

# Forest Row Parish Council

Clerk:  
Email:

Mr David O'Driscoll  
parishclerk@forestrow.gov.uk

(Office Hours: Monday to Friday 9am to 4pm)



To: All members of the COMMUNITY SERVICES COMMITTEE:

Cllrs. Christie, Cocks, Jaffay, La Djoï, Rainbow, Scott, & Volkers

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Dear Sir/Madam,

You are required to attend a meeting of the COMMUNITY SERVICES COMMITTEE to be held on **TUESDAY 9<sup>th</sup> JULY 2024 @ 7:30 pm** in the Community Centre

Date: 3 July, 2024

Mr David O'Driscoll  
Clerk to Forest Row Parish Council

0. ELECTION OF CHAIR & VICE-CHAIR OF COMMITTEE
1. PUBLIC PARTICIPATION.
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF INTERESTS/REQUESTS FOR DISPENSATION
4. RECORDS OF THE MEETING HELD ON 19<sup>TH</sup> MARCH 2024
5. CLERK'S REPORT ON MATTERS NOT REQUIRING A DECISION
  - 5.1 Status of Services
  - 5.2 Current financial position
6. REPORTS ON CURRENT SERVICES
  - 6.1 Gages & Thursday Club
  - 6.2 Library volunteer service
  - 6.3 Market
  - 6.4 Youth service
  - 6.5 Youth Forum
  - 6.6 Supported independent services
7. SERVICES IN PREPARATION
  - 7.1 The Shed Project
  - 7.2 Speed reduction campaign
  - 7.3 Carbon audit
  - 7.4 Water quality testing
  - 7.5 Community energy scheme
8. REPORT FROM COMMS-OUTREACH WORKING GROUP
9. REVIEW OF THE TRIAGE OF REQUESTS & SUGGESTIONS FOLLOWING THE 3-D MODEL EVENT
10. ITEMS FOR FUTURE CONSIDERATION BY FULL COUNCIL OR COMMITTEE

**COMMUNITY SERVICES COMMITTEE**  
**BACKING PAPERS FOR MEETING 9<sup>th</sup> JULY 2024**

| <b>Agenda Item</b> | <b>Description</b>                                    | <b>Page nos</b> |
|--------------------|-------------------------------------------------------|-----------------|
|                    | Clerk's briefing note                                 | 1-2             |
| 5.2                | Financial report to date                              | 3-4             |
| 6.1                | Reports on Gages & Thursday Club                      | 5 & 6           |
| 6.4                | Youth Service report                                  | 7-8             |
| 6.6                | FRow Friends report                                   | 9               |
| 7.2                | Speed device publicity                                | 10-11           |
| 9                  | 3-D model event requests & suggestions: collated data | 12-19           |
|                    | Data analysis (Cllr Jaffay)                           | 20-21           |
|                    | Triage proposals (Amanda Sinclair)                    | 22              |
|                    |                                                       |                 |

|                                                                                                                   |
|-------------------------------------------------------------------------------------------------------------------|
| <b>COUNCILLORS BRIEFING NOTE FOR THE MEETING<br/>OF THE COMMUNITY SERVICES COMMITTEE 9<sup>th</sup> JULY 2024</b> |
|-------------------------------------------------------------------------------------------------------------------|

0. The first business needs to be the election of the Chair & Vice-chair for the year. They used to be chosen at the Annual Meeting, but Standing Orders were changed several years ago.

1-4 Standard items, no unusual difficulties foreseen.

**5. CLERK'S REPORT ON MATTERS NOT REQUIRING A DECISION**

5.1 Status of Services. For convenience of discussion at Committee, I propose to group Community services into the following categories:

Current (eg Gages), In preparation (eg the Shed project, Planned/under consideration.

'Current' services will normally only be reported on unless changes are proposed.

'In preparation' services may require decisions as to progress or funding.

'Planned' services may need intensive discussion as to format or adoption.

5.2 Current financial position. As at the end of quarter 1, income is running at 22.4% of forecast, and expenditure at 16.1 % of forecast, against a nominal 25% target. In contrast to Facilities (which tends to be 'front-loaded' with such items as annual rates), the Community Services budget this year contains a number of provisions for future services, including the 'new service support' code, and the R&D for capital projects' code.

**6. REPORTS ON CURRENT SERVICES (to note, with queries/ decisions as appropriate)**

6.1 Gages & Thursday Club. Amanda has provided brief reports on these services.

6.2 Library volunteer service. This continues to be well-staffed and well-supported.

6.3 Market. I have asked Emily Pyle for a brief report on how things are going. She has said that the June market was particularly successful. I would remind Committee that we undertook last time to update the advertising banners.

6.4 Youth Service. Mel has provided a written report (attached).

6.5 Youth Forum. Alex has provided the following brief report:

"We've had our launch party and a successful stall at the Forest Row Festival. There is a spreadsheet of suggestions for things young people would like to see in the village which will be passed on to the Comms & Outreach group before going to the relevant committees. We currently have about 15 youth reps and 120 followers on Instagram with good engagement on our posts.

We are now planning our first monthly meet up which will take place on Saturday 27<sup>th</sup> July 12-5pm, with a DJ workshop, arts and crafts, BBQ and music. We want to start exploring potential grant funding but will need some assistance with that."

6.6 Supported independent services.

- The medical transport service continues to be well-patronised and well-organised.
- A brief report on Frow Friends from Amanda (who is now in their committee) is attached, with details of their successes and challenges.
- The low-cost counselling service is now up and running and had a boost from an article in the most recent *Forest Row Local*.
- The benefits surgery has also been launched but will need to become better known and publicised.

**7. SERVICES IN PREPARATION (with decisions as required)**

7.1 The Shed project. Tony Lewin has been invited to attend the meeting to update Committee on this project. At the moment of writing, it is unclear whether the Shed will take temporary occupation of the Cube when *On My Side* moves over to the Hambro Hall.

7.2 Speed reduction campaign. No one has come forward to take over the Speedwatch scheme and its equipment. However, the proposal remains live to acquire one or more flashing speed signs. I have, as requested, taken some soundings from existing users and everyone seems to agree that the ones which show the exact speed with a smiley face or frown are effective in reducing speed. They cost about £2,000 each.

7.3 Carbon audit. It was agreed in principle by the previous Council, but never implemented, that we would undertake a Council carbon audit, partly for reasons of apparent cost. Is this something this Council wishes to revive? [Note: if Tony Lewin attends this meeting, he may be able to give further information on this topic].

7.4 Water quality testing. Again, the previous Council evinced some interest in this, but principally in terms of sponsoring a third party organisation to undertake the work. Is this something this Council wishes to revive, for instance, if a grant application were forthcoming? [Note: if Tony Lewin attends this meeting, he may be able to give further information on this topic].

7.5 Community energy scheme. Cllr Christie recently circulated an email to the effect that the bid submitted by the local group had been successful. He has been invited to report on this to the meeting and suggest the likely next steps.

**8. REPORT FROM THE COMMS-OUTREACH WORKING GROUP**

Cllr Jaffay will report on the current status and activities of this pivotal group.

**9. REVIEW OF THE TRIAGE OF REQUESTS AND SUGGESTIONS FOLLOWING 3-D MODEL**

It was suggested, following the collation and analysis of the requests and suggestions which came about through the 3-D village model event, that the findings should be passed on to the Committees for implementation. By way of material and context, you will find attached the full list in schematic form, plus the verbal analysis and recommendations.

It was further suggested that Amanda might extrapolate from the foregoing some realistic and practical suggestions/proposals which the Committees might consider as having immediate value and feasibility – perhaps up to five in number per Committee. That list is appended for discussion and potential adoption of one or more items by this Committee.

**10. ITEMS FOR FUTURE CONSIDERATION BY FULL COUNCIL OR COMMITTEE**

**Localism & Community Projects****206 Community Transport**

|                                             | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent      | Transfer<br>to/from EMR |
|---------------------------------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| 2678 Medical Car Scheme Income              | 0                      | 300                   | 300                      |                          |                    | 0.0%         |                         |
| Community Transport :- Income               | <u>0</u>               | <u>300</u>            | <u>300</u>               |                          |                    | <u>0.0%</u>  | <u>0</u>                |
| 2554 Wealdlink                              | 264                    | 1,200                 | 936                      |                          | 936                | 22.0%        |                         |
| 2601 Voluntary Medical Car Service          | 0                      | 50                    | 50                       |                          | 50                 | 0.0%         |                         |
| Community Transport :- Indirect Expenditure | <u>264</u>             | <u>1,250</u>          | <u>986</u>               | <u>0</u>                 | <u>986</u>         | <u>21.1%</u> | <u>0</u>                |
| <b>Net Income over Expenditure</b>          | <u>(264)</u>           | <u>(950)</u>          | <u>(686)</u>             |                          |                    |              |                         |

**207 Market**

|                                    |              |              |              |          |              |              |          |
|------------------------------------|--------------|--------------|--------------|----------|--------------|--------------|----------|
| 3184 CC-Market Income              | 1,781        | 7,500        | 5,720        |          |              | 23.7%        |          |
| Market :- Income                   | <u>1,781</u> | <u>7,500</u> | <u>5,720</u> |          |              | <u>23.7%</u> | <u>0</u> |
| 3151 CC-Market expenditure         | 2,065        | 7,000        | 4,935        |          | 4,935        | 29.5%        |          |
| Market :- Indirect Expenditure     | <u>2,065</u> | <u>7,000</u> | <u>4,935</u> | <u>0</u> | <u>4,935</u> | <u>29.5%</u> | <u>0</u> |
| <b>Net Income over Expenditure</b> | <u>(284)</u> | <u>500</u>   | <u>784</u>   |          |              |              |          |

**209 Localism & Community Proj Misc**

|                                                        |              |                |                |          |              |             |          |
|--------------------------------------------------------|--------------|----------------|----------------|----------|--------------|-------------|----------|
| 2905 Repair Cafe & Wellbeing Servic                    | 0            | 500            | 500            |          |              | 0.0%        |          |
| Localism & Community Proj Misc :- Income               | <u>0</u>     | <u>500</u>     | <u>500</u>     |          |              | <u>0.0%</u> | <u>0</u> |
| 2700 Repair Cafe & Wellbeing                           | 0            | 2,000          | 2,000          |          | 2,000        | 0.0%        |          |
| 2710 Environmental Support                             | 0            | 1,000          | 1,000          |          | 1,000        | 0.0%        |          |
| 2715 Community Consultation                            | 0            | 2,500          | 2,500          |          | 2,500        | 0.0%        |          |
| 2720 Capital Projects R & D                            | 0            | 2,500          | 2,500          |          | 2,500        | 0.0%        |          |
| 2750 YOUTH FORUM                                       | 280          | 0              | (280)          |          | (280)        | 0.0%        |          |
| Localism & Community Proj Misc :- Indirect Expenditure | <u>280</u>   | <u>8,000</u>   | <u>7,720</u>   | <u>0</u> | <u>7,720</u> | <u>3.5%</u> | <u>0</u> |
| <b>Net Income over Expenditure</b>                     | <u>(280)</u> | <u>(7,500)</u> | <u>(7,220)</u> |          |              |             |          |

**304 Cafe**

|                                    |              |               |               |          |               |              |          |
|------------------------------------|--------------|---------------|---------------|----------|---------------|--------------|----------|
| 3480 Gages - Sales                 | 5,259        | 22,000        | 16,741        |          |               | 23.9%        |          |
| Cafe :- Income                     | <u>5,259</u> | <u>22,000</u> | <u>16,741</u> |          |               | <u>23.9%</u> | <u>0</u> |
| 3436 Gages-Purchase of Equipment   | 217          | 2,000         | 1,783         |          | 1,783         | 10.9%        |          |
| 3460 Gages -Purchases Food etc     | 3,520        | 18,000        | 14,480        |          | 14,480        | 19.6%        |          |
| Cafe :- Indirect Expenditure       | <u>3,738</u> | <u>20,000</u> | <u>16,262</u> | <u>0</u> | <u>16,262</u> | <u>18.7%</u> | <u>0</u> |
| <b>Net Income over Expenditure</b> | <u>1,521</u> | <u>2,000</u>  | <u>479</u>    |          |               |              |          |

## Detailed Income &amp; Expenditure by Budget Heading 03/07/2024

Month No: 3

## Committee Report

|                                         | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent      | Transfer<br>to/from EMR |
|-----------------------------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| <b>306 Thursday Club</b>                |                        |                       |                          |                          |                    |              |                         |
| 3680 TC-Subscriptions                   | 92                     | 200                   | 108                      |                          |                    | 46.0%        |                         |
| Thursday Club :- Income                 | <u>92</u>              | <u>200</u>            | <u>108</u>               |                          |                    | <u>46.0%</u> | <u>0</u>                |
| 3636 TC-Running Costs                   | 0                      | 750                   | 750                      |                          | 750                | 0.0%         |                         |
| Thursday Club :- Indirect Expenditure   | <u>0</u>               | <u>750</u>            | <u>750</u>               | <u>0</u>                 | <u>750</u>         | <u>0.0%</u>  | <u>0</u>                |
| <b>Net Income over Expenditure</b>      | <u>92</u>              | <u>(550)</u>          | <u>(642)</u>             |                          |                    |              |                         |
| <b>406 Youth Provision</b>              |                        |                       |                          |                          |                    |              |                         |
| 4676 YP-Grants & Other Income           | 260                    | 2,500                 | 2,240                    |                          |                    | 10.4%        |                         |
| Youth Provision :- Income               | <u>260</u>             | <u>2,500</u>          | <u>2,240</u>             |                          |                    | <u>10.4%</u> | <u>0</u>                |
| 4603 YP - Dev costs & General Expen     | 242                    | 3,500                 | 3,258                    |                          | 3,258              | 6.9%         |                         |
| 4604 YP - Youth Forum                   | 0                      | 500                   | 500                      |                          | 500                | 0.0%         |                         |
| Youth Provision :- Indirect Expenditure | <u>242</u>             | <u>4,000</u>          | <u>3,758</u>             | <u>0</u>                 | <u>3,758</u>       | <u>6.1%</u>  | <u>0</u>                |
| <b>Net Income over Expenditure</b>      | <u>18</u>              | <u>(1,500)</u>        | <u>(1,518)</u>           |                          |                    |              |                         |
| Localism & Community Projects :- Income | 7,391                  | 33,000                | 25,609                   |                          |                    | 22.4%        |                         |
| Expenditure                             | 6,589                  | 41,000                | 34,411                   | 0                        | 34,411             | 16.1%        |                         |
| <b>Movement to/(from) Gen Reserve</b>   | <u>802</u>             |                       |                          |                          |                    |              |                         |
| Grand Totals:- Income                   | 7,391                  | 33,000                | 25,609                   |                          |                    | 22.4%        |                         |
| Expenditure                             | 6,589                  | 41,000                | 34,411                   | 0                        | 34,411             | 16.1%        |                         |
| <b>Net Income over Expenditure</b>      | <u>802</u>             | <u>(8,000)</u>        | <u>(8,802)</u>           |                          |                    |              |                         |
| <b>Movement to/(from) Gen Reserve</b>   | <u>802</u>             |                       |                          |                          |                    |              |                         |

## **Gages**

**April – June 2024**

Total Number of Main Meals – 828

Wednesday – Generally quiet

Thursday – Always busy

Friday – Fair

### **Action Points to increase footfall**

1. Main Hall needs warming up ie pictures on the walls and new blinds
2. Advertisement to local companies
3. Posters around the parish

## **Thursday Club**

### **Numbers**

April – 29

May – 14 (only 1 meeting, due to election)

June – 30

All activities were enjoyed by the Club during my first three months.

They ranged from Bingo, a talk from John Headley and his Guide Dog to a quiz.

A new programme of events has been organised for the next quarter.

## Community Services report

April -June 2024

We have had a busy few months with lots of different activities throughout the quarter.

Service provision day to day is going well. We have a regular cohort of member that

Attend our sessions. We also have some new members that have come through as referrals from parents or social media promotion.

Sessions have been active with sports and arts and crafts.

Lots of music played and games and themed sessions with the youth.

Easter we held a party for our younger groups with an Egg hunt.

We had a themed film night in April with the older group.

We were supported by Friends of the venue with some money towards a take away from the local Indian restaurant Roochi.

MM approached Roochi to appeal for a discount and they were extremely generous in discounting the cost of the Take away by half !

The Community Fridge have been a huge support to us throughout the year in donating lots of food that we generally collect on Wednesdays, this has enabled us to provide hot and cold food during a lot of our sessions.

MM has been supporting Alex Waters with the Youth forum, this has included meetings and the launch day, which all youth workers attended and helped on the day with.

It was a good day, well attended and we are excited to see what the next steps are.

At the moment MM doesn't feel as though it has merged as much as she would like with the provision we already provide but we are hoping that will change as it grows and progresses – MM to feedback on this in next report.

Dom from the parish has been supporting MM with growing Veg in the garden and we now have courgettes and potatoes and more that we have been using in our cooking with the youth.

Thank you to Dom for this 😊

We have a young person coming in to volunteer in a sports capacity and he will be leading on football tournaments for our younger groups over the next week or so.

Lots planned over the summer- bbqs , camping and leavers parties 😊

## **FROW Friends**

### **A Year of Change**

Sandra stood down as Chair and Beth Gardener took over the role last year.

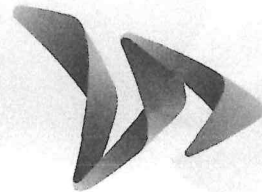
The Cinema and Lunch Club are no longer running. However, a Cabaret has been introduced which has been very successful and raised the profile within the village. The next is scheduled for October.

We have a healthy bank of Befrienders but membership needs to be increased.

The next challenges are:

- To increase the membership
- Secure external funding to support future ventures

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We focus our attention on the production of 1 unique model of Radar Speed Sign only. When you combine this with significant manufacturing volumes and **an ultra-modern production process**, the resulting economies of scale offer you **unbeatable value for a tried, tested and technologically advanced product**.

Our modus operandi is direct sale and **customer focus**. We believe that operating in this way allows us to **ensure a coherent and thorough customer contact** before, during and especially after the purchase of our products.

## OUR MISSION

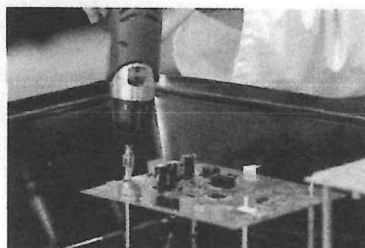
At Elan City, we believe that effective traffic calming solutions should be **accessible to all**, and that Local Authorities with restricted budgets shouldn't have to deprive themselves of high quality products.

With this as our watchword, our ethos is that only a relentless focus upon **continuous product improvement** will allow us to maintain our stature as a global leader in **effective, innovative and affordable radar speed signs**.

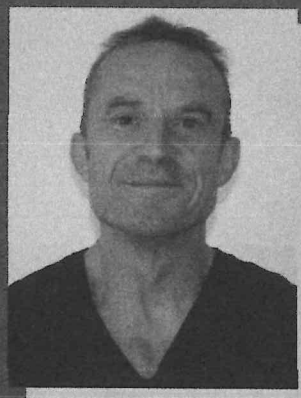
Our mission is simple and never changes: to continue to **offer the best products at the lowest price** !

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**Alan MACKIE**  
*Head of UK Sales*

**Tel: 020 3936 0920**  
[alan.mackie@elancity.co.uk](mailto:alan.mackie@elancity.co.uk)

Ready to advise & work with you in order to ensure the best possible resolution to your project.

Forest Row Parish Council  
**3D Village Event April 24th-27th, 2024 - Register of all collected data**  
 May 24th, 2024

| Post-Its | Category | Priorities: What's missing?                                                                                                                                                                                                                             | Totals |
|----------|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
|          |          | Opt-in transport sharing with bold validation for safety                                                                                                                                                                                                | 1      |
|          |          | A hobby shop                                                                                                                                                                                                                                            | 1      |
|          |          | Dog agility for people and dogs to socialise, have fun and learn new things                                                                                                                                                                             | 1      |
|          |          | Swimming pond for public use +2 green                                                                                                                                                                                                                   | 3      |
|          |          | More things like this getting ppl together to share ideas +5 green                                                                                                                                                                                      | 6      |
|          |          | Mini buggy to transport us +3 green                                                                                                                                                                                                                     | 4      |
|          |          | Place to buy healthy, hot food which is affordable in the evenings                                                                                                                                                                                      | 1      |
|          |          | Central place where all activities advertised, more weekend activities for families +2 green                                                                                                                                                            | 3      |
|          |          | Start-up shop space with heavily discounted rent for 3-6 months                                                                                                                                                                                         | 1      |
|          |          | Community skip                                                                                                                                                                                                                                          | 1      |
|          |          | Sauna +2                                                                                                                                                                                                                                                | 2      |
|          |          | Mud bath                                                                                                                                                                                                                                                | 1      |
|          |          | Parish Council to adopt a policy of using eco-friendly only products +1 green                                                                                                                                                                           | 2      |
|          |          | A duck pond +1 green                                                                                                                                                                                                                                    | 2      |
|          |          | A swimming lake +2 green                                                                                                                                                                                                                                | 3      |
|          |          | Village trip                                                                                                                                                                                                                                            | 1      |
|          |          | Compost site                                                                                                                                                                                                                                            | 1      |
|          |          | FRPC own independent communication system, old style CV radio +1 green                                                                                                                                                                                  | 2      |
|          |          | More buses                                                                                                                                                                                                                                              | 1      |
|          |          | More locally run businesses, less commercial shops +1 green                                                                                                                                                                                             | 2      |
|          |          | More children and family activities, especially under 5's                                                                                                                                                                                               | 1      |
|          |          | Bus times that connect with train times if possible                                                                                                                                                                                                     | 1      |
|          |          | More local employment opportunities +5 green                                                                                                                                                                                                            | 6      |
|          |          | Wilder verges and hedges                                                                                                                                                                                                                                | 1      |
|          |          | Health-focused activities                                                                                                                                                                                                                               | 1      |
|          |          | Collection of community bikes. Need bike ??? At various places and quiet routes +1 green                                                                                                                                                                | 2      |
|          |          | The outdoor room is great [Green Project]. If there could be a covered outdoor stage where ppl could play music and dance in the Summer, or cover the ball court outside the venue +6 green                                                             | 7      |
|          |          | Goecaching adventures +4 green                                                                                                                                                                                                                          | 5      |
|          |          | A labyrinth for mental health +3 green                                                                                                                                                                                                                  | 4      |
|          |          | More access to wild swimming spots                                                                                                                                                                                                                      | 1      |
|          |          | Playground upgrade to allow for older children                                                                                                                                                                                                          | 1      |
|          |          | Would love a good farmers' market +3 green                                                                                                                                                                                                              | 4      |
|          |          | Housing for older ppl. Not tiny flats for the elderly, but single story places for people who are older but are still independent but still want some space. When we vacate our family houses, we want somewhere to go and stay in the village +4 green | 5      |
|          |          | More regular farmers' markets +1 green                                                                                                                                                                                                                  | 2      |

|                                                                                                                                                                                                                              |    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|
| Access to land through regenerative farming for families +1 green                                                                                                                                                            | 2  |
| Co-housing single units for single ppl +2 green                                                                                                                                                                              | 3  |
| Add back some greenery, shrubs, small trees to the Green                                                                                                                                                                     | 1  |
| Car-pooling spot                                                                                                                                                                                                             | 1  |
| More things like this +3 green                                                                                                                                                                                               | 4  |
| Skatepark lights turned off proper time of 9.30pm                                                                                                                                                                            | 1  |
| Re-painting of FRPC black street furniture                                                                                                                                                                                   | 1  |
| Re-open the Chequers                                                                                                                                                                                                         | 1  |
| Bring back the Lido                                                                                                                                                                                                          | 1  |
| A permanent model village + 1 green                                                                                                                                                                                          | 2  |
| New blinds for the Garden Room, C centre                                                                                                                                                                                     | 1  |
| Young Person's parade                                                                                                                                                                                                        | 1  |
| Disabled spaces needed along the road next to the village hall                                                                                                                                                               | 1  |
| Own FRow currency +4 green                                                                                                                                                                                                   | 5  |
| Affordable housing for young people +5 green                                                                                                                                                                                 | 6  |
| More subsidised activities on the Reservoir                                                                                                                                                                                  | 1  |
| A village-wide garage sale                                                                                                                                                                                                   | 1  |
| More local and independent businesses +1 green                                                                                                                                                                               | 2  |
| Community orchard                                                                                                                                                                                                            | 1  |
| Mid Sussex Timber to turn off machinery at night                                                                                                                                                                             | 1  |
| Sign up for weekly, fresh, seasonal produce package from local farms to be delivered to nearest shop link +1 green                                                                                                           | 2  |
| Please fix the potholes +12 green                                                                                                                                                                                            | 13 |
| Access to Reservoir for swimming and boating +12 green                                                                                                                                                                       | 12 |
| Great if Emerson could open up pottery studio for younger potters for lessons and practice sessions                                                                                                                          | 1  |
| Shared scheme for re-useable coffee cups                                                                                                                                                                                     | 1  |
| A bypass                                                                                                                                                                                                                     | 1  |
| A bus to West Hoathly                                                                                                                                                                                                        | 1  |
| Sports centre for all ages, classes, gym, etc.                                                                                                                                                                               | 1  |
| Disability inclusion +1 green                                                                                                                                                                                                | 2  |
| Wheelchair accessible, local, affordable transport +1 green                                                                                                                                                                  | 2  |
| 20mph limit on Hartfield Rd                                                                                                                                                                                                  | 1  |
| Coffee shops/cafes to stay open later                                                                                                                                                                                        | 1  |
| Swimming pool and sauna +1 green                                                                                                                                                                                             | 2  |
| Improve pavement for old and young                                                                                                                                                                                           | 1  |
| Stop pavement parking                                                                                                                                                                                                        | 1  |
| <b>Projects: Your idea</b>                                                                                                                                                                                                   |    |
| 3 hitch stops (A22 twards EG, A22 twards BN, Hartfield Rd twards Twells) +6 green                                                                                                                                            | 7  |
| Social prescribing would reduce pressure on GPs. It would be able to point residents to all community groups - singing, yoga, meditation. And also use the many practitioners in the village who can support health +2 green | 3  |

|                                                                                                                                                                                                                                                |    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|
| A truly holistic health centre with a constellation of practitioners. A walk in like surgery with availability of a whole team, including doctors with a sustainable way to pay and for the team to be part funded                             | 1  |
| A regular meet-up to share skills and ideas for free, possibly workshops or demos +4 green                                                                                                                                                     | 5  |
| A media centre, including a radio hub to connect skill-share, create projects, dream, video, music, apprenticeship scheme, broadcasting, self-funding, training and fun +2 green                                                               | 3  |
| Small natural burial sites                                                                                                                                                                                                                     | 1  |
| A tool library and recycling bark for house renovations, reducing waste and enabling house upgrade cheaply +9 green                                                                                                                            | 10 |
| Community Altar (Ben's Project Idea) +8 green                                                                                                                                                                                                  | 9  |
| Outdoor sofas everywhere +1 green                                                                                                                                                                                                              | 2  |
| To create easy access to land we should grow food for the village +1 green                                                                                                                                                                     | 2  |
| Outdoor celebration place with BBQ and benches, to be able to cook outside and celebrate +4 green                                                                                                                                              | 5  |
| A tiny house park +2 green                                                                                                                                                                                                                     | 3  |
| Village fruit and nut orchard +1 green                                                                                                                                                                                                         | 2  |
| Quiet days without machines                                                                                                                                                                                                                    | 1  |
| An art centre +3 green                                                                                                                                                                                                                         | 4  |
| No smoking near community fridge                                                                                                                                                                                                               | 1  |
| A kindness wall where anyone can leave clothes or shoes they don't need anymore and anyone can take them                                                                                                                                       | 1  |
| The skater crew would like the exercise machines moved away and use that space for an extension. We would like a staircase, a half-pipe, a flat round street or grind rail. Also, can you please turn on the water foundation at the skatepark | 1  |
| Campsite. Stay in the village and keep it simple                                                                                                                                                                                               | 1  |
| A Waldorf café                                                                                                                                                                                                                                 | 1  |
| Activities workshops including craft, music, sewing                                                                                                                                                                                            | 1  |
| How to make the invisible visible                                                                                                                                                                                                              | 1  |
| How to support those members of the community who are hiding in shadows, pain and disconnection, to be the eyes, ears and voice for those who need it but find it hard to come out and connect                                                 | 1  |
| A hobby shop                                                                                                                                                                                                                                   | 1  |
| Reconditioned cars, boats, planes, replicas and make things together                                                                                                                                                                           | 1  |
| FRow online shopping via an app that allows locals to buy from local small businesses                                                                                                                                                          | 1  |
| More seating on the Forest Way, in conversational shapes                                                                                                                                                                                       | 1  |
| Improved playground, redesigned rebuild with musical, level, sand, climbing, swinging, hiding, to be artistic and creative                                                                                                                     | 1  |
| Basketball court improvements                                                                                                                                                                                                                  | 1  |
| Permanent peace tree/ prayer space +1 green                                                                                                                                                                                                    | 1  |
| Community acorn storage and processing mill (ask Anna Richardson)                                                                                                                                                                              | 2  |
| Wood-fired sauna (Hackney has one) +2 green                                                                                                                                                                                                    | 1  |
| Forest Row Cares - modelled on New York Cares website (community initiative can ask for volunteers)                                                                                                                                            | 3  |
| Parish Council owned campsite or land for camping all year round                                                                                                                                                                               | 1  |
| It's quite barren [sign as you come into village] with a no-entry sign and could be more welcoming and beautiful                                                                                                                               | 1  |
| More trees and green flowers on the central roundabout +1 green                                                                                                                                                                                | 2  |
| Open stages and galleries for any artists +1 green                                                                                                                                                                                             | 2  |

|                |                                                                                                                                            |    |
|----------------|--------------------------------------------------------------------------------------------------------------------------------------------|----|
|                | Better access to the Reservoir. It will be nice if more ppl could swim or bring own boats to Res without having to ba a member +14 green   | 14 |
|                | Plant native wild fruiting species along edges to lanes along Tomsetts Bank to provide community foraging                                  | 1  |
|                | A gym +6 green                                                                                                                             | 7  |
|                | Lido +5 green                                                                                                                              | 6  |
|                | Name the Twittens +7 green                                                                                                                 | 8  |
|                | An app for lift sharing between FRow and EG station                                                                                        | 1  |
|                | Dog agility, so teens with similar interests in dogs can connect and train together                                                        | 1  |
|                | More seating around the Green, in front of the skatepark. Could be in the form of art pieces, sculptures, not necessarily benches +3 green | 4  |
|                | <b>TIDY VILLAGE 14 green</b>                                                                                                               | 14 |
| Tidy village   | Ornamental herbs planters and more fruit bushes                                                                                            | 1  |
| Tidy village   | An education campaign to put your litter in the bin +10 green                                                                              | 11 |
| Tidy village   | Empty bins Sat mornings and Sun mornings                                                                                                   | 1  |
| Tidy village   | Do not tidy the village except where necessary - keep verges and hedges for wildlife                                                       | 1  |
| Tidy village   | Cut bushes so pavements can be fully used +1 green                                                                                         | 2  |
| Tidy village   | Remember litter collection day                                                                                                             | 1  |
| Tidy village   | Get telephone comp to tidy front area of Hartfield Rd                                                                                      | 1  |
| Tidy village   | More trees and bushes behind skatepark +1 green                                                                                            | 2  |
| Tidy village   | Repair handrail from path of A22 to Hartfield Rd                                                                                           | 1  |
| Tidy village   | Let the wild verges and lawns thrive for biodiversity +1 green                                                                             | 2  |
| Tidy village   | Continue nagging WDC to repair roads, clean drains, gullies, sweep pavements and fulfil their statutory duties                             | 1  |
| Younger people | <b>YOUNGER PEOPLE 23 green</b>                                                                                                             | 23 |
| Younger people | Bring back the static train in the playground                                                                                              | 1  |
| Younger people | Apprenticeships +1 green                                                                                                                   | 2  |
| Younger people | More upskilling opportunity +3 green                                                                                                       | 4  |
| Younger people | Intergenerational links - teens help primary kids to read, teens help elderly with computer, Elderly help teens to cook                    | 1  |
| Younger people | Jobs or helping out for younger teens who want to earn some money +10 green                                                                | 10 |
| Younger people | Jobs which work around education for younger people to gain experience and earn money +6 green                                             | 7  |
| Younger people | Project where young and old people work together for community benefit +2 green                                                            | 3  |
| Younger people | Scrap heap club for kids to learn easy mechanics and metal work                                                                            | 1  |
| Younger people | More activities like competitions                                                                                                          | 1  |
| Younger people | A bigger skatepark +2 green                                                                                                                | 3  |
| Younger people | Poetry stories as outdoor classes                                                                                                          | 1  |
| Younger people | A night at the Hopyard for 13-16 yr olds to listen to and perform music +5 green                                                           | 6  |
| Younger people | Better advertising for jobs for teens                                                                                                      | 1  |
| Younger people | Duke of Edinburgh Award +5 green                                                                                                           | 6  |
| Younger people | A circus                                                                                                                                   | 1  |
| Safety         | <b>SAFETY 12 green</b>                                                                                                                     | 12 |
| Safety         | Don't need 20mph - people should know how to drive carefully. More LED lighting required                                                   | 1  |
| Safety         | Reinforce speed limit on A22 in centre of village with a speed camera                                                                      | 1  |

|              |                                                                                                                                                              |    |
|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|----|
| Safety       | Speed camera on Priory Rd                                                                                                                                    | 1  |
| Safety       | Education initiative to inform our community on risks of chemicals and pesticides +1 green                                                                   | 2  |
| Safety       | No illegal parking at Java & Jazz                                                                                                                            | 1  |
| Safety       | Less cars                                                                                                                                                    | 1  |
| Safety       | Educate pet owners on risks and damage to environment from worms and routine flea treatment                                                                  | 1  |
| Safety       | Lower Rd a 1 way street or put speed bumps +1 green                                                                                                          | 2  |
| Safety       | Speed calming need on upper close                                                                                                                            | 2  |
| Safety       | Lower Rd access only                                                                                                                                         | 1  |
| Safety       | Down the light to keep dark skies                                                                                                                            | 1  |
| Safety       | 20mph on Priory Rd                                                                                                                                           | 1  |
| Safety       | Change entrance to parish council space and re-furbish to make it more inviting                                                                              | 1  |
| Safety       | Playwath Lane speed limit - currently 60mph - unsafe +1 green                                                                                                | 2  |
| Safety       | 3 to 4 more zebra crossings along the length of Hartfield Rd +2 green                                                                                        | 3  |
| Safety       | Yellow safety lines on steps in Newlands Place                                                                                                               | 1  |
| Safety       | Sign and speed bumps to enforce speed limit on Priory Rd                                                                                                     | 1  |
| Safety       | Speed limit on Hartfield Rd                                                                                                                                  | 1  |
| Safety       | Advertise the position of defibrillators in the village                                                                                                      | 1  |
| Safety       | Put speed bumps on Lower Rd                                                                                                                                  | 1  |
| Safety       | Priory Rd by Swan Ghyll stretch is such a fast traffic road and no pavement on our side                                                                      | 1  |
| Safety       | Yellow safety lines painted on steps on parish council path at rear on village hall to the square                                                            | 1  |
| Safety       | Needs to parking enforcement on entrance to alleyway between Hearology and the barbers                                                                       | 1  |
| Safety       | Make Lower Rd a 1 way street                                                                                                                                 | 1  |
| Safety       | Make the zebra crossing outside the primary school stand out more +1 green                                                                                   | 2  |
| Safety       | Lower Rd to be access only                                                                                                                                   | 1  |
| Safety       | Access only Lower Rd                                                                                                                                         | 1  |
| Safety       | Too many potholes +3 green                                                                                                                                   | 4  |
| Safety       | Between the Priory Rd exit and entrance for the Swan Hotel, the path has been overgrown by shrubs                                                            | 1  |
| Safety       | Traffic calming, speed humps on Upper Cl                                                                                                                     | 1  |
| Safety       | The district take over parking responsibilities                                                                                                              | 1  |
| Safety       | Charge for parking in FRow                                                                                                                                   | 1  |
| Safety       | Hartfield Rd pavements are so narrow and the traffic is fast. Widen pavement to slow traffic                                                                 | 1  |
| Older people | OLDER PEOPLE 13 green 1 pink                                                                                                                                 | 15 |
| Older people | A free or donation based exercise group for all abilities                                                                                                    | 1  |
| Older people | A community care and repair - schemes like this run in Scotland. Retired tradespersons volunteer to help elderly with odd jobs and only charge for materials | 1  |
| Older people | Table tennis - great for the elderly                                                                                                                         | 1  |
| Energy       | ENERGY 11 green                                                                                                                                              | 11 |
| Energy       | Solar panels on all industrial farm optional buildings                                                                                                       | 1  |
| Energy       | A wind turbine                                                                                                                                               | 1  |
| Energy       | A community owned infrastructure for energy production and distribution                                                                                      | 1  |
| Energy       | Biogas +4 green                                                                                                                                              | 5  |
| Energy       | A working windmill, a watermill and think steam propulsion                                                                                                   | 1  |

|                  |                                                                                                                              |    |
|------------------|------------------------------------------------------------------------------------------------------------------------------|----|
| Energy           | Advice for types of houses on better insulation and energy conservation                                                      | 1  |
| Community Spaces | COMMUNITY SPACES 11 green                                                                                                    | 11 |
| Community Spaces | FFrow to have weekly monthly lights off day                                                                                  | 1  |
| Community Spaces | Don't forget the Colemans Hatch Bowls Club                                                                                   | 1  |
| Community Spaces | A space for Wildhart Radio                                                                                                   | 1  |
| Community Spaces | A communal free to attend flea market on the green where everyone is allowed to come and sell swap items for a few pounds    | 1  |
| Community Spaces | Access for disabled people for events                                                                                        | 1  |
| Community Spaces | More opportunities to gather and share skills with each other                                                                | 1  |
| Community Spaces | A Sunday cake fundraiser - community groups in turn can sell tea, coffee, cake for Sunday walkers                            | 1  |
| Community Spaces | More opportunities to gather and share skills with each other for free                                                       | 1  |
| Community Spaces | More sitting benches in the surrounding area                                                                                 | 1  |
| Community Spaces | A Hub like Zu Studios, a gallery and eatery stalls +1 green                                                                  | 2  |
| Community Spaces | A community swimming pool                                                                                                    | 1  |
| Community Spaces | A movie night in the back field +4 green                                                                                     | 5  |
| Community Spaces | Could we have more outdoor hang out spaces                                                                                   | 1  |
| Community Spaces | A thriving arts centre full of accessible activities for all ages                                                            | 1  |
| Community Spaces | Save and support Weirwood sailing club for the community                                                                     | 1  |
| Community Spaces | In the skatepark some ramps that are less deep for young skaters +10 green                                                   | 11 |
| Community Spaces | A centre for creativity for arts in all forms - art, writing, film, music                                                    | 1  |
| Community Spaces | A place for parents and young children to meet and have coffee etc                                                           | 1  |
| Waste            | WASTE +20 green                                                                                                              | 21 |
| Waste            | Parish public compost toilets                                                                                                | 1  |
| Waste            | A FRow compost club                                                                                                          | 1  |
| Waste            | A collective fashion brand made from our waste                                                                               | 1  |
| Waste            | Mending hiring of household items between households                                                                         | 1  |
| Waste            | Bins overflowing in Summer months. More frequent collection needed                                                           | 1  |
| Waste            | Re-open the recycling centre                                                                                                 | 1  |
| Waste            | Bring back the recycling centre                                                                                              | 1  |
| Waste            | A small natural burial site +1 green                                                                                         | 1  |
| Waste            | More waste initiatives ie Tetra pack, coffee pods etc                                                                        | 2  |
| Waste            | We love the bin collection teams that serve Plawhatch. But letters from MSDC (Mid Sussex District Council) are inappropriate | 1  |
| Waste            | Clothes swaps                                                                                                                | 1  |
| Waste            | Love the jam jar exchange at Second Life. More ways for sharing things so they don't go to landfill +2 green                 | 3  |
| Waste            | For such an eco-conscious village, we need our recycling centre back +2 green                                                | 3  |
| Waste            | What do we do with our egg boxes                                                                                             | 1  |
| Waste            | Please bring the skip back +2 green                                                                                          | 3  |
| Waste            | Love Second Life - there's also marketplace on what's app - this could be better                                             | 1  |
| Waste            | A Model Village                                                                                                              | 1  |
| Waste            | Recycling Centre restored                                                                                                    | 1  |
| Waste            | Accessible spaces needed for disabled people                                                                                 | 1  |

|                          |                                                                                                                      |    |
|--------------------------|----------------------------------------------------------------------------------------------------------------------|----|
| Noticeboard              | NOTICEBOARD 8 green                                                                                                  | 8  |
| Noticeboard              | Community celebrations and picnics                                                                                   | 1  |
| Noticeboard              | A clothes swap                                                                                                       | 1  |
| Noticeboard              | Sports for all disabled                                                                                              | 1  |
| Project - Community Shed | PROJECT: COMMUNITY SHED 19 green                                                                                     | 19 |
| Project - Community Shed | Items to share eg carpet cleaners, jet wash ladders +2 green                                                         | 2  |
| Project - Community Shed | Idea of people coming together to offer skills and knowledge is great. Will this be only for villagers or generally? | 1  |
| Project - Community Shed | What about a womens' shed?                                                                                           | 1  |
| Project - Community Shed | A womens' shed                                                                                                       | 1  |
| Project - Community Shed | Community Shed in the old pre-school                                                                                 | 1  |
| Project - Community Shed | Hambro Hall a good venue                                                                                             | 1  |
| Project - Community Shed | Hambro Hall for mens' shed                                                                                           | 1  |
| Project - Community Shed | A library of things to share                                                                                         | 1  |
| Project - Community Shed | Restrict it to men's shed as was the original idea +1 green                                                          | 2  |
| Project - Community Shed | I like the name mans' shed - there aren't enough activities for men +2 green                                         | 3  |
| Project - Community Shed | Can you explain more what a mens' shed is for?                                                                       | 1  |
| Project - Community Shed | Shops to keep their doors closed in Winter                                                                           | 1  |
| Project - Gleeson Land   | PROJECT - GLEESON LAND 25 green 3 pink 1 yellow                                                                      | 25 |
| Project - Gleeson Land   | PROJECT - GLEESON LAND 25 green 3 pink 1 yellow                                                                      | 3  |
| Project - Gleeson Land   | PROJECT - GLEESON LAND 25 green 3 pink 1 yellow                                                                      | 1  |
| Project - Gleeson Land   | Edible landscape planting                                                                                            | 1  |
| Project - Gleeson Land   | Keep the land as a biodiversity area to avoid flooding                                                               | 1  |
| Project - Gleeson Land   | A bark chip bank, where tree suegons can leave bark chip for free                                                    | 1  |
| Project - Gleeson Land   | composting site which provides soil for re-sale                                                                      | 1  |
| Project - Gleeson Land   | A food waste collection and wormery                                                                                  | 1  |
| Project - Heartspace     | PROJECT: HEARTSPACE 40 green 3 pink                                                                                  | 40 |
| Project - Heartspace     | PROJECT: HEARTSPACE 40 green 3 pink                                                                                  | 3  |
| Project - Heartspace     | Like the idea of facilitating conversation at an info hub                                                            | 1  |
| Project - Heartspace     | No more coffee outlets. New building not necessary. Add on to the VENUE if this is needed                            | 1  |
| Project - Heartspace     | Is there an alternative space which in Summer has people using it?                                                   | 1  |
| Project - Heartspace     | Must be made with highest commitment to be made with sustainable materials                                           | 1  |
| Project - Heartspace     | Love the live info board                                                                                             | 1  |
| Project - Heartspace     | A gazebo would be fine                                                                                               | 1  |
| Project - Heartspace     | Love covered book exchange and covered seating                                                                       | 1  |
| Project - Heartspace     | Brilliant idea                                                                                                       | 1  |
| Project - Heartspace     | Like the idea but only if it stays an affordable place for the community                                             | 1  |
| Project - Heartspace     | Love the idea of community area which welcomes all and is beautiful +1 green                                         | 2  |
| Project - Youth Stage    | PROJECT: YOUTH STAGE 32 green                                                                                        | 32 |
| Project - Youth Stage    | Could young DJs and singers perform?                                                                                 | 1  |
| Project - Youth Stage    | Love this!                                                                                                           | 1  |
| Project - Youth Stage    | Open mic - Yes                                                                                                       | 1  |
| Project - Youth Stage    | The green is a public space, very wet in Winter - don't disagree but would need to be monitored closely              | 1  |

Project - Youth Stage  
 Project - Youth Stage  
 Project - Youth Stage  
 Project - Youth Stage  
 Project - Youth Stage  
 Project - Youth Stage

Brilliant! Could they curate their own music  
 Love this on the Green  
 Brilliant initiative  
 Love this and it's for our youth  
 Worried about vandalism  
 A good interactive event  
 Naming the twittens  
 Nic Pople's car park plans

1  
 1  
 1  
 1  
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 1  
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 1

MARKERS ON THE FLOOR MAP

# Big Model Village Event – Data collation and analysis

*Andi Jaffay, June 2024*

## Intention of the event

- What the community priorities are currently.
- Whether there is community support for the proposed projects being currently put forward.
- To gather people who have similar wants in the village and connecting them with each other, so that they can go forward with projects in collaboration with or independently of, the Council.
- Beginning to create a database of organisations locally and what they do throughout the year, hopefully to be put on the Council website and potential live noticeboard in the village.

## Sample size

The event brought in an estimated 500-600 people and the total number of comments was 810. This is an excellent sample. A community consultation for a population the size of our Parish would struggle to gain a 50-100 sample size.

In addition to this, the team hosting the event noted that there was a good cross-section of the community - all ages and many different groups attended. This gives a really good representation of what we would probably find if we asked every person in the community.

There has already been a door-to-door mini survey done (through the newsletter) and that only yielded 15-20 responses. Outreach has found that through this year of trialling and testing different methodologies for community consultation, the one that works for Forest Row in particular, is an immersive, creative and in-person style consultation.

## Data collation and analysis strategy

We recorded each input from the wall and the floor map into an excel spreadsheet, under the colour codes that had been used for the event. We decided that for analysis of the data, we would need to categorise all 810 comments. We do not currently have any access to data analysis for qualitative surveys software (it has been suggested by a Data Analyst that we use this). As it's expensive, it needs to be debated and decided by Outreach & Comms and then by Finance & Policy, as to whether this is a good use of Council money.

For this batch of data, we had to use manual categorisation, in order to bring out what the common themes of what people were saying are. Data analysis and categorisation of themes can be subjective and so in order to test this, two different people in the team did their version of the categorisation and a Data Analyst kindly wrote us a mini program to assess the word count of the whole document.

We took the decision to not include the Proposed Projects in the data analysis. Keeping this separate from the data analysis meant that we could stay true not comparing the projects with the independent ideas section, as we had only asked the question "do you like these projects" rather than comparing the projects with what we had asked people's priorities were.

6. Facilities and Community Services should carry out as an exercise their own analysis of entries from the raw data and pull out small, easily achievable projects which the Committees think are good ideas and which they could action quickly and easily.
7. Outreach & Comms should run a follow-up event where community is invited to form groups to action projects: Heartspace (The Green), Outdoor swimming and reservoir access, Circular Economy projects. Including Naming the Twittens and Nic Pople's car park ideas (these were added late to the Projects wall and so we couldn't whether they'd be popular or not). All action groups should be Chaired by a Councillor and the groups should be long-term supported and advised by members of Outreach & Comms who have community project development experience.
8. Outreach should plan an immersive in-person consultation event for the Autumn, to ask people to collaborate with the Council on what a long-term strategy should be for the village.

Obviously, the above are just one person's recommendations, and could be debated. Please see the attached Excel document for a breakdown of the data analysis. Raw data and categorisation is also available - please ask if you would like copies of these.

### **3D Model**

Following the 3D Model in April 2024 where the Community were invited to put forward their ideas and points of view for our Parish.

This list has been compiled with a realistic mindset in order for these projects to be completed.

There were a huge amount of comments, 801 in all. Having sifted through them, the items will be passed on to the relevant communities which are as follows:

#### **Items for Committees**

Duck pond & Green

Compost Site

The Outdoor Room (Green Project)

Farmers Market

Re-painting of FRPC black street furniture

Community Centre Freshen up

Community Orchard

A Media Centre

Permanent Peace Tree/Prayer Space

Advertise the position of the defibrillators in the village

Accessible spaces for disabled people

#### **Long Term Items**

Co-Housing Single Units for Single People

Affordable Housing for Young People

#### **Projects**

Gleeson Land

Heartspace

Youth Stage

#### **Community-led initiatives**

Social Prescribing

Education Campaign for Litter

Advice for better insulation & energy conservation

Amanda Sinclair – July 2024