

Forest Row Parish Council

Clerk: Mr David O'Driscoll
Email: parishclerk@forestrow.gov.uk



(Office Hours: Monday to Friday 9am to 4pm)

To: All members of FOREST ROW PARISH COUNCIL:
Cllrs. Josephson (Chairman), Davies, Hill, R Lewin,
T Lewin, McNally, Miller, Moore, Pritchitt,
Spackman, Summers, Waters, Williams, Withers
and Wogan

Community Centre
Hartfield Road
Forest Row
East Sussex
RH18 5DZ

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Website: www.forestrow.gov.uk

Dear Sir/Madam,
Your attendance is required at an extra-ordinary meeting
of the FOREST ROW PARISH COUNCIL to be held in
VIA ZOOM ON **TUESDAY 3RD NOVEMBER 2020** at
7.00 PM.

Date: 28 October 2020

Mr David O'Driscoll
Clerk to Forest Row Parish Council

THE FIRST FIFTEEN MINUTES WILL BE AVAILABLE FOR RELEVANT QUESTIONS AND REMARKS FROM THE PUBLIC – IF ANY. MEMBERS OF THE PUBLIC ARE WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING.

AGENDA

1. PUBLIC QUESTIONS
2. APOLOGIES FOR ABSENCE
3. TO RESOLVE TO DEAL WITH THE MINUTES & TRANSCRIPT OF THE MEETING HELD ON 28TH JULY 22ND SEPTEMBER & 29TH SEPTEMBER 2020 AT THE NEXT ORDINARY MEETING
4. TO RESOLVE TO POSTPONE CLARIFICATION OF ACTIONS FROM THOSE PREVIOUS MEETINGS AT THE NEXT ORDINARY MEETING
5. TO DECLARE ANY INTERESTS OR REQUEST DISPENSATION PERTAINING TO THE FOLLOWING ITEMS ON THE AGENDA
6. CHAIRMANS COMMENTS
7. TO RESOLVE WHETHER TO AUTHORISE THE CLERK TO APPLY ON COUNCIL'S BEHALF TO THE SECRETARY OF STATE FOR PERMISSION TO APPLY FOR A PUBLIC WORKS LOAN
8. AND IF SO AGREED: TO RESOLVE IN WHAT SUM SUCH APPLICATION SHOULD BE
9. TO RESOLVE TO DEAL WITH ANY OUTSTANDING NOTICES, CORRESPONDENCE OR CONSULTATIONS AT THE NEXT ORDINARY MEETING
10. TO NOTE: ITEMS FOR FUTURE CONSIDERATION BY FULL COUNCIL OR REFERRAL TO COMMITTEE

"This meeting will be held electronically via ZOOM, and the meeting ID and password will be circulated separately to Members. The meeting is also open to public attendance (with an initial period for public questions), but for security reasons, any member of the public wishing to participate is asked to telephone or email the Parish Clerk in advance (01342 822661 or parishclerk@forestrow.gov.uk) for the access codes."

**COUNCILLORS' BRIEFING TO THE EXTRA-ORDINARY MEETING OF FULL COUNCIL
TO BE HELD ON 3rd NOVEMBER 2020**

3 & 4. RECORDS OF MEETING OF 28th JULY, 22nd & 29th SEPTEMBER 2020 / CLARIFICATION OF ACTIONS FROM THAT MEETINGS

The main purpose of this EGM is to address an issue of Public Works borrowing. It is therefore proposed to defer items of ordinary business to the next Ordinary Meeting.

ACTION: to resolve accordingly

5. DECLARATION OF INTERESTS. Such a declaration should only be needed any Member stands to gain personally from any of the proposed projects or any associated works.

6. CHAIRMAN'S COMMENTS

The Chairman may or may not address the meeting. There will be no Clerk's report on matters not requiring a decision

ACTION: to note

7. TO RESOLVE WHETHER TO AUTHORISE THE CLERK TO APPLY ON COUNCIL'S BEHALF TO THE SECRETARY OF STATE FOR PERMISSION TO APPLY FOR A PUBLIC WORKS LOAN

Council is asked to note the precise and limited wording of this proposal. It bears simply on whether Council wishes to apply for the required permission to borrow. It is not a vote to apply to the Public Works Loan Board for funds, nor to apply any funds towards a specific project.

As such, in my respectful opinion, it does not require any backing papers or information additional to that which has already been supplied to Members for previous meetings.

However, if any Member feels that they cannot commit to a vote on this proposal without additional information, they are free to put forward a counter proposal in appropriate terms.

8. IF SO AGREED, TO RESOLVE IN WHAT SUM SUCH APPLICATION SHOULD BE

This proposal applies only if the foregoing receive a positive vote.

If it does, Council should decide whether permission of the Secretary of State should be sought in respect of a sum sufficient to cover either project 1, or projects 2-3B in the community consultation (£250,000), or for a sum sufficient to cover all four projects (£500,000), (or in principle any sum in between, although that might require some discussion and particularisation). However, as with the foregoing item, this is a vote to apply for *permission* to borrow such sum or sums: it is not a vote actually to apply for such sum or sums.

My comments above as to supplementary information/ counter-proposals applies here also.

If the proposal under item 7 is rejected, this proposal under item 8 will lapse unless and until such time as a proposal in the terms of, or similar to item 7 is agreed.

9. TO RESOLVE TO DEAL WITH ANY OUTSTANDING NOTICES, CORRESPONDENCE OR CONSULTATIONS AT THE NEXT ORDINARY MEETING

13. TO NOTE ITEMS FOR FUTURE CONSIDERATION BY FULL COUNCIL OR REFERRAL TO COMMITTEE