower Road premises has been given the change of use approval by WDC to allow us to operate the Community Fridge from it. Our plans are ready to go, and the East Grinstead Rotary Club have given us up to £500 for a new door for our side of the building. We are planning on having a weekend where we will get skilled volunteers to support us by donating some time and labour to get our end of the building ready for the next step which would be to get EHO to inspect.

I am attending my first Community Fridge networking meeting at the Redmond Community Fridge in London on 5<sup>th</sup> June, this will be an invaluable experience as I am yet to see a fridge in action, and this is the longest running one in London. So, I will be able to ask lots of questions regarding the day to day running and the pros and cons of such an initiative.

**MENS SHED PROJECT:** The networking groups that I have attended have been put on hold for the moment as 3VA have not been able to organise anymore. This is extremely frustrating, but I have been gaining a lot of knowledge from the newly formed one in Mayfield. My plan is to now try and find a way to get a group for men underway so that when a venue is found we have our core users in place.

**MEMORY CAFÉ:** Is it possible to look into holding a memory/dementia café once a fortnight /month in the new VENUe on the GREEN? These are becoming very popular with the increase in dementia being widely reported.

<https://www.alzheimers.org.uk/get-support/your-support-services/dementia-cafe>

### COMMUNITY NETWORKING/COLLABORATIONS

**SOCIAL PRESCRIBING:** A large part of my role is to look at what services are out there for the community and where there are the gaps. 'Social prescribing involves helping patients to improve their health, wellbeing and social welfare by connecting them to community services which might be run by the council or a local charity. For example, signposting people who have been diagnosed with dementia to local dementia support groups.' The networking I do is vital to this part of my role.

**ROMANIE PALMER- AGE UK COMMUNITY NAVIGATOR BASED AT ASHDOWN SURGERY:** We have been discussing how FRow Friends can have better links with the surgery in the future. This seems to be absolutely crucial so Romanie has spoken to Patient

Services Manager, Gillian Williams, who has advised us to speak to the receptionists, nurses and put up posters. She also wondered if it was possible to add me to the Patient Participating Group, so I will explore this.

**CROWBOROUGH NETWORK MEETING 04.04.19:** This network meeting was based around social prescribing and ideas how we can incorporate these into our local communities. We were introduced to the Places of Welcome groups, please see website below. This is something I would like to explore for the old Venu building for the future.

<https://www.placesofwelcome.org.uk/>

Would Council allow me to pursue this idea?

**COMMUNITY PROJECTS TRAINING:** This training was run by 3Va and was very informative regarding how to set up committees for community projects, it looked at management tasks and group structures, code of conduct policies and fundraising ideas.

### **NORTH WEALDEN COLLABORATIVE WORKING**

**19.03.19:** Partnership working with Action in Rural Sussex, ESCC Locality Link Workers, Mayfacs and Rother St Martin. The first meeting was in regard to community transport and how we could share resources on collaborative trips, shared advertising, shared drivers and how as a collective we could try and get discounts on travel for trips out. We are now looking at quarterly trips together to form links in a way that will help with social isolation and loneliness.

**16.05.19:** The second was regarding Befriending. We looked at the difference between Good Neighbour Schemes and Befriending services, this was incredibly helpful for defining what FRow Friends Befriending is. The plan is for this group to apply for a Partnership Grant with a development arm from the National Lottery. We will be putting in a bid this year to develop and start next year.

**YARD SALE:** I have been approached again by Ingrid Pope of the Tunbridge Wells Yard X Sale, we had a meeting last year but never took it any further. Please have a look at the website below and decide if I can take this any further as a weekend event for the village. <https://twyardsale.co.uk/about>

Sara Smart 29.05.19

**COMMUNITY SERVICES COMMITTEE 4<sup>th</sup> JUNE 2019**

**PROPOSALS FOR USE OF 'LEFT-HAND HALF OF LOWER ROAD PREMISES**

Proposal to extend the reach of repair and share activities, including the launch of a "Share Shop"

This could be centred at the former Bike Stop and include services such as:

- Tool library
- Equipment library
- Mobility equipment library
- Toy and children's book library
- Possible repair service if manned

Cllr T Lewin  
27.05.2019



Community Services – possibilities for allocating 'portfolio' responsibilities – 28/5/19

<b>Service cluster</b>	<b>Activities include:</b>	<b>Portfolio holders</b>	<b>comments</b>
<b>Transport</b>	Car Club, medical car service, Wealink, oversight of Cycle Hire, possible further initiatives		
<b>Market and Community Centre</b>	Markets and spin-offs; car boot sales, hearing aid services, front desk		
<b>Resources and conservation</b>	Repair Café, waste services incl Tip replacement, proposed Share Shop, possible upcycling venture, charity shop liaison		
<b>Resources and health</b>	Community (men's) Shed, Social Prescribing and related activities, road safety, FR Energy Co-op		Latter two are an awkward fit
<b>Catering and social</b>	Gages, Wednesday and Thursday Clubs, associated spin-offs		
<b>Youth and entertainment</b>	VENUE, other spin-offs		
<b>Communications</b>	Website, brochure, public-facing material and online content		Not sure about this!