

Forest Row Parish Council

Clerk: Mr David O'Driscoll
Email: parishclerk@forestrow.gov.uk



(Office Hours: Monday to Friday 9am to 2pm)

To: All members of FOREST ROW PARISH COUNCIL:
Cllrs. Josephson (Chairman), Davies, Hill, Hopkins,
R Lewin, T Lewin, Moore, Pritchitt, Spackman,
Summers, Waters, Williams, Withers and Wogan

Community Centre
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East Sussex
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Dear Sir/Madam,

Your attendance is required at a meeting of the
FOREST ROW PARISH COUNCIL to be held on
TUESDAY 17th MAY 2022 in the Garden Room at the
Community Centre at **7.30 PM**.

Date: 11th May 2022

Mr David O'Driscoll
Clerk to Forest Row Parish Council

THE FIRST FIFTEEN MINUTES WILL BE AVAILABLE FOR RELEVANT QUESTIONS AND
REMARKS FROM THE PUBLIC – IF ANY. MEMBERS OF THE PUBLIC ARE WELCOME TO STAY
AND OBSERVE THE REST OF THE MEETING.

AGENDA

1. PUBLIC QUESTIONS
2. APOLOGIES FOR ABSENCE
3. RECORDS OF PREVIOUS MEETING
 - 3.1 To approve the minutes of the Meeting of Council held on 5TH April 2022
 - 3.2 To consider any objections to deletion of the digital transcript of that meeting
4. CLARIFICATION OF ACTIONS FROM LAST ORDINARY MEETING
5. TO NOTE AND APPROVE LIST OF DELEGATED DECISIONS
6. TO DECLARE ANY INTERESTS OR REQUEST DISPENSATION RE THE ITEMS BELOW
7. CHAIRMANS COMMENTS
8. TO NOTE CLERK'S REPORT ON MATTERS NOT REQUIRING A DECISION
 - 8.1 INTERNAL AUDIT OUTCOME
 - 8.2 CEMETERY LAND PURCHASE
 - 8.3 COMPLAINTS TO ESCC
9. SUMMARY FINANCIAL REPORT
10. PRINCIPAL COUNCILS
11. STANDING COMMITTEES
12. REPRESENTATIVES ON OUTSIDE BODIES (IF ANY)
13. COMMUNITY WARDEN
14. TO DECIDE ON CO-OPTION
15. TO RESURRECT SLR OR NOT
16. TO CONSIDER DETAILED ARRANGEMENTS FOR ANNUAL PARISH MEETING
17. COUNCILS ROLE IN UKRAINIAN REFUGEE ASSISTANCE

If relevant: Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the committee believes that the public and press to be excluded from the meeting on the grounds of the confidential nature of the business to be transacted.

18. TO CONSIDER AND RESOLVE ON A CAPITAL ISSUE

19. NOTICES, CONSULTATIONS & CORRESPONDENCE

20. ITEMS FOR FUTURE CONSIDERATION BY FULL COUNCIL OR COMMITTEE

FULL COUNCIL

BACKING PAPERS FOR MEETING 17th MAY 2022

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**COUNCILLORS' BRIEFING FOR THE MEETING OF FULL COUNCIL
ON 17th MAY 2022**

1. **PUBLIC QUESTIONS**
2. **APOLOGIES FOR ABSENCE** None signified in advance, but the Clerk is away on annual leave.
3. **RECORDS OF PREVIOUS MEETING**
One meeting to be covered: 5th April 2022. The Annual Meeting minutes are not yet ready.
4. **CLARIFICATION OF ACTIONS FROM LAST MEETING**
ACTION: to discharge as appropriate
5. **TO NOTE & APPROVE LIST OF DELEGATED DECISIONS:** (as attached to backing papers)
ACTION: to note
6. **DECLARATIONS OF INTEREST/ REQUESTS FOR DISPENSATION** Members who have a financial interest in any of the items covered by this agenda may wish to declare a personal interest. However, occasional users of services or volunteers need not be concerned.
ACTION: to note

TO NOTE REPORTS

7. **CHAIRMAN'S COMMENTS**
8. **TO NOTE CLERK'S REPORT ON MATTERS NOT REQUIRING A DECISION**
At the date of this briefing note:
 - 8.1 The final internal audit of the year is due on Monday 16th May. The Assistant Clerk will summarise the findings for the meeting. Assuming all is well, the Annual Return will be ready for signing off by Council.
 - 8.2 Cemetery land. The request for consent to borrow is still with the Ministry in London. Council will need to take a view on next steps.
 - 8.3 Complaints to East Sussex. Two formal complaints were sent to ESCC on 9th May, one regarding the absence to date of a reply to the Freedom of Information Act request lodge don 28th January, the second regarding the way in which the negotiations for a lease to the Sports Ground Association have been handled.
9. **SUMMARY FINANCIAL REPORT**
A summary printout for month 1 is attached. The first 50% of the precept has been banked, so has to be apportioned on a monthly basis to give a true picture of performance against forecast. At the end of month 1, that should be 8.3%.
On a corrected basis, overall income received was 7.8% of forecast, and expenditure 10.6%. The slightly elevated expenditure figure is attributable to the fact that all the year's non-domestic rates on the council's estate have been paid in month 1.
10. **PRINCIPAL COUNCILS**
County & District Councillors have been invited and may report orally

13. COMMUNITY WARDEN

Report attached

SUBSTANTIVE MATTERS

14. TO CO-OPT OT NOT TO CO-OPT?

As announced, the Elections Department did not receive the statutory request from ten electors for a by-election. Council should therefore co-opt to fill the current vacancy. [Paragraphs 5(5)&(6) of the *Local Elections (Parishes & Communities)(England & Wales) Rules 2006* state that co-option is obligatory unless there is less than six months left of the council term.] Council to decide when to advertise the co-option and make the selection.

ACTION: to resolve accordingly

15. TO RESURRECT SLR MEETINGS OR NOT?

Local meetings under the title ‘Strengthening Local Relationships’ (SLR) between the Council and officers of the County Council (mostly from Highways) used to take place quarterly, and latterly six-monthly. They were generally considered to be ineffectual, but lapsed altogether in 2020. We have recently been asked by the County Council if we wish to restart these meetings, for preference in a remote format (probably via Microsoft ‘Teams’).

For Council to decide if they wish to re-engage, and if so, who will commit to attendance.

ACTION: to consider & resolve as appropriate

16. TO RESOLVE ON DETAILED ARRANGEMENTS FOR THE ANNUAL PARISH MEETING

The APM is scheduled for 26th May. This is a meeting *of the parish*, rather than *of the Council*, but because it is usually called by the Chairman of the Council, the practical arrangements have been taken on by the Members, with administrative assistance from the office. Council – or a more limited working group - must now settle on the practical arrangements, and how the substantive items on the agenda are to be presented.

The APM needs to be formally announced/ called on Tuesday 17th to comply with statute.

ACTION: to resolve as appropriate.

17. COUNCIL’S ROLE IN UKRAINIAN REFUGEE ASSISTANCE

Council voted on 15th March to “establish a coordinating committee to help Ukrainians coming to Forest Row ... to be ratified with terms of reference at the next appropriate Full Council”. Full Council on was informed 5th April that a meeting had taken place between the Chairman & staff to consider what assistance might be appropriate. Although referred to as a ‘working group’, in fact only one meeting took place. The situation has been extremely fast-moving, and the lead has been taken by organisations outside the Council. The Council’s help has in reality been limited to repurposing the former ‘covid helpline’, providing local welcome packs as per those given to new residents, and making a grant to the Community Fridge to provide food aid. The Clerk also authorised limited use of the VENUe under delegated powers. Council to decide whether a formal committee as such is now required.

18. TO CONSIDER & RESOLVE ON A CAPITAL ISSUE

Please see separate briefing note attached.

18/19. Standard items

FOREST ROW PARISH COUNCIL

ACTION TAKEN UNDER DELEGATED AUTHORITY

PERIOD - from: 01/04/2022 to: 10/05/2022

DECISION TAKEN	REASONS	OFFICERS NAME	DATE OF DECISION	COST
Parish Elections	Expenses of aborted election	The Clerk	28/04/2022	664.63

Detailed Income & Expenditure by Budget Heading 10/05/2022

Month No: 2

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Finance & Policy							
401 Finance & Administration							
4176 FI-Precept Received	208,340	415,000	206,660			50.2%	
4181 FI-Wayleave Income	0	5	5			0.0%	
4182 FI-Devolved Services Income	0	1,450	1,450			0.0%	
4183 Community Warden Hire	960	11,000	10,040			8.7%	
4190 FI-Interest Received	70	55	(15)			127.8%	
Finance & Administration :- Income	209,370	427,510	218,140			49.0%	0
4100 PENSION TOP UP	380	6,000	5,620		5,620	6.3%	
4101 FI-Salaries	23,725	345,000	321,275		321,275	6.9%	
4102 FI-Payroll Outsource Costs	0	420	420		420	0.0%	
4103 FI-Contrib. to Library Salary	0	3,285	3,285		3,285	0.0%	
4108 FI-Staff Training/Travel	0	3,000	3,000		3,000	0.0%	
4110 Community Warden Costs	40	500	461		461	7.9%	
4111 Forest Rate	0	25	25		25	0.0%	
4120 Postage	0	500	500		500	0.0%	
4121 Telecommunications	736	7,500	6,764		6,764	9.8%	
4123 Stationery	54	800	746		746	6.7%	
4124 FI-Subscriptions	1,749	6,000	4,251		4,251	29.2%	
4125 FI-Insurance	0	8,000	8,000		8,000	0.0%	
4126 Printer/copier	179	3,500	3,321		3,321	5.1%	
4133 FI-Chairman's Fund	0	680	680		680	0.0%	
4134 FI-Parish Meeting	0	500	500		500	0.0%	
4135 FI-Councillors Training/Travel	0	1,000	1,000		1,000	0.0%	
4136 Security Checks	0	150	150		150	0.0%	
4137 FI-Members Allowances	105	6,000	5,895		5,895	1.8%	
4151 FI - Bank Charges	110	2,000	1,890		1,890	5.5%	
4156 FI-Legal & professional fees	1,450	5,000	3,550		3,550	29.0%	
4157 FI-Audit & Financial Managemen	0	3,500	3,500		3,500	0.0%	
4158 FI-Van Lease	0	3,000	3,000		3,000	0.0%	
4160 Office Equipment	452	300	(152)		(152)	150.8%	
4161 Office Maintenance	0	700	700		700	0.0%	
4165 FI-Election Fund	665	1,000	335		335	66.5%	
4166 Wayleaves	1	25	24		24	5.4%	
4169 Community Occasion	0	500	500		500	0.0%	
7102 PR-Website	0	650	650		650	0.0%	
7110 PR-Newsletter & Distribution	0	500	500		500	0.0%	
Finance & Administration :- Indirect Expenditure	29,645	410,035	380,390	0	380,390	7.2%	0
Net Income over Expenditure	179,725	17,475	(162,250)				



Detailed Income & Expenditure by Budget Heading 10/05/2022

Month No: 2

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>403 Other Grants</u>							
4360 Other Grants	9,500	7,000	(2,500)		(2,500)	135.7%	
4361 FRGSA Subsidy	0	2,500	2,500		2,500	0.0%	
Other Grants :- Indirect Expenditure	<u>9,500</u>	<u>9,500</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>100.0%</u>	<u>0</u>
Net Expenditure	<u>(9,500)</u>	<u>(9,500)</u>	<u>0</u>				
Finance & Policy :- Income	209,370	427,510	218,140			49.0%	
Expenditure	39,145	419,535	380,390	0	380,390	9.3%	
Movement to/(from) Gen Reserve	<u>170,225</u>						
<u>Amenities & Services</u>							
<u>101 Allotments</u>							
1180 Allotment Rents	62	1,675	1,613			3.7%	
Allotments :- Income	<u>62</u>	<u>1,675</u>	<u>1,613</u>			<u>3.7%</u>	<u>0</u>
1135 Allotments-Water & Upkeep	0	1,000	1,000		1,000	0.0%	
Allotments :- Indirect Expenditure	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>	<u>0.0%</u>	<u>0</u>
Net Income over Expenditure	<u>62</u>	<u>675</u>	<u>613</u>				
<u>102 Village Greens</u>							
1280 VG-Hire Income	324	750	426			43.2%	
1281 VG- Utilities Income	0	100	100			0.0%	
Village Greens :- Income	<u>324</u>	<u>850</u>	<u>526</u>			<u>38.1%</u>	<u>0</u>
1236 Outdoor Maintenance	140	5,000	4,861		4,861	2.8%	
1237 Outdoor Planting	0	1,000	1,000		1,000	0.0%	
1239 VG-Utilities	0	250	250		250	0.0%	
Village Greens :- Indirect Expenditure	<u>140</u>	<u>6,250</u>	<u>6,111</u>	<u>0</u>	<u>6,111</u>	<u>2.2%</u>	<u>0</u>
Net Income over Expenditure	<u>185</u>	<u>(5,400)</u>	<u>(5,585)</u>				
<u>104 Amenities General</u>							
1436 Skate & Play areas	1,442	1,000	(442)		(442)	144.2%	
1444 Environmental Support	0	3,500	3,500		3,500	0.0%	
1447 Dog Fouling	0	3,100	3,100		3,100	0.0%	
Amenities General :- Indirect Expenditure	<u>1,442</u>	<u>7,600</u>	<u>6,158</u>	<u>0</u>	<u>6,158</u>	<u>19.0%</u>	<u>0</u>
Net Expenditure	<u>(1,442)</u>	<u>(7,600)</u>	<u>(6,158)</u>				

Detailed Income & Expenditure by Budget Heading 10/05/2022

Month No: 2

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
105 Outdoor Maintenance							
1501 Outdoor Maintenance Equipment	0	2,500	2,500		2,500	0.0%	
Outdoor Maintenance :- Indirect Expenditure	<u>0</u>	<u>2,500</u>	<u>2,500</u>	<u>0</u>	<u>2,500</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(2,500)</u>	<u>(2,500)</u>				
203 Street Lighting							
2314 SL-Power	0	4,000	4,000		4,000	0.0%	
2336 Streetlights	0	7,500	7,500		7,500	0.0%	
Street Lighting :- Indirect Expenditure	<u>0</u>	<u>11,500</u>	<u>11,500</u>	<u>0</u>	<u>11,500</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(11,500)</u>	<u>(11,500)</u>				
204 Road Safety							
2436 RS-Road Safety	0	750	750		750	0.0%	
Road Safety :- Indirect Expenditure	<u>0</u>	<u>750</u>	<u>750</u>	<u>0</u>	<u>750</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(750)</u>	<u>(750)</u>				
601 Cemetery							
6180 BU-Burial Fees	117	15,000	14,883			0.8%	
Cemetery :- Income	<u>117</u>	<u>15,000</u>	<u>14,883</u>			<u>0.8%</u>	<u>0</u>
6123 Cemetery Admin	0	300	300		300	0.0%	
6151 BU- Cemetery Rates	1,048	700	(348)		(348)	149.7%	
Cemetery :- Indirect Expenditure	<u>1,048</u>	<u>1,000</u>	<u>(48)</u>	<u>0</u>	<u>(48)</u>	<u>104.8%</u>	<u>0</u>
Net Income over Expenditure	<u>(931)</u>	<u>14,000</u>	<u>14,931</u>				
Amenities & Services :- Income	503	17,525	17,022			2.9%	
Expenditure	2,629	30,600	27,971	0	27,971	8.6%	
Movement to/(from) Gen Reserve	<u>(2,126)</u>						

Property & Assets

301 Community Centre							
3180 CC-Lettings	1,407	15,000	13,593			9.4%	
3181 CC-Equipment Hire	16	750	734			2.1%	
3182 CC-Rents	1,159	22,000	20,841			5.3%	
3185 MISC - incl books/copying)	100	400	300			25.0%	
3187 CC Drinks Machine Income	0	500	500			0.0%	

Detailed Income & Expenditure by Budget Heading 10/05/2022

Month No: 2

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
3189 Misc Property Refunds	370	0	(370)			0.0%	
Community Centre :- Income	<u>3,053</u>	<u>38,650</u>	<u>35,597</u>			<u>7.9%</u>	<u>0</u>
3111 CC-Rates & Services	7,829	20,000	12,171		12,171	39.1%	
3116 CC-Upkeep/Cleaning	1,324	12,000	10,676		10,676	11.0%	
3127 CC - Drinks Machine	206	500	294		294	41.3%	
3136 CC-Enhancement	0	3,250	3,250		3,250	0.0%	
Community Centre :- Indirect Expenditure	<u>9,359</u>	<u>35,750</u>	<u>26,391</u>	<u>0</u>	<u>26,391</u>	<u>26.2%</u>	<u>0</u>
Net Income over Expenditure	<u>(6,307)</u>	<u>2,900</u>	<u>9,207</u>				
<u>303 Venue on the Green</u>							
3306 VOTG Income	243	4,000	3,757			6.1%	
Venue on the Green :- Income	<u>243</u>	<u>4,000</u>	<u>3,757</u>			<u>6.1%</u>	<u>0</u>
3304 Votg Non Youth Equip	0	500	500		500	0.0%	
3305 VOTG Running Costs	2,132	9,500	7,368		7,368	22.4%	
Venue on the Green :- Indirect Expenditure	<u>2,132</u>	<u>10,000</u>	<u>7,868</u>	<u>0</u>	<u>7,868</u>	<u>21.3%</u>	<u>0</u>
Net Income over Expenditure	<u>(1,888)</u>	<u>(6,000)</u>	<u>(4,112)</u>				
Property & Assets :- Income	3,296	42,650	39,354			7.7%	
Expenditure	11,491	45,750	34,259	0	34,259	25.1%	
Movement to/(from) Gen Reserve	<u>(8,195)</u>						
<u>Localism & Community Projects</u>							
<u>206 Community Transport</u>							
2678 Medical Car Scheme Income	0	300	300			0.0%	
Community Transport :- Income	<u>0</u>	<u>300</u>	<u>300</u>			<u>0.0%</u>	<u>0</u>
2554 Wealdlink	232	1,000	768		768	23.2%	
2601 Voluntary Medical Car Service	0	200	200		200	0.0%	
Community Transport :- Indirect Expenditure	<u>232</u>	<u>1,200</u>	<u>968</u>	<u>0</u>	<u>968</u>	<u>19.3%</u>	<u>0</u>
Net Income over Expenditure	<u>(232)</u>	<u>(900)</u>	<u>(668)</u>				
<u>207 Market</u>							
3184 CC-Market Income	172	9,000	8,828			1.9%	
Market :- Income	<u>172</u>	<u>9,000</u>	<u>8,828</u>			<u>1.9%</u>	<u>0</u>
3151 CC-Market expenditure	85	1,300	1,215		1,215	6.5%	
Market :- Indirect Expenditure	<u>85</u>	<u>1,300</u>	<u>1,215</u>	<u>0</u>	<u>1,215</u>	<u>6.5%</u>	<u>0</u>
Net Income over Expenditure	<u>87</u>	<u>7,700</u>	<u>7,613</u>				

Detailed Income & Expenditure by Budget Heading 10/05/2022

Month No: 2

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
209 Localism & Community Proj Misc							
2700 Repair Cafe & Wellbeing	0	3,000	3,000		3,000	0.0%	
Localism & Community Proj Misc :- Indirect Expenditure	<u>0</u>	<u>3,000</u>	<u>3,000</u>	<u>0</u>	<u>3,000</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(3,000)</u>	<u>(3,000)</u>				
304 Cafe							
3480 Gages - Sales	1,743	20,000	18,257			8.7%	
Cafe :- Income	<u>1,743</u>	<u>20,000</u>	<u>18,257</u>			<u>8.7%</u>	<u>0</u>
3436 Gages-Purchase of Equipment	203	1,000	797		797	20.3%	
3460 Gages -Purchases Food etc	818	12,000	11,182		11,182	6.8%	
Cafe :- Indirect Expenditure	<u>1,022</u>	<u>13,000</u>	<u>11,978</u>	<u>0</u>	<u>11,978</u>	<u>7.9%</u>	<u>0</u>
Net Income over Expenditure	<u>721</u>	<u>7,000</u>	<u>6,279</u>				
306 Thursday Club							
3680 TC-Subscriptions	296	400	104			74.0%	
Thursday Club :- Income	<u>296</u>	<u>400</u>	<u>104</u>			<u>74.0%</u>	<u>0</u>
3636 TC-Running Costs	286	1,000	714		714	28.6%	
Thursday Club :- Indirect Expenditure	<u>286</u>	<u>1,000</u>	<u>714</u>	<u>0</u>	<u>714</u>	<u>28.6%</u>	<u>0</u>
Net Income over Expenditure	<u>10</u>	<u>(600)</u>	<u>(610)</u>				
406 Youth Provision							
4676 YP-Grants & Other Income	371	2,500	2,129			14.9%	
Youth Provision :- Income	<u>371</u>	<u>2,500</u>	<u>2,129</u>			<u>14.9%</u>	<u>0</u>
4603 YP - Dev costs & General Expen	145	3,500	3,355		3,355	4.1%	
Youth Provision :- Indirect Expenditure	<u>145</u>	<u>3,500</u>	<u>3,355</u>	<u>0</u>	<u>3,355</u>	<u>4.1%</u>	<u>0</u>
Net Income over Expenditure	<u>227</u>	<u>(1,000)</u>	<u>(1,227)</u>				
Localism & Community Projects :- Income	<u>2,582</u>	<u>32,200</u>	<u>29,618</u>			<u>8.0%</u>	
Expenditure	<u>1,769</u>	<u>23,000</u>	<u>21,231</u>	<u>0</u>	<u>21,231</u>	<u>7.7%</u>	
Movement to/(from) Gen Reserve	<u>813</u>						

Detailed Income & Expenditure by Budget Heading 10/05/2022

Month No: 2

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	215,751	519,885	304,134			41.5%	
Expenditure	55,035	518,885	463,850	0	463,850	10.6%	
Net Income over Expenditure	<u>160,716</u>	<u>1,000</u>	<u>(159,716)</u>				
Movement to/(from) Gen Reserve	<u>160,716</u>						

COMMUNITY WARDEN REPORT MARCH 22

Parking issues

2. Village grassland A22 Lewes Road.

1. Highfields.

2. Disabled parking bays Hartfield Road.

1. Priory Road car parked over pavement.

1. Riverside Pavement parking by Brambletye Hotel.

Patrol of Football field discovered 10 youths down part of the banking which was dangerous due to rain leading to slippery banks asked all youths to vacate the area due to safety concerns.

2nd April

A large Fire on the football pitch field was started late Saturday night including an old bicycle with some of the aluminium being burnt in the fire. This can be dangerous due to toxic fumes from the aluminium. Photo taken sent to PCSO.

I have paid 2 visits recently to the High Five Club and the Venue on the green. As well as visiting the youth club and speaking with Charlotte the youth worker and speaking with some of the youths.

Emailing PCSOs regarding the old derelict church on Hartfield Road. Youths keep gaining access to the site.

Silver Toyota Rav 4 parked on Council Land, leaking fuel out from underneath the vehicle over tarmac. Sand was placed over fuel to soak it up. Contact Fire Brigade they checked it and made sure that it was safe.

06/5.

Spotted motorist at the junction of Station Road on his mobile phone and not wearing his seat belt. I gestured to him to put the phone down and put seatbelt on. As I was dealing with the motorist a cyclist coming out of Lower Road his front wheel collapsed as he went to turn and ended up on the ground, so I went over to check that he was alright.

10/5.

I have been doing a lot of liaising with Planning Enforcement & Environment Services

Wealden District Council

Regarding the Old derelict Church, no 88 Hartfield Road, due to youths congregating inside and causing further damage. Details are now being passed over to the Health & Safety Team at WDC. **Watch this Space.**



**FOREST ROW ANNUAL PARISH MEETING
THURSDAY 26TH MAY 2022
AT 7.30PM at THE VENUE ON THE GREEN**

**YOU ARE CORDIALLY INVITED TO THE ANNUAL PARISH MEETING TO
MEET YOUR COUNCILLORS AND DISCUSS MATTERS OF CURRENT
INTEREST**

TIMETABLE

- 7.30pm Informal meeting time
- 8.00pm Council Chairman's introduction and opening remarks.
Formal business: approval of previous minutes
- 8.15pm Introducing your Parish Councillors
- 8.20pm Youth Service – current developments – Mel Mesher
- 8.35pm Update on assistance for Ukrainian refugees
- 8.50pm Floor open for questions
- 9.30pm Close of formal meeting

Report on Ukrainian Support

With the councils generous grant the Community Fridge & Foodbank have been able to do the following to help Ukrainian Refugees within the Forest Row Parish Council parish:

- Provide welcome boxes containing store cupboard food items, fresh fruit, vegetable, meat & dairy.
- Provide personal hygiene products including sanitary items, laundry powder, toothbrushes, toothpaste, shower & bath gel, shampoo, conditioner, toilet rolls etc.
- Welcome packs supplied by the Parish Council office containing benefits information, local walks, bus timetables, details of classes held in the council buildings, information regarding schools, health providers and more.
- Details on how to get free pre-paid sim cards for 6 months.
- Once the Maximum of 3 foodbank vouchers have been utilized Ukrainian Guests are welcome to use the Community fridge to top up on items available to everyone in the community (food surplus)

The Foodbank are liaising with Emily Lewis-Brown (co-ordinator of the Forest Row Help Refugees group) to ensure that every refugee arriving in forest Row receives the same information and support. This group have also supplied the Foodbank with personal hygiene products along with the Hygiene Bank in Crowborough and the co-op Forest Row.

Forest Row Foodbank has also applied for grant funding from Ashurst Wood Parish council and East Sussex County council which we are still awaiting a decision & Forest Row Business group who have already donated a sum of money to carry on this service for as long as necessary.

The business group have also purchased much needed under garments which will be added to the personal hygiene bags over the coming weeks.

The Community Fridge team would like to thank the Parish Council for their support as without this grant funding we would not have been able to act as quickly as was needed and in turn help the 20 families who have already relocated or are due to arrive within the next few day.

Sue Young
Director
Forest Row Community Fridge CIC