

**MINUTES OF THE EXTRA ORDINARY MEETING OF FOREST ROW PARISH COUNCIL HELD ON 16<sup>TH</sup> JUNE 2020 AT 7.30PM VIA ZOOM**

**PRESENT:** Cllrs. Josephson (Chairman), Hill, R Lewin, McNally, Moore, Pritchitt, Rosenboom, Summers, Williams & Wogan

**APOLOGIES:** Cllrs Davies, Miller and Withers

**NOT PRESENT:** Cllr. T Lewin

**IN ATTENDANCE:** The Clerk & Asst. Clerk

**C26/20 PUBLIC QUESTIONS:**

None

**C27/20 APOLOGIES FOR ABSENCE:**

Cllrs Davies and Miller for personal reasons & Cllr. Withers for technical problems

**C28/20 TO RESOLVE TO DEAL WITH THE MINUTES & TRANSCRIPT OF THE MEETINGS HELD ON 19<sup>TH</sup> MAY & 26<sup>TH</sup> MAY AT THE NEXT ORDINARY MEETING**

Cllr. Josephson proposed the above resolution. This was seconded by Cllr. Williams and AGREED.

**C29/20 TO RESOLVE TO POSTPONE CLARIFICATION OF ACTIONS FROM THOSE PREVIOUS MEETINGS AT THE NEXT ORDINARY MEETING**

Cllr. Josephson proposed the above resolution. This was seconded by Cllr. Hill and AGREED.

**C30/20 TO DECLARE ANY INTERESTS OR REQUEST DISPENSATION PERTAINING TO THE FOLLOWING ITEMS ON THE AGENDA**

None

**C31/21 CHAIRMAN'S COMMENTS**

- The Chairman reminded Councillors of the remits of committees and working groups within the Scheme of Delegation.
- Certain allegations regarding the funding of Waldorf institutions had recently been made to Councillors. The Chairman wished to emphatically state that this was not so.

**C32/20 CLERK'S REPORT ON THE COMMUNITY CENTRE & VENUE ON THE GREEN**

The Clerk advised that although neither the Community Centre nor the VENUE could be open for hiring at the moment, the Parish Office would be open from next Monday 22<sup>nd</sup> June with limitations. The 'stable door' at the entrance to the office would be utilised and social distancing markings on the floor. There was no indication when the buildings would be open for hirers, the youth or diners. NOTED

Cllr. Moore joined the meeting at 7.43pm

**C33/20 TO RECEIVE THE ANNUAL RETURN GOVERNANCE STATEMENT AND APPROVE AND SIGN THE SAME FOR PUBLIC AVAILABILITY & EXTERNAL AUDIT**

The Chairman asked all Councillors individually if they had read the statement and understood what they were agreeing to. All Councillors confirmed this was the case. They were then asked if they agreed with the assertions.

Assertion 1 –	AGREED unanimously
Assertion 2 –	AGREED unanimously
Assertion 3 –	AGREED unanimously
Assertion 4 –	AGREED unanimously
Assertion 5 –.	AGREED unanimously
Assertion 6 –	AGREED unanimously
Assertion 7 –.	AGREED unanimously
Assertion 8 –	AGREED unanimously

Assertion 9 does not apply to this Council.

The Chairman signed and the Clerk counter-signed the Governance Statement.

**C34/20 TO RECEIVE THE ANNUAL RETURN FINANCIAL SUMMARY AND APPROVE AND SIGN THE SAME FOR PUBLIC AVAILABILITY & THE EXTERNAL AUDIT**

All Councillors were asked if they agreed with the draft Return previously circulated. They all confirmed this, and this was therefore AGREED

**C35/20 TO CONSIDER & RESOLVE ON THE EXERCISE OF THE RIGHT OF CO-OPTION**

After discussion, Cllr. Josephson proposed that the Council move to co-option of a new Councillor. This would be advertised in the normal way and the candidates that applied last year, would be contacted to see if they were still interested. Candidates would be interviewed at the Full Council meeting on 28<sup>th</sup> July. This was seconded by Cllr. McNally and AGREED

Cllr. McNally asked that all candidates had the application/interview process explained fully to them.

Cllr. R Lewin joined the meeting at 8.03pm and apologised for his lateness

**C36/20 TO CONSIDER FURTHER THE UPDATED PLANS FOR THE OLD VENU BUILDING**

There was discussion regarding this matter. Cllr. Pritchitt proposed This matter be looked at again at the next Property & Assets Committee meeting on 30<sup>th</sup> June. In the meantime, inform Mr Bailey that they are the preferred tenants and a final decision would be made soon once the finer details had been discussed. This was seconded by Cllr. Hill and AGREED.

**C37/20 TO RESOLVE TO DEAL WITH ANY OUTSTANDING NOTICES, CONSULTATIONS & CORRESPONDENCE AT THE NEXT ORDINARY MEETING**

Cllr. Josephson proposed the above. This was seconded by Cllr. Hill and AGREED

**C38/20 TO NOTE ITEMS FOR FUTURE CONSIDERATION BY FULL COUNCIL OR REFERRAL TO COMMITTEE**

Cllr. R Lewin advised that the Internal Auditors report stated that Financial Regulations were approved in 2019 – a revised version was approved in 2020. The Clerk advised that he would pass this on to the Internal Auditor.

The meeting closed at 8.15 pm.

SIGNED: .....

DATE.....(Chairman)