

# Forest Row Parish Council

Clerk: Mr David O'Driscoll  
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(Office Hours: Monday to Friday 9am to 4pm)

Community Centre  
Hartfield Road  
Forest Row  
East Sussex  
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To: All members of the COMMUNITY SERVICES COMMITTEE:

Cllrs. Christie, Cocks, Jaffay, La Djoï, Rainbow, Scott, Taylor-Smith & Volkers

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Dear Sir/Madam,

You are required to attend a meeting of the COMMUNITY SERVICES COMMITTEE to be held on **TUESDAY 6<sup>th</sup> AUGUST 2024 @ 7:30 pm in the Community Centre**

Date: 31 July, 2024

A handwritten signature in black ink, appearing to read 'D O Driscoll'.

Mr David O'Driscoll  
Clerk to Forest Row Parish Council

0. ELECTION OF CHAIR & VICE-CHAIR OF COMMITTEE
1. PUBLIC PARTICIPATION.
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF INTERESTS/REQUESTS FOR DISPENSATION
4. RECORDS OF THE MEETING HELD ON 19<sup>TH</sup> MARCH 2024
5. CLERK'S REPORT ON MATTERS NOT REQUIRING A DECISION
  - 5.1 Status of Services
  - 5.2 Current financial position
6. REPORTS ON CURRENT SERVICES
  - 6.1 Gages & Thursday Club
  - 6.2 Library volunteer service
  - 6.3 Market
  - 6.4 Youth service
  - 6.5 Youth Forum
  - 6.6 Supported independent services
7. SERVICES IN PREPARATION
  - 7.1 The Shed Project
  - 7.2 Speed reduction campaign
  - 7.3 Carbon audit
  - 7.4 Water quality testing
  - 7.5 Community energy scheme
8. REPORT FROM COMMS-OUTREACH WORKING GROUP
9. REVIEW OF THE TRIAGE OF REQUESTS & SUGGESTIONS FOLLOWING THE 3-D MODEL EVENT
10. ITEMS FOR FUTURE CONSIDERATION BY FULL COUNCIL OR COMMITTEE

**COMMUNITY SERVICES COMMITTEE  
BACKING PAPERS FOR MEETING 6<sup>th</sup> AUGUST 2024**

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6.1	Reports on Gages & Thursday Club	5 & 6
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7.1	Shed project update report	10-11
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9	3-D model event requests & suggestions: collated data	16-23
	Data analysis (Cllr Jaffay)	24-25
	Triage proposals (Amanda Sinclair)	26

**COUNCILLORS BRIEFING NOTE FOR THE MEETING  
OF THE COMMUNITY SERVICES COMMITTEE 6<sup>th</sup> AUGUST 2024**

0. The first business needs to be the election of the Chair & Vice-chair for the year. They used to be chosen at the Annual Meeting, but Standing Orders were changed several years ago.
- 1-4 Standard items, no unusual difficulties foreseen.
5. **CLERK'S REPORT ON MATTERS NOT REQUIRING A DECISION**
- 5.1 Status of Services. For convenience of discussion at Committee, I propose to group Community services into the following categories:  
Current (eg Gages), In preparation (eg the Shed project, Planned/under consideration.  
'Current' services will normally only be reported on unless changes are proposed.  
'In preparation' services may require decisions as to progress or funding.  
'Planned' services may need intensive discussion as to format or adoption.
- 5.2 Current financial position. As at the end of quarter 1, income is running at 22.4% of forecast, and expenditure at 16.1 % of forecast, against a nominal 25% target. In contrast to Facilities (which tends to be 'front-loaded' with such items as annual rates), the Community Services budget this year contains a number of provisions for future services, including the 'new service support' code, and the R&D for capital projects' code.
6. **REPORTS ON CURRENT SERVICES (to note, with queries/ decisions as appropriate)**
- 6.1 Gages & Thursday Club. Amanda has provided brief reports on these services.
- 6.2 Library volunteer service. This continues to be well-staffed and well-supported.
- 6.3 Market. I have asked Emily Pyle for a brief report on how things are going. She has said that the June & July markets were particularly successful. I would remind Committee that we undertook last time to update the advertising banners.
- 6.4 Youth Service. Mel has provided a written report (attached).
- 6.5 Youth Forum. Alex has provided the following brief report:  
"We've had our launch party and a successful stall at the Forest Row Festival. There is a spreadsheet of suggestions for things young people would like to see in the village which will be passed on to the Comms & Outreach group before going to the relevant committees. We currently have about 15 youth reps and 120 followers on Instagram with good engagement on our posts.  
We are now planning our first monthly meet up which will take place on Saturday 27<sup>th</sup> July 12-5pm, with a DJ workshop, arts and crafts, BBQ and music. We want to start exploring potential grant funding but will need some assistance with that."
- 6.6 Supported independent services.
- The medical transport service continues to be well-patronised and well-organised.
  - A brief report on Frow Friends from Amanda (who is now in their committee) is attached, with details of their successes and challenges.
  - The low-cost counselling service is now up and running and had a boost from an article in the most recent *Forest Row Local*.
  - The benefits surgery has also been launched but will need to become better known and publicised.

**7. SERVICES IN PREPARATION (with decisions as required)**

7.1 The Shed project. Following discussions with *On My Side* & Tony Lewin, it has been agreed that the Shed project will take up temporary occupation of the Cube when *On My Side* moves over to the Hambro Hall. An update report is attached

7.2 Speed reduction campaign. No one has come forward to take over the Speedwatch scheme and its equipment. However, the proposal remains live to acquire one or more flashing speed signs. I have, as requested, taken some soundings from existing users and everyone seems to agree that the ones which show the exact speed with a smiley face or frown are effective in reducing speed. They cost about £2,000 each.

7.3 Carbon audit. It was agreed in principle by the previous Council, but never implemented, that we would undertake a Council carbon audit, partly for reasons of apparent cost. Is this something this Council wishes to revive?

7.4 Water quality testing. Again, the previous Council evinced some interest in this, but principally in terms of sponsoring a third party organisation to undertake the work. Is this something this Council wishes to revive, for instance, if a grant application were forthcoming?

7.5 Community energy scheme. Cllr Christie recently circulated an email to the effect that the bid submitted by the local group had been successful. A brief written update is attached, and Cllr Christie has been invited to expand on this to the meeting and suggest the likely next steps.

**8. REPORT FROM THE COMMS-OUTREACH WORKING GROUP**

Cllr Jaffay's report to Full Council is reproduced here as a conspectus of the current status and activities of this pivotal group.

**9. REVIEW OF THE TRIAGE OF REQUESTS AND SUGGESTIONS FOLLOWING 3-D MODEL**

It was suggested, following the collation and analysis of the requests and suggestions which came about through the 3-D village model event, that the findings should be passed on to the Committees for implementation. By way of material and context, you will find attached the full list in schematic form, plus the verbal analysis and recommendations.

It was further suggested that Amanda might extrapolate from the foregoing some realistic and practical suggestions/proposals which the Committees might consider as having immediate value and feasibility – perhaps up to five in number per Committee. That list is appended for discussion and potential adoption of one or more items by this Committee. As noted elsewhere, any personal choice necessarily involves subjective judgements, nevertheless this list – taken in conjunction with Cllr Eichner's schedule of priorities submitted to Full Council – may provide a useful starting point for practical progress

**10. ITEMS FOR FUTURE CONSIDERATION BY FULL COUNCIL OR COMMITTEE**

## Detailed Income &amp; Expenditure by Budget Heading 03/07/2024

Month No: 3

## Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b><u>Localism &amp; Community Projects</u></b>							
<b><u>206 Community Transport</u></b>							
2678 Medical Car Scheme Income	0	300	300			0.0%	
Community Transport :- Income	<u>0</u>	<u>300</u>	<u>300</u>			<u>0.0%</u>	<u>0</u>
2554 Wealdlink	264	1,200	936		936	22.0%	
2601 Voluntary Medical Car Service	0	50	50		50	0.0%	
Community Transport :- Indirect Expenditure	<u>264</u>	<u>1,250</u>	<u>986</u>	<u>0</u>	<u>986</u>	<u>21.1%</u>	<u>0</u>
<b>Net Income over Expenditure</b>	<b><u>(264)</u></b>	<b><u>(950)</u></b>	<b><u>(686)</u></b>				
<b><u>207 Market</u></b>							
3184 CC-Market Income	1,781	7,500	5,720			23.7%	
Market :- Income	<u>1,781</u>	<u>7,500</u>	<u>5,720</u>			<u>23.7%</u>	<u>0</u>
3151 CC-Market expenditure	2,065	7,000	4,935		4,935	29.5%	
Market :- Indirect Expenditure	<u>2,065</u>	<u>7,000</u>	<u>4,935</u>	<u>0</u>	<u>4,935</u>	<u>29.5%</u>	<u>0</u>
<b>Net Income over Expenditure</b>	<b><u>(284)</u></b>	<b><u>500</u></b>	<b><u>784</u></b>				
<b><u>209 Localism &amp; Community Proj Misc</u></b>							
2905 Repair Cafe & Wellbeing Servic	0	500	500			0.0%	
Localism & Community Proj Misc :- Income	<u>0</u>	<u>500</u>	<u>500</u>			<u>0.0%</u>	<u>0</u>
2700 Repair Cafe & Wellbeing	0	2,000	2,000		2,000	0.0%	
2710 Environmental Support	0	1,000	1,000		1,000	0.0%	
2715 Community Consultation	0	2,500	2,500		2,500	0.0%	
2720 Capital Projects R & D	0	2,500	2,500		2,500	0.0%	
2750 YOUTH FORUM	280	0	(280)		(280)	0.0%	
Localism & Community Proj Misc :- Indirect Expenditure	<u>280</u>	<u>8,000</u>	<u>7,720</u>	<u>0</u>	<u>7,720</u>	<u>3.5%</u>	<u>0</u>
<b>Net Income over Expenditure</b>	<b><u>(280)</u></b>	<b><u>(7,500)</u></b>	<b><u>(7,220)</u></b>				
<b><u>304 Cafe</u></b>							
3480 Gages - Sales	5,259	22,000	16,741			23.9%	
Cafe :- Income	<u>5,259</u>	<u>22,000</u>	<u>16,741</u>			<u>23.9%</u>	<u>0</u>
3436 Gages-Purchase of Equipment	217	2,000	1,783		1,783	10.9%	
3460 Gages -Purchases Food etc	3,520	18,000	14,480		14,480	19.6%	
Cafe :- Indirect Expenditure	<u>3,738</u>	<u>20,000</u>	<u>16,262</u>	<u>0</u>	<u>16,262</u>	<u>18.7%</u>	<u>0</u>
<b>Net Income over Expenditure</b>	<b><u>1,521</u></b>	<b><u>2,000</u></b>	<b><u>479</u></b>				

## Detailed Income &amp; Expenditure by Budget Heading 03/07/2024

Month No: 3

## Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>306 Thursday Club</b>							
3680 TC-Subscriptions	92	200	108			46.0%	
Thursday Club :- Income	<u>92</u>	<u>200</u>	<u>108</u>			<u>46.0%</u>	<u>0</u>
3636 TC-Running Costs	0	750	750		750	0.0%	
Thursday Club :- Indirect Expenditure	<u>0</u>	<u>750</u>	<u>750</u>	<u>0</u>	<u>750</u>	<u>0.0%</u>	<u>0</u>
<b>Net Income over Expenditure</b>	<u>92</u>	<u>(550)</u>	<u>(642)</u>				
<b>406 Youth Provision</b>							
4676 YP-Grants & Other Income	260	2,500	2,240			10.4%	
Youth Provision :- Income	<u>260</u>	<u>2,500</u>	<u>2,240</u>			<u>10.4%</u>	<u>0</u>
4603 YP - Dev costs & General Expen	242	3,500	3,258		3,258	6.9%	
4604 YP - Youth Forum	0	500	500		500	0.0%	
Youth Provision :- Indirect Expenditure	<u>242</u>	<u>4,000</u>	<u>3,758</u>	<u>0</u>	<u>3,758</u>	<u>6.1%</u>	<u>0</u>
<b>Net Income over Expenditure</b>	<u>18</u>	<u>(1,500)</u>	<u>(1,518)</u>				
Localism & Community Projects :- Income	7,391	33,000	25,609			22.4%	
Expenditure	6,589	41,000	34,411	0	34,411	16.1%	
<b>Movement to/(from) Gen Reserve</b>	<u>802</u>						
Grand Totals:- Income	7,391	33,000	25,609			22.4%	
Expenditure	6,589	41,000	34,411	0	34,411	16.1%	
<b>Net Income over Expenditure</b>	<u>802</u>	<u>(8,000)</u>	<u>(8,802)</u>				
<b>Movement to/(from) Gen Reserve</b>	<u>802</u>						

## **Gages**

**April – June 2024**

Total Number of Main Meals – 828

Wednesday – Generally quiet

Thursday – Always busy

Friday – Fair

### **Action Points to increase footfall**

1. Main Hall needs warming up ie pictures on the walls and new blinds
2. Advertisement to local companies
3. Posters around the parish

## **Thursday Club**

### **Numbers**

April – 29

May – 14 (only 1 meeting, due to election)

June – 30

All activities were enjoyed by the Club during my first three months.

They ranged from Bingo, a talk from John Headley and his Guide Dog to a quiz.

A new programme of events has been organised for the next quarter.



## Community Services report

April -June 2024

We have had a busy few months with lots of different activities throughout the quarter.

Service provision day to day is going well. We have a regular cohort of member that

Attend our sessions. We also have some new members that have come through as referrals from parents or social media promotion.

Sessions have been active with sports and arts and crafts.

Lots of music played and games and themed sessions with the youth.

Easter we held a party for our younger groups with an Egg hunt.

We had a themed film night in April with the older group.

We were supported by Friends of the venue with some money towards a take away from the local Indian restaurant Roochi.

MM approached Roochi to appeal for a discount and they were extremely generous in discounting the cost of the Take away by half !

The Community Fridge have been a huge support to us throughout the year in donating lots of food that we generally collect on Wednesdays, this has enabled us to provide hot and cold food during a lot of our sessions.

MM has been supporting Alex Waters with the Youth forum, this has included meetings and the launch day, which all youth workers attended and helped on the day with.

It was a good day, well attended and we are excited to see what the next steps are.

At the moment MM doesn't feel as though it has merged as much as she would like with the provision we already provide but we are hoping that will change as it grows and progresses – MM to feedback on this in next report.

Dom from the parish has been supporting MM with growing Veg in the garden and we now have courgettes and potatoes and more that we have been using in our cooking with the youth.

Thank you to Dom for this 😊

We have a young person coming in to volunteer in a sports capacity and he will be leading on football tournaments for our younger groups over the next week or so.

Lots planned over the summer- bbqs , camping and leavers parties 😊

## **FROW Friends**

### **A Year of Change**

Sandra stood down as Chair and Beth Gardener took over the role last year.

The Cinema and Lunch Club are no longer running. However, a Cabaret has been introduced which has been very successful and raised the profile within the village. The next is scheduled for October.

We have a healthy bank of Befrienders but membership needs to be increased.

The next challenges are:

- To increase the membership
- Secure external funding to support future ventures

## **Notes of Meeting of Forest Row Community Shed Steering Committee**

Friday July 19<sup>th</sup> 2024

Present: Lili Barcroft (LB) Henry Howlett (HH), Tony Lewin (TL), Helen Munro (HM)

### **1. Apologies**

1.1 Fleur Britten, Nic Pople, Patricia Patterson-Vanegas, Alex Waters

### **2. Notes of last meeting**

2.1 The notes of the meeting held on May 3<sup>rd</sup> were accepted

### **3. New members and project update**

3.1 Lili Barcroft was introduced to the Committee and TL updated the group with the project to date. The decision of the Parish Council to lease Hambro Hall to On My Side was noted.

### **4 The Cube**

4.1 TL advised that the Parish Council was very supportive of the project and had made the following offer for the Shed to use the Cube, to be vacated shortly by On My Side

\*peppercorn rent for 12 months

\* A member of the Parish Council staff (Amanda) to investigate possible funding sources

4.2 The intention is that the project uses the time to develop its membership, find its feet and after a year be in a position to decide whether to continue in the Cube and pay rent, raise the funds for a purpose built Shed or if the project is not viable.

4.3 The Project will initially continue to be run under the aegis of the Parish Council and will use the time to set up formally as a CIO, apply to for charitable status and set up a bank account. The project has c£2k as a start-up fund.

4.4 FrowResource has offered £1k towards any rent chargeable after the year.

4.5 TL explained that the Cube has a disabled access, disabled toilet, electric radiators, benches for machines and a suitable floor.

4.6 The date for the lease to start is dependent on the date On My Side vacate the premises. This is dependent on work it is having done to update Hambro Hall. On My Side is supportive of the Project and there is scope to work together.

#### **4.7 The following was agreed**

**\* to accept with thanks the offer of a peppercorn rent for a year from the Parish Council and offer to investigate funding sources. TL to advise Parish Council.**

**\* TL to arrange a date for Committee members to visit The Cube (weekend suggested)**

**\* to investigate the next steps to becoming a formal CIO and charity. HM to seek advise from Charlotte at FRowResource who it is understood have progressed their application**

**\*LB to consider if she wishes to become a Trustee of the project.**

### **5 Offer of Tools for the Shed**

5.1 TL advised that Alexandra, Manager at Second Life, had offered a significant number of tools held by her father in South London. These would need to be transported to Forest Row and possible additional storage space may be required.

5.2 Other possible sources for tools were the Groombridge Shed and a contact of TL in Crowborough

**5.3 It was agreed that TL would arrange a site visit to South London to make an inventory of usable tools and discuss with Alexandra's father an arrangement he would be comfortable with. HH was happy to accompany TL and use his expertise to assess the tools.**

## **6 Initial Steps for Project**

**6.1** TL advised that Amanda at the Parish Council had suggested her father was willing to help train us in how to use a lathe and he knew a wood turner who may also be willing to help

**6.2** It was agreed that an Open Day/Taster sessions in the Cube would be a good way to kick start the project and gain traction with membership and volunteers. This will need to be organised when we have a better idea of the start date of the lease, availability and installation of tools.

## **7 Vision for Project**

**7.1** Our overall vision was agreed as getting the Cube up and running and then moving to a new purpose built Shed. The estimated new build costs are C£200k.

**7.2** It was agreed that LB would prepare a draft summary for our next meeting to set out our vision, what we would like to happen and the roles that will need to be filled to achieve this.

## **8 Shed Name**

**8.1** This was discussed and considered an important decision that the whole Committee needed to have input and agree on. It will need to be agreed by the Parish Council.

**8.2** It was agreed to discuss this at our next meeting

## **9 Next Meeting**

**9.1** It was agreed that this would be held in the Cube and TL would agree some dates to suggest with the Manager of the Cube.

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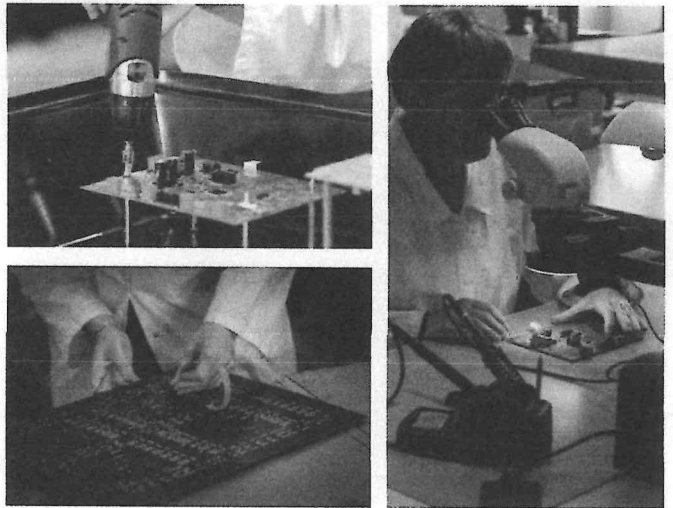
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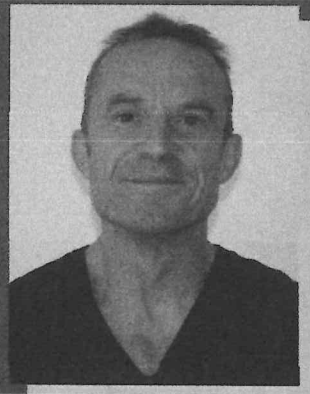
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## **Community Energy Scheme : a brief update**

This initiative seeks to establish a self-sufficient investment vehicle in Forest Row using a staged series of energy generation, storage, and efficiency projects to provide long term returns and ownership to the community, deliver net zero targets, and offer regenerative investment and business development opportunities in the local area. We already have a strong 3 person core team and expert advisors, and partnership with the local parish and regional district council, energy co-operatives and commercial partners in place, and have embarked on a systematic community engagement programme in partnership with the local council.

Following the gift to the community of a utility scale battery by Be The Earth Foundation, we are now poised to execute a first project, a combined 500kW rooftop solar and 250kW/477kWh energy storage system in order to establish and operationalise the investment vehicle ahead of a second phase energy efficiency programme with our local partner One Zero, and further energy generation and community heat projects to provide cumulative revenue streams to build the fund over the coming years. In so doing, we will deliver an innovative new business model and blueprint that is highly replicable both across the Weald and nationally,

Cllr Ben Christie

04/07/2024



## FRPC Outreach & Comms Working Group – Report Spring 2024

Written by Andi Jaffay and Alex Waters

**Newsletter** – Responsibility for the upcoming newsletter and future issues has now been handed to Amanda. The second issue is in progress and Amanda has requested Councillors to send their pieces to her, to be added in.

**Website** – The planning and design is in progress. Jason is collaborating with several people and expects it to be ready before September.

**Councillors' Corner in the Forest Row Local Magazine** – Alex Volkens has sent around a list of Councillors who are due to write a piece over the next few months. This continues to be a great opportunity for us to communicate with the whole community, as the newsletter magazine gets posted to every household every month.

**Youth Forum: Alex Waters (y)** - On Saturday (27/07) the Youth Forum held its first monthly meet-up at the VENUe, hosting a DJ Workshop and BBQ on the Green. Information gathered at the meet-up, as well as during the Forest Row Festival and launch party will be fed back to the Comms & Outreach WG and passed on to relevant committees. The instagram page currently has 124 followers and we have good engagement with our posts, although we are currently lacking a social media manager following Anna's move to Brighton. The Youth Reps group is growing, although engaging everyone at the same time can be tricky. We are beginning to explore funding opportunities and we've been offered a donation from the Forest Row Festival.

**Meet & Greet** – the most recent M&G was of a different style to previous events, as it was focused around discussing the popular items that came out of the 3D event. The structure for the M&G was for each table to discuss a section of post-it notes that had been on the wall. People gave a lot of interesting feedback and this was a good in-depth way to gauge what they thought of the comments in general and the ideas that came from the community. People seem to enjoy speaking in groups and feeding back to everyone else in the room, and so it may be something to pursue for future M&Gs. Whether the team want to adopt this structure or not, is yet to be discussed and debated by O&C at the next meeting.

**Follow up event to the 3D:** The team that arranged the 3D event are planning a follow-on event in September. This will be specifically for projects that the community want to move forward with themselves, with the support of the council. The full plan for the event will be put together and publicised during August and the beginning of September.

Forest Row Parish Council  
**3D Village Event April 24th-27th, 2024 - Register of all collected data**  
 May 24th, 2024

Post-its	Category	Priorities: What's missing?	Totals
		Opt-in transport sharing with bold validation for safety	1
		A hobby shop	1
		Dog agility for people and dogs to socialise, have fun and learn new things	1
		Swimming pond for public use +2 green	3
		More things like this getting ppl together to share ideas +5 green	6
		Mini buggy to transport us +3 green	4
		Place to buy healthy, hot food which is affordable in the evenings	1
		Central place where all activities advertised, more weekend activities for families +2 green	3
		Start-up shop space with heavily discounted rent for 3-6 months	1
		Community skip	1
		Sauna +2	2
		Mud bath	1
		Parish Council to adopt a policy of using eco-friendly only products +1 green	2
		A duck pond +1 green	2
		A swimming lake +2 green	3
		Village trip	1
		Compost site	1
		FRPC own independent communication system, old style CV radio +1 green	2
		More buses	1
		More locally run businesses, less commercial shops +1 green	2
		More children and family activities, especially under 5's	1
		Bus times that connect with train times if possible	1
		More local employment opportunities +5 green	6
		Wilder verges and hedges	1
		Health-focused activities	1
		Collection of community bikes. Need bike ??? At various places and quiet routes +1 green	2
		The outdoor room is great [Green Project]. If there could be a covered outdoor stage where ppl could play music and dance in the Summer, or cover the ball court outside the venue +6 green	7
		Goecaching adventures +4 green	5
		A labyrinth for mental health +3 green	4
		More access to wild swimming spots	1
		Playground upgrade to allow for older children	1
		Would love a good farmers' market +3 green	4
		Housing for older ppl. Not tiny flats for the elderly, but single story places for people who are older but are still independent but still want some space. When we vacate our family houses, we want someone to go and stay in the village +4 green	5
		More regular farmers' markets +1 green	2

Access to land through regenerative farming for families +1 green	2
Co-housing single units for single ppl +2 green	3
Add back some greenery, shrubs, small trees to the Green	1
Car-pooling spot	1
More things like this +3 green	4
Skatepark lights turned off proper time of 9.30pm	1
Re-painting of FRPC black street furniture	1
Re-open the Chequers	1
Bring back the Lido	1
A permanent model village + 1 green	2
New blinds for the Garden Room, C centre	1
Young Person's parade	1
Disabled spaces needed along the road next to the village hall	1
Own FRow currency +4 green	5
Affordable housing for young people +5 green	6
More subsidised activities on the Reservoir	1
A village-wide garage sale	1
More local and independent businesses +1 green	2
Community orchard	1
Mid Sussex Timber to turn off machinery at night	1
Sign up for weekly, fresh, seasonal produce package from local farms to be delivered to nearest shop link +1 green	2
Please fix the potholes +12 green	13
Access to Reservoir for swimming and boating +12 green	12
Great if Emerson could open up pottery studio for younger potters for lessons and practice sessions	1
Shared scheme for re-useable coffee cups	1
A bypass	1
A bus to West Hoathly	1
Sports centre for all ages, classes, gym, etc.	1
Disability inclusion +1 green	2
Wheelchair accessible, local, affordable transport +1 green	2
20mph limit on Hartfield Rd	1
Coffee shops/cafes to stay open later	1
Swimming pool and sauna +1 green	2
Improve pavement for old and young	1
Stop pavement parking	1
<b>Projects: Your idea</b>	
3 hitch stops (A22 t'wards EG, A22 t'wards BN, Hartfield Rd t'wards Twells) +6 green	7
Social prescribing would reduce pressure on GPs. It would be able to point residents to all community groups - singing, yoga, meditation. And also use the many practitioners in the village who can support health +2 green	3

A truly holistic health centre with a constellation of practitioners. A walk in like surgery with availability of a whole team, including doctors with a sustainable way to pay and for the team to be part funded	1
A regular meet-up to share skills and ideas for free, possibly workshops or demos	5
A media centre, including a radio hub to connect skill-share, create projects, dream, video, music, apprenticeship scheme, broadcasting, self-funding, training and fun	3
Small natural burial sites	1
A tool library and recycling bank for house renovations, reducing waste and enabling house upgrade cheaply	10
Community Altar (Ben's Project Idea)	9
Outdoor sofas everywhere	2
To create easy access to land we should grow food for the village	2
Outdoor celebration place with BBQ and benches, to be able to cook outside and celebrate	5
A tiny house park	3
Village fruit and nut orchard	2
Quiet days without machines	1
An art centre	4
No smoking near community fridge	1
A kindness wall where anyone can leave clothes or shoes they don't need anymore and anyone can take them	1
The skater crew would like the exercise machines moved away and use that space for an extension. We would like a staircase, a half-pipe, a flat round street or grind rail. Also, can you please turn on the water foundation at the skatepark	1
Campsite. Stay in the village and keep it simple	1
A Waldorf café	1
Activities workshops including craft, music, sewing	1
How to make the invisible visible	1
How to support those members of the community who are hiding in shadows, pain and disconnection, to be the eyes, ears and voice for those who need it but find it hard to come out and connect	1
A hobby shop	1
Reconditioned cars, boats, planes, replicas and make things together	1
FRow online shopping via an app that allows locals to buy from local small businesses	1
More seating on the Forest Way, in conversational shapes	1
Improved playground, redesigned rebuild with musical, level, sand, climbing, swinging, hiding, to be artistic and creative	1
Basketball court improvements	1
Permanent peace tree/ prayer space	2
Community acorn storage and processing mill (ask Anna Richardson)	1
Wood-fired sauna (Hackney has one)	3
Forest Row Cares - modelled on New York Cares website (community initiative can ask for volunteers)	1
Parish Council owned campsite or land for camping all year round	1
It's quite barren [sign as you come into village] with a no-entry sign and could be more welcoming and beautiful	1
More trees and green flowers on the central roundabout	2
Open stages and galleries for any artists	2

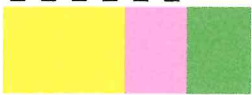
	Better access to the Reservoir. It will be nice if more ppl could swim or bring own boats to Res without having to be a member +14 green	14
	Plant native wild fruiting species along edges to lanes along Tomsetts Bank to provide community foraging	1
	A gym +6 green	7
	Lido +5 green	6
	Name the Twittens +7 green	8
	An app for lift sharing between FRow and EG station	1
	Dog agility, so teens with similar interests in dogs can connect and train together	1
	More seating around the Green, in front of the skatepark. Could be in the form of art pieces, sculptures, not necessarily benches +3 green	4
		14
Tidy village	<b>TIDY VILLAGE</b> 14 green	
Tidy village	Ornamental herbs planters and more fruit bushes	1
Tidy village	An education campaign to put your litter in the bin +10 green	11
Tidy village	Empty bins Sat mornings and Sun mornings	1
Tidy village	Do not tidy the village except where necessary - keep verges and hedges for wildlife	1
Tidy village	Cut bushes so pavements can be fully used +1 green	2
Tidy village	Remember litter collection day	1
Tidy village	Get telephone comp to tidy front area of Hartfield Rd	1
Tidy village	More trees and bushes behind skatepark +1 green	2
Tidy village	Repair handrail from path of A22 to Hartfield Rd	1
Tidy village	Let the wild verges and lawns thrive for biodiversity +1 green	2
Tidy village	Continue nagging WDC to repair roads, clean drains, gullies, sweep pavements and fulfill their statutory duties	1
Younger people	<b>YOUNGER PEOPLE</b> 23 green	23
Younger people	Bring back the static train in the playground	1
Younger people	Apprenticeships +1 green	2
Younger people	More upskilling opportunity +3 green	4
Younger people	Intergenerational links - teens help primary kids to read, teens help elderly with computer, Elderly help teens to cook	1
Younger people	Jobs or helping out for younger teens who want to earn some money +10 green	10
Younger people	Jobs which work around education for younger people to gain experience and earn money +6 green	7
Younger people	Project where young and old people work together for community benefit +2 green	3
Younger people	Scrap heap club for kids to learn easy mechanics and metal work	1
Younger people	More activities like competitions	1
Younger people	A bigger skatepark +2 green	3
Younger people	Poetry stories as outdoor classes	1
Younger people	A night at the Hopyard for 13-16 yr olds to listen to and perform music +5 green	6
Younger people	Better advertising for jobs for teens	1
Younger people	Duke of Edinburgh Award +5 green	6
Younger people	A circus	1
Safety	<b>SAFETY</b> 12 green	12
Safety	Don't need 20mph - people should know how to drive carefully. More LED lighting required	1
Safety	Reinforce speed limit on A22 in centre of village with a speed camera	1

Safety	Speed camera on Priory Rd	1
Safety	Education initiative to inform our community on risks of chemicals and pesticides +1 green	2
Safety	No illegal parking at Java & Jazz	1
Safety	Less cars	1
Safety	Educate pet owners on risks and damage to environment from worms and routine flea treatment	1
Safety	Lower Rd a 1 way street or put speed bumps +1 green	2
Safety	Speed calming needed on upper close	2
Safety	Lower Rd access only	1
Safety	Down the light to keep dark skies	1
Safety	20mph on Priory Rd	1
Safety	Change entrance to parish council space and re-furbish to make it more inviting	1
Safety	Plawhatch Lane speed limit - currently 60mph - unsafe +1 green	2
Safety	3 to 4 more zebra crossings along the length of Hartfield Rd +2 green	3
Safety	Yellow safety lines on steps in Newlands Place	1
Safety	Sign and speed bumps to enforce speed limit on Priory Rd	1
Safety	Speed limit on Hartfield Rd	1
Safety	Advertise the position of defibrillators in the village	1
Safety	Put speed bumps on Lower Rd	1
Safety	Priory Rd by Swan Gyll stretch is such a fast traffic road and no pavement on our side	1
Safety	Yellow safety lines painted on steps on parish council path at rear on village hall to the square	1
Safety	Needs to parking enforcement on entrance to alleyway between Hearology and the barbers	1
Safety	Make Lower Rd a 1 way street	1
Safety	Make the zebra crossing outside the primary school stand out more +1 green	2
Safety	Lower Rd to be access only	1
Safety	Access only Lower Rd	1
Safety	Too many potholes +3 green	4
Safety	Between the Priory Rd exit and entrance for the Swan Hotel, the path has been overgrown by shrubs	1
Safety	Traffic calming, speed humps on Upper Ct	1
Safety	The district take over parking responsibilities	1
Safety	Charge for parking in FRow	1
Safety	Hartfield Rd pavements are so narrow and the traffic is fast. Widen pavement to slow traffic	1
Older people	<b>OLDER PEOPLE 13 green 1 pink</b>	15
Older people	A free or donation based exercise group for all abilities	1
Older people	A community care and repair - schemes like this run in Scotland. Retired tradespersons volunteer to help elderly with odd jobs and only charge for materials	1
Older people	Table tennis - great for the elderly	11
Energy	<b>ENERGY 11 green</b>	11
Energy	Solar panels on all industrial farm optional buildings	1
Energy	A wind turbine	1
Energy	A community owned infrastructure for energy production and distribution	1
Energy	Biodigester +4 green	5
Energy	A working windmill, a watermill and think steam propulsion	1

Energy	Advice for types of houses on better insulation and energy conservation	1
Community Spaces	COMMUNITY SPACES 11 green	11
Community Spaces	FRow to have weekly monthly lights off day	1
Community Spaces	Don't forget the Colemans Hatch Bowls Club	1
Community Spaces	A space for Wildhart Radio	1
Community Spaces	A communal free to attend flea market on the green where everyone is allowed to come and sell swap items for a few pounds	1
Community Spaces	Access for disabled people for events	1
Community Spaces	More opportunities to gather and share skills with each other	1
Community Spaces	A Sunday cake fundraiser - community groups in turn can sell tea, coffee, cake for Sunday walkers	1
Community Spaces	More opportunities to gather and share skills with each other for free	1
Community Spaces	More sitting benches in the surrounding area	1
Community Spaces	A Hub like Zu Studios, a gallery and eatery stalls +1 green	2
Community Spaces	A community swimming pool	1
Community Spaces	A movie night in the back field +4 green	5
Community Spaces	Could we have more outdoor hang out spaces	1
Community Spaces	A thriving arts centre full of accessible activities for all ages	1
Community Spaces	Save and support Weirwood sailing club for the community	1
Community Spaces	In the skatepark some ramps that are less deep for young skaters +10 green	11
Community Spaces	A centre for creativity for arts in all forms - art, writing, film, music	1
Community Spaces	A place for parents and young children to meet and have coffee etc	1
Waste	WASTE +20 green	21
Waste	Parish public compost toilets	1
Waste	A FRow compost club	1
Waste	A collective fashion brand made from our waste	1
Waste	Mending hiring of household items between households	1
Waste	Bins overflowing in Summer months. More frequent collection needed	1
Waste	Re-open the recycling centre	1
Waste	Bring back the recycling centre	1
Waste	A small natural burial site +1 green	1
Waste	More waste initiatives ie Tetra pack, coffee pods etc	2
Waste	We love the bin collection teams that serve Plawhatch. But letters from MSDC (Mid Sussex District Council) are inappropriate	1
Waste	Clothes swaps	1
Waste	Love the jam jar exchange at Second Life. More ways for sharing things so they don't go to landfill +2 green	3
Waste	For such an eco-conscious village, we need our recycling centre back +2 green	3
Waste	What do we do with our egg boxes	1
Waste	Please bring the skip back +2 green	3
Waste	Love Second Life - there's also marketplace on what's app - this could be better	1
Waste	A Model Village	1
Waste	Recycling Centre restored	1
Waste	Accessible spaces needed for disabled people	1

Noticeboard	NOTICEBOARD 8 green	8
Noticeboard	Community celebrations and picnics	1
Noticeboard	A clothes swap	1
Noticeboard	Sports for all disabled	1
Project - Community Shed	PROJECT: COMMUNITY SHED 19 green	19
Project - Community Shed	Items to share eg carpet cleaners, jet wash ladders +2 green	2
Project - Community Shed	Idea of people coming together to offer skills and knowledge is great. Will this be only for villagers or generally?	1
Project - Community Shed	What about a womens' shed?	1
Project - Community Shed	A womens' shed	1
Project - Community Shed	Community Shed in the old pre-school	1
Project - Community Shed	Hambro Hall a good venue	1
Project - Community Shed	Hambro Hall for mens' shed	1
Project - Community Shed	A library of things to share	1
Project - Community Shed	Restrict it to men's shed as was the original idea +1 green	2
Project - Community Shed	I like the name mans' shed - there aren't enough activities for men +2 green	3
Project - Community Shed	Can you explain more what a mens' shed is for?	1
Project - Community Shed	Shops to keep their doors closed in Winter	1
Project - Gleeson Land	PROJECT - GLEESON LAND 25 green 3 pink 1 yellow	25
Project - Gleeson Land	PROJECT - GLEESON LAND 25 green 3 pink 1 yellow	3
Project - Gleeson Land	PROJECT - GLEESON LAND 25 green 3 pink 1 yellow	1
Project - Gleeson Land	Edible landscape planting	1
Project - Gleeson Land	Keep the land as a biodiversity area to avoid flooding	1
Project - Gleeson Land	A bark chip bank, where tree sugscons can leave bark chip for free	1
Project - Gleeson Land	composting site which provides soil for re-sale	1
Project - Gleeson Land	A food waste collection and wormery	1
Project - Gleeson Land	PROJECT: HEARTSPACE 40 green 3 pink	40
Project - Heartspace	PROJECT: HEARTSPACE 40 green 3 pink	3
Project - Heartspace	Like the idea of facilitating conversation at an info hub	1
Project - Heartspace	No more coffee outlets. New building not necessary. Add on to the VENUE if this is needed	1
Project - Heartspace	Is there an alternative space which in Summer has people using it?	1
Project - Heartspace	Must be made with highest commitment to be made with sustainable materials	1
Project - Heartspace	Love the live info board	1
Project - Heartspace	A gazebo would be fine	1
Project - Heartspace	Love covered book exchange and covered seating	1
Project - Heartspace	Brilliant idea	1
Project - Heartspace	Like the idea but only if it stays an affordable place for the community	1
Project - Heartspace	Love the idea of community area which welcomes all and is beautiful +1 green	2
Project - Youth Stage	PROJECT: YOUTH STAGE 32 green	32
Project - Youth Stage	Could young DJs and singers perform?	1
Project - Youth Stage	Love this!	1
Project - Youth Stage	Open mic - Yes	1
Project - Youth Stage	The green is a public space, very wet in Winter - don't disagree but would need to be monitored closely	1





- Project - Youth Stage
- Project - Youth Stage
- Project - Youth Stage
- Project - Youth Stage
- Project - Youth Stage
- Project - Youth Stage

- Brilliant! Could they curate their own music
- Love this on the Green
- Brilliant initiative
- Love this and it's for our youth
- Worried about vandalism
- A good interactive event
- Naming the twittens
- Nic Pople's car park plans

- 1
- 1
- 1
- 1
- 1
- 1
- 1
- 1
- 1

**MARKERS ON THE FLOOR MAP**

# Big Model Village Event – Data collation and analysis

*Andi Jaffay, June 2024*

## Intention of the event

- What the community priorities are currently.
- Whether there is community support for the proposed projects being currently put forward.
- To gather people who have similar wants in the village and connecting them with each other, so that they can go forward with projects in collaboration with or independently of, the Council.
- Beginning to create a database of organisations locally and what they do throughout the year, hopefully to be put on the Council website and potential live noticeboard in the village.

## Sample size

The event brought in an estimated 500-600 people and the total number of comments was 810. This is an excellent sample. A community consultation for a population the size of our Parish would struggle to gain a 50-100 sample size.

In addition to this, the team hosting the event noted that there was a good cross-section of the community - all ages and many different groups attended. This gives a really good representation of what we would probably find if we asked every person in the community.

There has already been a door-to-door mini survey done (through the newsletter) and that only yielded 15-20 responses. Outreach has found that through this year of trialling and testing different methodologies for community consultation, the one that works for Forest Row in particular, is an immersive, creative and in-person style consultation.

## Data collation and analysis strategy

We recorded each input from the wall and the floor map into an excel spreadsheet, under the colour codes that had been used for the event. We decided that for analysis of the data, we would need to categorise all 810 comments. We do not currently have any access to data analysis for qualitative surveys software (it has been suggested by a Data Analyst that we use this). As it's expensive, it needs to be debated and decided by Outreach & Comms and then by Finance & Policy, as to whether this is a good use of Council money.

For this batch of data, we had to use manual categorisation, in order to bring out what the common themes of what people were saying are. Data analysis and categorisation of themes can be subjective and so in order to test this, two different people in the team did their version of the categorisation and a Data Analyst kindly wrote us a mini program to assess the word count of the whole document.

We took the decision to not include the Proposed Projects in the data analysis. Keeping this separate from the data analysis meant that we could stay true not comparing the projects with the independent ideas section, as we had only asked the question "do you like these projects" rather than comparing the projects with what we had asked people's priorities were.

6. Facilities and Community Services should carry out as an exercise their own analysis of entries from the raw data and pull out small, easily achievable projects which the Committees think are good ideas and which they could action quickly and easily.
7. Outreach & Comms should run a follow-up event where community is invited to form groups to action projects: Heartspace (The Green), Outdoor swimming and reservoir access, Circular Economy projects. Including Naming the Twittens and Nic Pople's car park ideas (these were added late to the Projects wall and so we couldn't whether they'd be popular or not). All action groups should be Chaired by a Councillor and the groups should be long-term supported and advised by members of Outreach & Comms who have community project development experience.
8. Outreach should plan an immersive in-person consultation event for the Autumn, to ask people to collaborate with the Council on what a long-term strategy should be for the village.

Obviously, the above are just one person's recommendations, and could be debated. Please see the attached Excel document for a breakdown of the data analysis. Raw data and categorisation is also available - please ask if you would like copies of these.

### **3D Model**

Following the 3D Model in April 2024 where the Community were invited to put forward their ideas and points of view for our Parish.

This list has been compiled with a realistic mindset in order for these projects to be completed.

There were a huge amount of comments, 801 in all. Having sifted through them, the items will be passed on to the relevant communities which are as follows:

#### **Items for Committees**

Duck pond & Green

Compost Site

The Outdoor Room (Green Project)

Farmers Market

Re-painting of FRPC black street furniture

Community Centre Freshen up

Community Orchard

A Media Centre

Permanent Peace Tree/Prayer Space

Advertise the position of the defibrillators in the village

Accessible spaces for disabled people

#### **Long Term Items**

Co-Housing Single Units for Single People

Affordable Housing for Young People

#### **Projects**

Gleeson Land

Heartspace

Youth Stage

#### **Community-led initiatives**

Social Prescribing

Education Campaign for Litter

Advice for better insulation & energy conservation

Amanda Sinclair – July 2024