

Forest Row Parish Council

Clerk: David O'Driscoll
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(Office Hours: Monday to Friday 9am to 4pm)

Our Ref:
Your Ref

To: All members of FOREST ROW PARISH COUNCIL
Cllrs Josephson (Chairman), Davies, Hill, Hopkins, R
Lewin, T Lewin, Moore, Pritchitt, Spackman,
Summers, Waters, Williams, Withers & Wogan

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Community Centre
Hartfield Road
Forest Row
East Sussex
RH18 5DZ

Date: 13TH July 2022

Dear Sir/Madam

Your attendance is required at a meeting of FOREST ROW PARISH COUNCIL to be held on MONDAY 18th JULY 2022 in the Garden Room of the Community Centre at 7:30pm.

David O'Driscoll

David O'Driscoll, Clerk to Forest Row Parish Council

THE FIRST FIFTEEN MINUTES WILL BE AVAILABLE FOR RELEVANT QUESTIONS AND REMARKS FROM THE PUBLIC – IF ANY. MEMBERS OF THE PUBLIC ARE WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING

AGENDA

1. PUBLIC QUESTIONS
2. APOLOGIES FOR ABSENCE
3. RECORDS OF PREVIOUS MEETINGS
 - 3.1 To resolve to postpone approval of the minutes of the meetings of Council 28th June & 5th July to the next ordinary meeting
 - 3.2 To postpone consideration of any objections to deletion of the digital transcript of those meetings to the next ordinary meeting.
4. CLARIFICATION OF ACTIONS FROM THOSE PREVIOUS MEETINGS
To postpone consideration to the next ordinary meeting.
5. TO DECLARE ANY INTERESTS OR REQUEST DISPENSATION PERTAINING TO THE ITEMS BELOW
6. CO-OPTION OF A NEW MEMBER TO COUNCIL
 - 6.1 To receive a presentation from a second candidate
 - 6.2 To consider whether to co-opt a new member from the presented candidates
 - 6.3 If appropriate, to co-opt a new member and receive their acceptance of office
(NOTE: Standing Orders shall stand suspended for this item to the extent necessary to enable conduct of the process)
7. TO RESOLVE TO NOTE ANY NOTICES, CONSULTATIONS & CORRESPONDENCE AT THE NEXT ORDINARY MEETING
8. TO NOTE ITEMS FOR FUTURE CONSIDERATION BY FULL COUNCIL OR COMMITTEE

**COUNCILLORS' BRIEFING FOR THE MEETING OF FULL COUNCIL
ON 18th JULY 2022**

- 1. PUBLIC QUESTIONS**
- 2. APOLOGIES FOR ABSENCE**
- 3. RECORDS OF PREVIOUS MEETING**
- 4. CLARIFICATION OF ACTIONS FROM LAST MEETINGS**
- 5. DECLARATIONS OF INTEREST/ REQUESTS FOR DISPENSATION**

The sole substantive item of business for this extra-ordinary meeting is to resolve the co-option process begun at the meeting of 5th July, which was postponed after the presentation by Jason Eichner due to the indisposition of the second candidate Richard Tyler. Hence the normal items of formal business are proposed for postponement to the next ordinary meeting of Council.

6. CO-OPTION OF NEW MEMBER TO COUNCIL

- 6.1 To receive a presentation from a second candidate
- 6.2 To consider whether to co-opt a new member from the presented candidates
- 6.3 If appropriate, to co-opt a new member and receive their acceptance of office
(NOTE: Standing Orders shall stand suspended for this item to the extent necessary to enable conduct of the process)

Both candidates have been invited to attend the Community Centre, and both personal statements are appended to your papers for ease of reference. Mr Tyler has declared himself fit. He will therefore be brought into the meeting, and Members may ask relevant questions.

Council decided on 5th July (C110/22) that they will proceed to a decision in any event at this meeting, but they are not obliged to accept either candidate, and may decline both. However, on the assumption that they decide to accept one or other, Members will then vote following the procedure in S/O 9. The co-optee will then sign their acceptance of office, and take their seat.

- 7. TO RESOLVE TO NOTE ANY NOTICES, CONSULTATIONS & CORRESPONDENCE AT THE NEXT ORDINARY MEETING**
- 8. TO NOTE ITEMS FOR FUTURE CONSIDERATION BY FULL COUNCIL OR COMMITTEE**