

**MINUTES OF THE MEETING OF FOREST ROW PARISH COUNCIL HELD ON 21st MAY 2019 AT 7.30PM
IN THE ROSE ROOM OF THE COMMUNITY CENTRE**

PRESENT: Cllrs. Josephson (Chairman), Davies, Hill, R Lewin, T Lewin, McNally, Miller, Moore, Pritchitt, Rosenboom, Royall, Summers, Williams, Withers & Wogan

APOLOGIES: None

NOT PRESENT:

IN ATTENDANCE: The Clerk, Asst. Clerk and District Cllr. Chris Hardy.

C201/19 PUBLIC QUESTIONS:

None

C202/19 APOLOGIES FOR ABSENCE: None

C203/19 RECORDS OF PREVIOUS MEETINGS

- Consideration of the Minutes and digital recording of the meeting held on 16th April 2019 were deferred until the next Full Council meeting.
- Consideration of the minutes and digital recording of the Annual Meeting of 14th May 2019 were deferred until the next Full Council meeting.

C204/19 CLARIFICATION OF ACTIONS FROM LAST MEETING

This matter was deferred until the next Full Council meeting.

C205/19 TO DECLARE ANY INTERESTS OR REQUEST DISPENSATION PERTAINING TO THE ITEMS BELOW

The Clerk read out a short note to give some clarification on declarations of interest.

Name	Min. No.	Category of Interest	Reason
Cllrs Pritchitt, Williams & Wogan	C207/19	Personal	Trustees of Sports Ground Association

C206/19 CHAIRMAN'S COMMENTS

- The Chairman welcomed the 4 new Councillors and advised that the Chairmen of the Committees would try to help them if they could.
- She reminded all Councillors that if they had a query on Committee backing papers, this should be taken up with the Committee Chairman.
- She advised that it was important that new Councillors should get to know the members of staff.
- There was now a date for moving the youth into the new building and any help the Councillors could offer the staff would be gratefully received. This was set for 31st May and afterwards, the Chairman suggested all have tea and cake and get to know each other.
- The official opening of the new building was set for Saturday 22nd June at 12 noon.

Cllr. Moore joined the meeting at 7.45pm.

C207/19 TO NOTE CLERK'S REPORT ON MATTERS NOT REQUIRING A DECISION

- Venue on the Green Progress – The building should be signed off by the architect on 24th May. The outdoor facilities which includes the lighting, line painting, goal post and CCTV are still subject to final approval by Wealden District Council. Regrettably, it seems Wi-fi installation may be delayed
 - FRSGA Lease(s) – The Sports Ground Association has now approved the sub-lease.
 - Waste Recycling – The working group held a follow-up meeting after the feasibility session referred to last time and have formulated a number of practical actions to take the project forward. There has been some delay owing to the group members' other commitments.
 - Skate Park Proposal – The proposal is dependent on funding and a sympathetic design. Crowd funding is currently under way and the designer is hoping to develop a scheme which will be highly durable and integrate seamlessly with the existing installation. The proposal would be mentioned at the Annual Parish Meeting.
- NOTED

Cllr. Josephson proposed that District Cllr. Hardy give his report at this stage of the meeting. This was seconded by Cllr. R Lewin and AGREED.

C208/19 REPORTS RECEIVED FROM PRINCIPAL COUNCILS

There was no attendance by County Councillors.

District Cllr. Hardy advised that he was District Cllr for two parts of Forest Row. He had been Chair of Planning at Wealden District Council for 3 years and more recently, Chair of Wealden District Council. He advised that the new Wealden crematorium is up and running. It would be open to the public on 15th June from 11-3. There was parking for 160 cars and was owned and staffed by Wealden District Council.

C209/19 SUMMARY FINANCIAL REPORT

This had been previously circulated. There were a few variations on forecast which the Clerk pointed out. NOTED

C210/19 TO NOTE & APPROVE LIST OF DELEGATED DECISIONS

None since the last meeting. NOTED

C211/19 TO NOTE REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

- Cllr Summers noted for the Twinning Association that their visit to France was a success, and that the 'Fun Day' was planned for 15th June.
- Cllr. Pritchitt advised that the Forest Row Sports Ground Association would be holding their AGM on 22nd May. NOTED

C212/19 TO NOTE COMMUNITY WARDEN'S REPORT

This had been previously circulated and was NOTED

C213/19 TO NOTE & APPROVE THE ANNUAL GOVERNANCE STATEMENT

The Clerk introduced the Annual Governance Statement, and explained the requirements for each of the supporting assertions, which were dealt with as follows:

Assertion 1 – proposed by Cllr Josephson, seconded by Cllr R Lewin	AGREED unanimously
Assertion 2 – proposed by Cllr R Lewin, seconded by Cllr Josephson.	AGREED unanimously
Assertion 3 – proposed by Cllr Josephson, seconded by Cllr Moore	AGREED unanimously
Assertion 4 – proposed by Cllr Pritchitt, seconded by Cllr McNally	AGREED unanimously
Assertion 5 – proposed by Cllr McNally, seconded by Cllr Moore	AGREED unanimously
Assertion 6 – proposed by Cllr Moore, seconded by Cllr R Lewin	AGREED unanimously
Assertion 7 – proposed by Cllr T Lewin, seconded by Cllr Hill	AGREED unanimously
Assertion 8 – proposed by Cllr R Lewin, seconded by Cllr T Lewin	AGREED unanimously
Assertion 9 does not apply to this Council.	

The Chairman signed and the Clerk counter-signed the Governance Statement.

C214/19 TO RECEIVE AND APPROVE THE ANNUAL FINANCIAL RETURN FOR 2018-2019

Cllr. Josephson proposed that the annual financial return for 2018-2019 be approved. This was seconded by Cllr. Hill and AGREED

C215/19 TO TAKE ANY REQUIRED DECISIONS FOR THE ANNUAL PARISH MEETING

This would take place on Tuesday 28th May in the Main Hall of the Community Centre.

Cllr. Moore asked if Councillors could attend at 7.30 (meeting starts at 8pm) to help with the set-up. There would be a format to the meeting which would include updates on the Household Waste Site (by Cllr. T Lewin) and the Venue on the Green (by Cllr. R Lewin). There would be questions from the public and the meeting would finish by 9.30pm.

C216/19 TO RESOLVE UPON A DATE FOR INVITATION TO THE AIR AMBULANCE

This would be deferred to a future meeting.

C217/19 TO CONSIDER & RESOLVE ON COUNCILLOR TRAINING SESSIONS

The Clerk had sent out dates for these sessions and availability was awaited. Cllr. Josephson advised that she felt a refresher course for all Councillors would be a good idea (in-house training). Dates to be discussed and decided upon.

C218/19 TO CONSIDER FUTURE PROJECTS

Councillors were asked for their suggestions for future consideration.

- Upcycling alongside the household waste site
- A charity shop with funds towards a specific project

- A project on how to hear people's voices
- Healthy soil and climate
- A day centre for the elderly
- Replacement slide on Foresters Green bank
- Planting incorporated into the children's play area to stop pollution from the road
- Review of the carbon footprint of the Community Centre
- Consideration of the vision of the parishioners of Forest Row
- Parking
- Community photo project (Forest Row calendar)
- Demolition & rebuild of the rear part of the Community Centre
- Renovation of fingerposts
- Sculpture trail through village
- Planting of free trees being given away by Woodland Trust on Foresters Green
- Affordable housing (Community Land Trust)

C219/19 TO CONSIDER ADOPTION OF 'A MOTION TO DECLARE A CLIMATE EMERGENCY'

Cllr. T Lewin had proposed a motion for debate. There was prolonged discussion over the substance and wording of the proposal.

A number of tentative proposals were put forward but were eventually resolved upon the following:

Cllr. T Lewin proposed that 'This Parish Council acknowledges the seriousness of the current crisis in the climate and resolves to build climate awareness into future decision making and, as far as possible, its activities.'

This was seconded by Cllr. Hill and AGREED.

C220/19 NOTICES, CONSULTATIONS & CORRESPONDENCE

None that had not already been circulated in Councillors' Reading

C221/19 ITEMS FOR FUTURE CONSIDERATION BY FULL COUNCIL OR REFERRAL TO COMMITTEE

- Cllr. Davies asked that the matter of pictures in the Main Hall be revisited.
- Cllr. Hill advised that there was a vacancy on the Village Hall Management Committee for a Council representative.

The meeting closed at 9.50 pm.

SIGNED:

DATE.....(Chairman)