

Forest Row Parish Council

Clerk: Mr David O'Driscoll
Email: parishclerk@forestrow.gov.uk



(Office Hours: Monday to Friday 9am to 4pm)

To: All members of FOREST ROW PARISH COUNCIL:
Cllrs. Josephson (Chairman), Davies, Hill, R Lewin,
T Lewin, McNally, Miller, Moore, Pritchitt,
Spackman, Summers, Waters, Williams, Withers
and Wogan

Community Centre
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Dear Sir/Madam,
Your attendance is required at an extra-ordinary meeting
of the FOREST ROW PARISH COUNCIL to be held on

TUESDAY 27th JULY 2021 via Zoom at **7.00**
PM.

Date: 24th March 2021

Mr David O'Driscoll
Clerk to Forest Row Parish Council

THE FIRST FIFTEEN MINUTES WILL BE AVAILABLE FOR RELEVANT QUESTIONS AND
REMARKS FROM THE PUBLIC – IF ANY. MEMBERS OF THE PUBLIC ARE WELCOME TO STAY
AND OBSERVE THE REST OF THE MEETING.

AGENDA

1. PUBLIC QUESTIONS
2. APOLOGIES FOR ABSENCE
3. TO RESOLVE TO DEAL WITH THE MINUTES & TRANSCRIPT OF THE MEETING HELD
ON 29TH JUNE 2021 AT THE NEXT ORDINARY MEETING
4. TO RESOLVE TO POSTPONE CLARIFICATION OF ACTIONS FROM THAT PREVIOUS
MEETING AT THE NEXT ORDINARY MEETING
5. TO DECLARE ANY INTERESTS OR REQUEST DISPENSATION PERTAINING TO THE
FOLLOWING ITEMS ON THE AGENDA
6. TO CONSIDER A REWORDING OF RESOLUTIONS NOS. C92/20 & C93/20 IN
COMPLIANCE WITH A DIRECTION FROM THE MINISTRY OF HOUSING,
COMMUNITIES & LOCAL GOVERNMENT.
7. TO CONSIDER A REQUEST FROM THE FOREST ROW FESTIVAL COMMITTEE
8. TO RESOLVE TO DEAL WITH ANY OUTSTANDING NOTICES, CONSULTATIONS &
CORRESPONDENCE (IF ANY) AT THE NEXT ORDINARY MEETING
9. TO NOTE ITEMS FOR FUTURE CONSIDERATION BY FULL COUNCIL OR REFERRAL
TO COMMITTEE.

**COUNCILLORS' BRIEFING TO THE EXTRA-ORDINARY MEETING OF FULL COUNCIL
TO BE HELD ON 27th JULY 2021**

3 & 4. RECORDS OF MEETING OF 30th MARCH 2021 / CLARIFICATION OF ACTIONS

The main purpose of this EGM is to address two matters of urgent business. It is therefore proposed to defer items of ordinary business to the next Ordinary Meeting.

ACTION: to resolve accordingly

- 5. DECLARATION OF INTERESTS.** Such a declaration should only be needed if any Member has a financial interest in the main business of the meeting (which is inherently unlikely).

Given the nature of the agenda, there will be no general Chairman's comments or Clerk's report.

6. TO CONSIDER A REWORDING OF RESOLUTIONS NOS. C92/20 & C93/20 IN COMPLIANCE WITH A DIRECTION FROM THE MINISTRY OF HOUSING, COMMUNITIES & LOCAL GOVERNMENT.

Council may have wondered what happened to our application to the Secretary of State for permission to apply to the PWLB, which we signed off in December 2020. We knew there were significant delays in Whitehall due to the pandemic, but since more than six months had passed, I chased it up directly in June. I discovered the named contact officer no longer worked for the Ministry, and more seriously, that our entire dossier had been 'misplaced'. I reconstituted and resent the dossier immediately, but the new contact officer has replied with a number of requests for refinement of the material. Most seriously, we were told that a set form of words for the appropriate resolution of Council is a requirement of the process - a condition not previously advised. The required wording (which encompasses both C92/20 & C93/20) is as follows:

"At the Forest Row Parish Council meeting of 3rd November 2020, it was RESOLVED to seek the approval of the Secretary of State for Housing, Communities and Local Government to apply for a PWLB loan of £250,000 over the borrowing term of twenty years for the purpose of purchasing the Forest Row former Household Waste Recycling Centre for use as a community re-use/recycling facility. The annual repayments will come to around £15,000. It is also intended to increase the council tax precept for the purpose of loan repayments by 3.9% which is the equivalent of an additional £7 per year (which was supported in a precept increase consultation of the electorate in August 2020)."

Council is invited to adopt the above wording. The other 'refinements' sought are points of clarification which can be answered from the existing papers.

7. TO CONSIDER A REQUEST FROM THE FOREST ROW FESTIVAL COMMITTEE

The Forest Row Festival Committee have written in to ask if Council will agree to make Foresters' Green available for a festival event on 18th / 19th September this year. The format of any such event (or even whether it will take place at all) is still under discussion by the Committee and in consultation with the licensing authorities, but they have pointed out that unless they can be sure of a venue, no plans can reasonably be made.

8&9 NOTICES, CORRESPONDENCE & CONSULTATIONS // ITEMS FOR FUTURE CONSIDERATION

As per usual for an extra-ordinary meeting.