

MINUTES OF THE FINANCE & POLICY COMMITTEE MEETING HELD ON 14th JANUARY 2020 IN THE ROSE ROOM OF THE COMMUNITY CENTRE AT 7.30PM.

PRESENT: Cllrs. R.Lewin (Chair), Hill, Josephson, T Lewin, McNally, Moore, Williams & Wogan

APOLOGIES: Cllrs. Davies & Royall

NOT PRESENT:

IN ATTENDANCE: The Clerk and Asst. Clerk. 2 members of public. Cllr. Miller as a member of public.

1/20 PUBLIC QUESTIONS

None

2/20 APOLOGIES FOR ABSENCE

Apologies were given and accepted from Cllr. Davies due to illness & Cllr. Royall due to prior commitments

3/20 TO DECLARE ANY INTERESTS OR REQUEST DISPENSATION PERTAINING TO THE ITEMS BELOW

Name	Min. No.	Category of Interest	Reason
None			

4/20 MINUTES OF THE MEETINGS HELD ON 1st OCTOBER & 17th DECEMBER 2019

The minutes of the meeting held on 1st October were proposed for acceptance by Cllr. Josephson, seconded by Cllr. Hill and signed as a true record.

The minutes of the meeting held on 17th December were proposed for acceptance by Cllr. R Lewin, seconded by Cllr. T Lewin and signed as a true record.

No objections were made to deletion of the digital transcripts of the above meetings.

5/20 CLARIFICATION OF (NON-CONFIDENTIAL) ACTIONS FROM LAST MEETING

None

6/20 TO NOTE UPDATE ON PROGRESS (OUTSTANDING MATTERS NOT REQUIRING A DECISION.

1. Community Centre Leases – The leases of the acupuncture clinic and the storeroom are fully completed. The pre-school has a couple of minor points to be resolved. NOTED
2. Community Warden Resource - A draft job advertisement is currently under discussion with the Clerk to Crowborough Council. NOTED
3. Change of signatory on the NS&I account: The formalities are completed, we await notification of acceptance of change. NOTED

7/20 FINANCIAL REPORT to month 9.

This had been circulated in advance and was NOTED.

8/20 LIST OF PAYMENTS

The List of Payments had been circulated in advance and was **APPROVED**.

Unity Trust from 23 rd July 2019 to 7 th January 2020	£ 95,270.52
HSBC from 23 rd September 2019 to 7 th January 2020	£ 64,143.72
Pocket Card – David O’Driscoll 19 th Aug 19 – 7 th Jan 2020	£ 834.34
Pocket Card – Carolyn Coomber 19 th Aug 2019-7 th Jan 2020	£ 1164.76
Pocket Card – Gages 28 th Aug 2019 – 7 th Jan 2020	£ 3,142.14

Pocket Card – Youth 27th Aug 2019– 7th Jan 2020
TOTAL

£ 1,159.55
£ 165,715.03

9/20 BANK RECONCILIATION & COUNCIL INVESTMENTS

The bank reconciliation and Council investments as at 31st December 2019 had been previously circulated and was NOTED.

10/20 TO APPROVE A VIREMENT

The resurfacing of the children’s playpark was effectively financed from the corresponding nominated reserve. To balance the account the reserve (£10,000) should be vired into the revenue account. This was proposed by Cllr. R Lewin, seconded by Cllr. Hill and AGREED.

11/20 TO CONSIDER THE NEW NALC MODEL FINANCIAL REGULATIONS

Cllr. Wogan thanked Cllr. R Lewin for his review on this. Cllr. Josephson thanked the Clerk for his work in producing a consolidated version for approval.

Cllr. R Lewin proposed that he and the Clerk update the current regulations with the changes and bring to Full Council for approval. This was seconded by Cllr. Hill and AGREED.

2 members of the public joined the meeting at 7.48pm.

Cllr. Moore joined the meeting at 7.50pm.

12/20 DRAFT ENVIRONMENTAL POLICY

There was discussion regarding the draft policy that had been previously circulated. Cllr. R Lewin proposed that the Policy be taken back to the Working Group for further work and to bring a revised draft to Full Council. This was seconded by Cllr. T Lewin and AGREED with 1 abstention.

13/20 TO CONSIDER A GRANT APPLICATION

An application for a grant had been received from Hammerwood & Holtye Hall for £700.

Cllr. Moore proposed that a grant be given of £ 700. This was seconded by Cllr. R Lewin.

Cllr. Wogan proposed a grant be given of £ 500. There was no seconder for this proposal.

The first proposal was voted on (£700) and AGREED with 1 abstention.

14/20 CORRESPONDENCE

None

15/20 TO NOTE ITEMS TO BE REFERRED TO COMMITTEE OR FULL COUNCIL

None

The meeting closed at 8.05pm.

SIGNED:..... DATE.....

(Chairman)