

Forest Row Parish Council

Clerk: Mr David O'Driscoll
Email: parishclerk@forestrow.gov.uk



(Office Hours: Monday to Friday 9am to 4pm)

To: All members of FOREST ROW PARISH COUNCIL:
Cllrs. Josephson (Chairman), Davies, Hill, R Lewin,
T Lewin, McNally, Miller, Moore, Pritchitt,
Spackman, Summers, Waters, Williams, Withers
and Wogan

Community Centre
Hartfield Road
Forest Row
East Sussex
RH18 5DZ

Tel: 01342 822661
Fax: 01342 825739
Email: info@forestrow.gov.uk
Website: www.forestrow.gov.uk

Dear Sir/Madam,
Your attendance is required at an extra-ordinary meeting
of the FOREST ROW PARISH COUNCIL to be held on
FRIDAY 30TH JULY 2021 in the Garden Room of
the Community Centre at **3 PM**.

Date: 26th July 2021

A handwritten signature in black ink, appearing to read 'D O Driscoll'.

Mr David O'Driscoll
Clerk to Forest Row Parish Council

THE FIRST FIFTEEN MINUTES WILL BE AVAILABLE FOR RELEVANT QUESTIONS AND REMARKS FROM THE PUBLIC – IF ANY. MEMBERS OF THE PUBLIC ARE WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING.

AGENDA

1. PUBLIC QUESTIONS
2. APOLOGIES FOR ABSENCE
3. TO RESOLVE TO DEAL WITH THE MINUTES & TRANSCRIPT OF THE MEETING HELD ON 29TH JUNE 2021 & 27TH JULY AT THE NEXT ORDINARY MEETING
4. TO RESOLVE TO POSTPONE CLARIFICATION OF ACTIONS FROM THOSE PREVIOUS MEETINGS AT THE NEXT ORDINARY MEETING
5. TO DECLARE ANY INTERESTS OR REQUEST DISPENSATION PERTAINING TO THE FOLLOWING ITEMS ON THE AGENDA

If relevant: Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the committee believes that the public and press to be excluded from the meeting on the grounds of the confidential nature of the business to be transacted

6. TO APPROVE A REVISED JOB DESCRIPTION AND TERMS AND CONDITIONS FOR A STAFF MEMBER
7. FOR THE AVOIDANCE OF DOUBT (AND PENDING ANY RECONSTITUTION OF THE COUNCIL'S COMMITTEES) TO RESOLVE THAT THE ABOVE OFFICE HOLDER SHALL BE RECOGNISED AS AN *EX OFFICIO* MEMBER OF THE RELEVANT COMMITTEE AND THAT THE SCHEME OF DELEGATION BE AMENDED ACCORDINGLY
8. TO RESOLVE TO DEAL WITH ANY OUTSTANDING NOTICES, CONSULTATIONS & CORRESPONDENCE (IF ANY) AT THE NEXT ORDINARY MEETING
9. TO NOTE ITEMS FOR FUTURE CONSIDERATION BY FULL COUNCIL OR REFERRAL TO COMMITTEE.