

**MINUTES OF THE FINANCE & POLICY COMMITTEE MEETING HELD ON 2<sup>ND</sup> APRIL 2019 IN THE ROSE ROOM OF THE COMMUNITY CENTRE AT 7.30PM.**

**PRESENT:** Cllrs. R.Lewin (Chair), Farrar, Hill, Josephson, T Lewin, Moore, Pritchitt & Wogan

**APOLOGIES:** Cllr. Williams

**NOT PRESENT:** Cllr. Hindler

**IN ATTENDANCE:** The Clerk and Asst. Clerk. 1 member of the public

Cllr. R Lewin (Chairman of Finance & Policy Committee) thanked all members of the Committee for their work during the last term, and the staff for their support. Cllr. T Lewin thanked Cllr. R Lewin for his work in the role of Chairman.

**116/19 PUBLIC QUESTIONS**

None

**117/19 APOLOGIES FOR ABSENCE**

Apologies were given and accepted from Cllr. Williams due to work, and Cllr. Hill who would be joining the meeting late.

**118/19 TO DECLARE ANY INTERESTS OR REQUEST DISPENSATION PERTAINING TO THE ITEMS BELOW**

<b>Name</b>	<b>Min. No.</b>	<b>Category of Interest</b>	<b>Reason</b>
Cllr. T Lewin	122/19	Personal	Car Club Admin

**119/19 MINUTES OF THE MEETINGS HELD ON 8<sup>TH</sup> JAN, AND 12<sup>TH</sup> AND 26<sup>TH</sup> FEBRUARY 2019**

The minutes of the meetings held on 8<sup>th</sup> January 12<sup>th</sup> February and 26<sup>th</sup> February 2019 were proposed for acceptance by Cllr. Josephson, seconded by Cllr. T Lewin and signed as a true record.

To consider any objections to deletion of the digital transcripts of the above meetings. No objections were noted.

**120/19 TO NOTE UPDATE ON PROGRESS (OUTSTANDING MATTERS NOT REQUIRING A DECISION)**

1. Card Payments – Approval of the agreement is awaited. NOTED

Cllr Hill joined the meeting at 7.40pm

2. Council's Investments – A review had been requested. The Clerk had postponed this until the financial year end, when closing figures are established. NOTED

**121/19 CLARIFICATION OF (NON-CONFIDENTIAL) ACTIONS FROM LAST MEETING**

None

**122/19 FINANCIAL REPORT** to month 12.

This had been circulated in advance and was NOTED. Cllr R Lewin drew attention to some salient points.

Cllr. Moore joined the meeting at 7.50pm.

Property & Assets Committee – Cllr. William's report had been previously circulated and was NOTED.  
Amenities & Services Committee – Cllr. Wogan's report had been previously circulated and was NOTED.  
Cllr. Wogan thanked the office staff for organising a replacement grounds maintenance worker so quickly.  
Localism & Community Services Committee – Cllr. T Lewin gave a verbal report which reiterated his report at the last Localism & Community Services meeting. NOTED

**123/19 LIST OF PAYMENTS**

The List of Payments had been circulated in advance and was **APPROVED**.

Unity Trust from 24 <sup>th</sup> December 2018 to 27 <sup>th</sup> March 2019	£ 213,502.22
HSBC from 27 <sup>th</sup> December 2018 to 27 <sup>th</sup> March 2019	£ 50,188.54
Pockit Card – David O’Driscoll 1 <sup>st</sup> Nov 18 – 27 <sup>th</sup> Mar 2019	£ 547.10
Pockit Card – Carolyn Coomber 1 <sup>st</sup> Nov 18 – 27 <sup>th</sup> Mar 2019	£ 1,134.13
Pockit Card – Gages 31 <sup>st</sup> Oct – 27 <sup>th</sup> Mar 2019	<u>£ 2,890.93</u>
<b>TOTAL</b>	<b>£ 268,262.92</b>

**124/19 RELATIONS WITH ‘WEALDLINK’ COMMUNITY TRANSPORT**

There was much discussion regarding this issue. Cllr. R Lewin proposed that we pay for this year as it was already budgeted for, monitor the usage, encourage better publicity and review the deal for the next financial year. This was seconded by Cllr. Farrar and **AGREED**.

**125/19 CURRENT DEPLOYMENT OF THE COMMUNITY WARDEN**

The current position is as follows:

- Crowborough – 58.3%
- Forest Row – 29.7%
- Withyham – 6%
- Rotherfield – 6%

This was discussed. Cllr. Pritchitt proposed that the situation should continue as is and monitored. This was seconded by Cllr. Wogan and **AGREED**.

Cllr. Josephson proposed that if Rotherfield gives up their hiring, the Warden’s hours should be used in Forest Row. This was seconded by Cllr. R Lewin and **AGREED** with 1 against.

**126/19 CURRENT TERMS OF REFERENCE OF THE FOREST ROW BUSINESS GROUP**

This group is still in its early stages to see whether initial interest continues. Cllr. R Lewin proposed that the Council continue to support this initiative but if significant input from the Parish Council is required, then the matter be brought back for further discussion and a budget to be set. This was seconded by Cllr. Hill and **AGREED** with 6 for and 2 against.

**127/19 GRANT APPLICATION FROM ST CATHERINE’S HOSPICE**

Cllr. Wogan proposed that a grant be given of £ 500. This was seconded by Cllr. R Lewin and **AGREED**.

**128/19 CONFIDENTIAL BUSINESS**

Minute numbers 129/19, 130/19 and 131/19 are attached as Confidential minutes.

**132/19 CORRESPONDENCE**

A letter of thanks had been received from CAB for a grant.

**NOTED**

**133/19 ITEMS TO REFER TO COMMITTEE OR FULL COUNCIL**

Cllr. R Lewin asked that before the budget setting, the grant policy be reviewed with a view to having certain regular recipients and a section reserved for individual applicants.

The meeting closed at 8.57pm.

SIGNED:..... DATE.....

(Chairman)