

MINUTES OF THE MEETING OF THE COMMUNITY SERVICES COMMITTEE HELD ON 4th JUNE 2019 IN THE ROSE ROOM OF THE COMMUNITY CENTRE AT 7.30PM.

PRESENT: Cllrs. T Lewin (Chairman), Josephson, Miller, Rosenboom, and Withers

APOLOGIES: Cllrs. Davies, R Lewin, Moore and Williams

NOT PRESENT:

IN ATTENDANCE: The Clerk and Asst Clerk. Sara Smart (Community Development Officer)

144/19 PUBLIC QUESTIONS

None

145/19 APOLOGIES

Cllrs R Lewin and Moore (family commitments), and Cllr. Williams (holiday).

146/19 DECLARATION OF INTERESTS PERTAINING TO THE ITEMS BELOW

Name	Min. No.	Category of Interest	Reason
Cllr. T Lewin	152/19	Personal	Car Club member/coordinator

147/19 MINUTES OF THE PREVIOUS MEETING HELD ON 19th MARCH 2019

The minutes of the previous meeting held on 19th March 2019 were proposed for acceptance by Cllr. Josephson, seconded by Cllr. T Lewin and signed as a true record.

There were no objections to the deletion of the digital transcript of the meeting held on 19th March 2019.

148/19 CLERKS REPORT ON MATTERS NOT REQUIRING A DECISION

- 1. VENUE on the GREEN: preparations for opening** – The main 'move' took place on 31st May and additional furniture, partitioning and crockery is on order. The 'official opening' is scheduled for 22nd June – plans are currently being drawn up. **NOTED**
- 2. Waste Recycling Centre progress** – The WRAG working group had a fruitful meeting after the feasibility session with the waste consultants, and a number of actions are now in hand to progress the scheme. **NOTED**
- 3. Cycle Hire Scheme** – The hardstanding has been laid, the stands are on order and the business agreement with the cycle provider has been signed. The scheme will move to its new site as soon as the stands are installed. Additional CCTV cover is being arranged. **NOTED**

149/19 CLARIFICATION OF ACTIONS FROM LAST MEETING

None

150/19 FINANCIAL REPORT

The financial report had been circulated in advance and was NOTED.

151/19 FOREST ROW MARKET

A report had been previously circulated and was NOTED

152/19 CAR HIRE CLUB

A report had been previously circulated and was NOTED.

Cllr. T Lewin advised that the scheme had been refused continued insurance cover from the current providers and it was proving very difficult to source alternative cover. The scheme administrators were still negotiation with the current insurers and were investigating all options. The current insurance expires mid-July. He also advised that one of the 3 cars will be returned to the leasing company shortly.

153/19 EV CHARGING UNIT

A report had been previously circulated and was NOTED.

The office was asked to clarify the charging structures, as the schedule did not appear to match what we had asked for.

154/19 VOLUNTARY MEDICAL CAR SERVICE

A report had been previously circulated and was NOTED.

Additional drivers were always needed.

155/19 HEARING AID SERVICE

A report had been previously circulated and was NOTED

Thanks were given to all staff concerned in this vital service.

Standing Orders were suspended so Sara Smart could answer any questions regarding her reports.

156/19 GAGES COMMUNITY LUNCHES

A report had been previously circulated and was NOTED.

More volunteers were needed in the kitchen.

More drivers were required for the Home Delivery Service.

157/19 THURSDAY CLUB

A report had been previously circulated and was NOTED. This was now under the umbrella of 'FROW Friends in the Afternoon'. The new receptionist, Sandra Aylen had now taken over the running of the club. NOTED

158/19 REPAIR CAFÉ

A report had been previously circulated and was NOTED. Sara Smart advised that she had attended a meeting with two East Grinstead Town Councillors who were very interested in starting up their own Repair Café.

NOTED

159/19 FOREST ROW BUSINESS GROUP

Sara Smart advised that the recent Easter Egg Trail had been very successful, and more events were planned. Numbers had dropped off somewhat, but Sara was actively encouraging more support.

NOTED

160/19 THE LOWER ROAD PREMISES

1. Approval had now been received from Wealden District Council for the change of use and alterations. The documentation remains to be completed.
2. The Community fridge/larder. Sara Smart reported that she was attending a networking meeting at the Redmond Community Fridge in London on 5th June and she would be able to see more of how the scheme works.
3. The 'left-hand half' – Cllr. T Lewin had suggested some ideas that he would like to look at further and these had been previously circulated. Cllr. T Lewin proposed that the Council look into the ideas further. This was seconded by Cllr. Miller and AGREED with 1 abstention.

161/19 TO CONSIDER FURTHER WELL-BEING SERVICES

Sara Smart's report had been previously circulated and was NOTED.

Cllr. Josephson proposed that a trial memory/dementia café be held in the VENUe, free of rental charge, for 3 months. This was seconded by Cllr. T Lewin and AGREED.

162/19 TO CONSIDER ALLOCATING PORTFOLIO HOLDERS

Cllr. T Lewin had asked Committee to consider the idea of allocating portfolio holders within the Committee. This was discussed. Cllr. T Lewin proposed that this matter was deferred for the present time. This was seconded by Cllr. Josephson and AGREED.

163/19 TO PROGRESS THE FRPC ENVIRONMENTAL POLICY

Cllr. T Lewin proposed that a reconstituted working group be formed consisting of Cllrs. T Lewin, Miller and Withers to consider revising the FRPC environmental policy, with a view to presentation at Finance & Policy in October. This was seconded by Cllr. Josephson and AGREED.

The following item was raised as Urgent Business (Standing Order 3(x))

"Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the committee believes that the public and press to be excluded from the meeting on the grounds of the confidential nature of the business to be transacted."

MINUTE NUMBER 164/19 IS ATTACHED AS A CONFIDENTIAL MINUTE

165/19 CORRESPONDENCE

None

166/19 ITEMS FOR FURTHER CONSIDERATION BY THIS COMMITTEE OR FULL COUNCIL

Cllr. T Lewin asked that consideration be given to moving the next scheduled meeting of the Community Services Committee from 17 September as he would away on holiday.

The meeting closed at 9.32pm.

Signed.....

Date.....

Chairman